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## Republic of the Philippines **DEPARTMENT OF EDUCATION** Region VII, Central Visayas

## SCHOOLS DIVISION OF NEGROS ORIE

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August 9, 2018

## **MEMORANDUM**

TO:

**MARICEL A. REBUTAZO** 

Mobile Teacher, Amlan District

**MARIETA T. PARTOSA** 

Mobile Teacher, Dauin District

**ARLEN AMISTOSO** 

DALSC, San Jose District

**CHRISTOPHER KINKITO** 

Mobile Teacher, Siaton District

**MARILYN BALIGASA** 

Mobile Teacher, Valencia District

**ARLYN T. LORETO** 

Mobile Teacher, Zamboanguita District

**FATIMA JESSICA DEGUIT** 

Mobile Teacher, Ayungon District

**CRIS ARBOLEDA** 

DALSC, NOHS

MA. ALORA GRESULA Mobile Teacher, San Jose District

- 1. In preparation for the ALS 12th Commencement Exercises, you are hereby requested to prepare the ALS Graduation Program at the Library Hub, Capitol Area, Dumaguete City from 8:am to 5:00pm on August 10, 13-17, 2018.
- 2. Christopher Kinkito, Ma. Alora Gresula, and Cris Arboleda are requested to bring their laptop.
- 3. Transportation and other incidental expenses incurred shall be charged against Division MOOE subject to the usual accounting and auditing rules and regulation.
- 4. For your information, guidance and compliance.
- This serves as Travel Order. I.