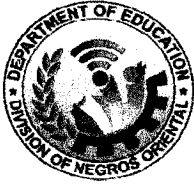
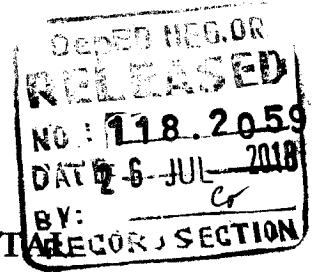


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Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
Dumaguete City
www.depednegor.net



July 25, 2018

MEMORANDUM

TO : The following Division Office Personnel:

Mrs. Lani B. Yurong, AO-IV
Mrs. Jian A. Diaz, ADAS-II

You are hereby informed of your participation to an orientation for the implementation of the Prime-HRM Automated System to be conducted by the Civil Service Commission on July 27, 2018 from 8:00am to 5:00pm at the CSC Multi-Purpose Hall A, Sudlon, Lahug, Cebu City. In this connection, you are required to bring a laptop to be used during this activity.

Travelling expenses to be incurred shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.


WILFREDA D. BONGALOS, Ph.D., CESO V
Schools Division Superintendent

/lpsar.



July 16, 2018

DR. WIFREDA D. BONGALOS
OIC-Schools Division Superintendent
DepEd - Negros Oriental Division
Dumaguete City, Negros Oriental

Dear **Superintendent Bongalos** :

Please be informed that your Office is identified as one of the agencies to participate in the PRIME-HRM Automated System implementation.

Considering that the system is new, an orientation on the said Automated System and a Supervised PRIME-HRM Self Assessment will be conducted to all the identified agencies on **July 27, 2018** at this Office Multi-Purpose Hall A, Sudlon, Lahug, Cebu City, from 8:00am to 5:00pm.

Your HRMO will be assisted on how to effectively implement the system. We want also to know their challenges and difficulties in accessing the system. During this activity our expected output is the Assessment Result based on this automated system.

We would like to advise your HRMO to bring with him/her a Laptop to be used during the activity and to check their email for their user account and password.

For the details of this activity, your HRMO may contact Ms. Cleofe Cecilia S. Gabales of the Policies and Systems Evaluation Division (PSED) thru telephone numbers 032-4147488, 032-4147676, 032-2539050 local 204.

Thank you very much for your continued support to the programs of the Commission.

Very truly yours,


EDITHA D. LUZANO
Director IV

CONFIRMATION SLIP

[] attending [] not attending

Agency : _____

Name of Attendees: 1. _____ Position : _____

2. _____ Position : _____

Contact Number : _____ email add : _____

BawatKawani, LingkodBayani