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Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region VII, Central Visayas

**SCHOOLS DIVISION OF NEGROS ORIENTAL**

www.depednegor.net

August 9, 2018

RELEASED  
NO: 118.2270  
DATE: 10 AUG 2018  
BY: S  
RECORDS SECTION

MEMORANDUM TO:

DR. NILITA L. RAGAY, OIC-ASDS  
DR. FAY C. LUAREZ, OIC-ASDS  
DR. RACHEL B. PICARDAL, Chief-SGOD  
DR. ERLINDA N. CALUMPANG, Chief-CID  
DR. JULIET TUALA, EPS  
DR. NONALE RESOOR, EPS  
DR. VILMA S. SUMAGAYSAY, PSDS-Mabinay 1 District  
DR. MARILOU N. LOBOS, PSDS-Mabinay 3 District  
DR. ROLANDO A. PACARRO, PSDS-Valencia District

1. You are hereby informed of your attendance to the **National Assembly of Education Leaders** with the theme **Hold IT in Trust: Leading in the Time of Industry 4.0** on September 25-27, 2018 at the Manila Marriott Hotel Grand Ballroom, Pasay City.
2. Registration fee of Six Thousand Pesos (Php 6000.00), travel and other incidental expenses relative to the attendance of this activity shall be charged against Division MOOE, subject to the usual accounting and auditing rules and regulations.
3. Attached is the copy of the memorandum for your reference.
4. This serves as **Travel Order**.
5. For dissemination.

  
WILFREDA D. BONGALOS, Ph.D., CESO V  
Schools Division Superintendent

01918



Republic of the Philippines  
**Department of Education**

09 JUL 2018

DepEd MEMORANDUM  
No. **116**, s. 2018

**NATIONAL ASSEMBLY OF EDUCATION LEADERS**

To: Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Directors  
Regional Secretary, ARMM  
Schools Division Superintendents  
Public Schools District Supervisors  
Public and Private Elementary and Secondary School Heads  
All Others Concerned

1. The Association of DepEd Directors (ADD) Inc. shall convene the **National Assembly of Education Leaders** with the theme Hold IT in Trust: LEADING in the Time of Industry 4.0 on September 25-27, 2018 at the Manila Marriott Hotel Grand Ballroom, Pasay City.
2. The assembly aims to provide education leader-participants the opportunity to strengthen their capabilities in achieving the goals of the K to 12 Basic Education Curriculum Program.
3. All Central Office management staff, namely: bureau, service directors and chiefs of bureaus and services, and field personnel, particularly the regional directors, schools division superintendents, assistant regional directors and assistant schools division superintendents, division chiefs of the regional and division offices, regional, division and district supervisors, school heads and Career Executive Service Written Examination (CESWE) passers are authorized to attend. The members of the Secretariat and working committees who shall provide support in the conduct of the assembly are also authorized to attend. Attendance shall be on **official business**.
4. A registration fee of Six Thousand Pesos (P6,000.00) shall be charged to each participant on a live-out basis. The fee shall cover the following to cover the cost of meals (lunch and snacks), rental of venue, honoraria of resource speakers, kits, including supplies and materials, and other expenses. Participants shall make their own arrangements for their travel expenses, board and lodging and other incidental expenses. On the other hand, DepEd participants shall charge the registration fee, board and lodging and other incidental expenses to the funds of their respective offices, subject to the usual accounting and auditing rules and regulations.
5. Payment of registration fee shall be accepted **until August 10, 2018 only** through the following bank details:

Bank Name : Landbank of the Philippines (DECS Extension Office)  
Account Name : Association of DepEd Directors Inc.  
Account Number : 3342-1014-52

6. The participants are advised to register online at <http://bit.ly/NAEducationLeaders> on or before **August 24, 2018**. To facilitate the issuance of official receipts, the Regional Coordinators shall consolidate the original copies of deposit slips of all regional participants and present to the Registration Committee on **September 25, 2018** at the venue.
7. The Indicative Program Matrix is enclosed.
8. For more information, contact **Dir. Jocelyn DR. Andaya**, President of the Association of DepEd Directors (ADD), Department of Education (DepEd) Central Office, Bonifacio Building, DepEd Complex, Meralco Avenue, Pasig City, and/ or the **ADD National Assembly Secretariat** at telefax no. (02) 636-5096 or email at [add@deped.gov.ph](mailto:add@deped.gov.ph).
9. Immediate dissemination of this Memorandum is desired.

  
**LEONOR MAGTOLIS BRIONES**  
Secretary

Encl.:  
As stated

Reference:  
DepEd Memorandum No. 136, s. 2017

To be indicated in the Perpetual Index  
under the following subjects:

ASSEMBLY  
BASIC EDUCATION  
CONFERENCE  
OFFICIALS  
SOCIETY OR ASSOCIATIONS

APA R-DM National Assembly of Education Leaders  
0534/July 3, 2018/7-4-18

(Enclosure to DepEd Memorandum No. 116, s. 2018)

**National Assembly of Education Leaders**  
 Theme: *Hold IT in Trust: LEADING in the Time of Industry 4.0*  
 September 25-27, 2018  
 Manila Marriott Hotel Grand Ballroom, Pasay City

**Indicative Program Matrix**

<b>Time</b>	<b>Day 1</b>	<b>Day 2</b>	<b>Day 3</b>
8:00-8:15	Registration of Participants	Preliminaries	Preliminaries
8:15-10:00		<b>Plenary Session 2:</b> <i>Leadership as Stewardship</i>  Panel Discussion	<b>Plenary Session 6:</b> <i>Key Elements that Make for a Good Public Servant</i>  Panel Discussion
10:00-10:15		<b>HEALTH BREAK</b>	
10:15-12:00		<b>Plenary Session 3</b> <i>Leadership and Public Accountability</i>  Panel Discussion	<b>Closing Program</b>
12:00-1:00	<b>LUNCH BREAK</b>		
1:00-2:00	<b>Opening Program</b>	<b>Plenary Session 4:</b> <i>Integrity as the Cornerstone of Leadership</i>  Panel Discussion	<b>HOME SWEET HOME</b>
2:00-3:00	<b>Keynote Address</b> Leonor Magtolis Briones Secretary		
3:00-3:15	<b>HEALTH BREAK</b>		
3:15-5:00	<b>Plenary Session 1:</b> <i>Leadership in the Digital Age</i>  Panel Discussion	<b>Plenary Session 5:</b> <i>Trust in Leadership: Why It Matters</i>  Panel Discussion	