



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas

SCHOOLS DIVISION OF NEGROS ORIENTAL

www.depednegor.net

July 17, 2018

TRAVEL ORDER
NO. 883, S. 2018

TO : DR. FAY C. LUAREZ
OIC – Assistant Schools Division Superintendent

DAE P. HABALO
SEPS – Planning & Research

OFFICE : Division of Negros Oriental

PURPOSE: : To attend the 4-DAY RESEARCH TRAINERS' CAPABILITY BUILDING ON
EVALUATING CLASSROOM-BASED ACTION/BASIC RESEARCH

DATE OF TRAVEL : July 31 – August 3, 2018

VENUE/PLACE : ECOTECH CENTER, Sudlon, Lahug, Cebu City

DEPED NEGROS ORIENTAL
RELEASED
NO. : 118.1957
DATE: 18 JUL 2018
SECTION

ALLOWED/CHARGED TO: *(Regional HRD / Division MOOE funds subject to the usual accounting and auditing rules and regulations)*

_____ : Registration

X _____ : Accommodation/meals *(Regional HRD Funds)*

X _____ : Transportation/per diem & other incidental expenses *(Division MOOE funds)*

WILFREDA D. BONGALOS, Ph.D., CESO V
Schools Division Superintendent



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



July 09, 2018

REGIONAL MEMORANDUM

No. **0501**, s 2018

**RESEARCH TRAINERS' CAPABILITY BUILDING ON EVALUATING
CLASSROOM-BASED ACTION/BASIC RESEARCH**

TO: ARD SALUSTIANO T. JIMENEZ, RRC Chair
CHIEFS of the Functional Divisions
Schools Divisions Superintendents
All Others Concerned

1. The Department of Education (DepEd) is continuously advancing the culture of research and evidence-based decision making in the department through various research initiatives. The DepEd Order No. 39 s. of 2016 known as Basic Education Agenda, through Research Management Guidelines (RMG) better known as DepEd Order No. 16. S. 2017 and similarly DepEd Memorandum No. 114 s. 2017 known as Supplemental Research Guides and Tools were issued to provide guidance in managing research initiatives in the national, regional, schools division, and school levels.
2. Moreover, as the Department continues to deliver the mandate of quality education through research-based decision making, it is imperative to strengthen on the capacities of the planning and research managers' competence to ensure their relevance and appropriateness about evaluation and assessment techniques and tools on research initiatives to be presented by researchers/proponents to the research management and research committees of the national, regional, schools' division, and school levels.
3. In view of the foregoing, the Policy, Planning and Research Division (PPRD) will be conducting a **4-Day Research Trainers' Capability Building on Evaluating Classroom-Based Action/Basic Research on July 31 to August 03, 2018 at ECOTECH, Sudlon, Lahug, Cebu City.**
4. Participants are required to bring their **laptop** and a **softcopy** of **sample completed BERF or Non-BERF Basic/Action Research** studies that will be used during the workshop sessions. Similarly, participants to the **National Research Management Conference last March 6-8, 2018 held at General Santos City** will ricochet during the said activity. Refer to attached training matrix and indicative activities (Annex A).
5. Expenses related to the conduct of this activity such as venue, accommodation and meals shall be charged through the Human Resource Development (HRD) Funds. Transportation and other incidental expenses of said participants shall be charged against division/local funds subject to the usual government accounting and auditing rules and regulations. First meal is breakfast on July 31, 2018 and the last meal is lunch on August 3, 2018.
6. Please confirm your attendance through the link: www.deped/researchtot18, for food and room reservation. For clarifications and other concerns, please contact DR. LEO B. ACIBAR - Regional Research Coordinator thru Tel. No. (032) 233-9030 or email address: pprd.ro@deped.gov.ph, leo.acibar@deped.gov.ph
7. Immediate dissemination and compliance of this Memorandum are desired.


JULIET A. JERUTA, Ph.D., CESO IV
OIC- Regional Director III

pprd/ha2018

Office of the Director (ORD), Tel. Nos.: (032) 231-1433; 231-1399; 414-7399; 414-7325; 255-4542 Field Technical Assistance Division (FTAD),
Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

" EFA 2015: Karapatan ng Lahat, Pananagutan ng Lahat "

ANNEX A TRAINING MATRIX

I.	TITLE	RESEARCH TRAINERS' CAPABILITY BUILDING ON EVALUATING CLASSROOM-BASED ACTION/BASIC RESEARCH		
II.	DATE	July 31 – August 3, 2018		
III.	VENUE	DePELD Ecotech Center		
IV.	PARTICIPANTS (2 Pwv/SDO)	<ol style="list-style-type: none"> 1. SDO SEPS Planning and Research 2. SDO Research Coordinator or any member of SDRRC who is heavily involved in research. 		
V.	OBJECTIVES	<p>❖ <i>if SDO SEPS Planning and Research and SDO Research Coordinator are the same person, the other participant is any member of SDRRC who is heavily involved in research.</i></p> <ol style="list-style-type: none"> 1. Communicate the fundamentals of the action/basic based on the department's policy and guidelines on Basic Education Research Fund (BERF) 2. Capacitate research enthusiast in evaluating researches 3. Create a sample presentation for the research congress and research journal 		
VI.	LEGAL BASIS	<p>This is in compliance with The DepEd Order No. 39 s. of 2016 known as Basic Education Agenda, through Research Management Guidelines (RMG) better known as DepEd Order No. 16, S. 2017 and similarly DepEd Memorandum No. 114 s. 2017 known as Supplemental Research Guides and Tools were issued to provide guidance in managing research initiatives in the national, regional, schools division, and school levels.</p>		
VII.	EXPECTED OUTPUTS	<ol style="list-style-type: none"> 1. Individual / Group school-based research problem and sub-problems 2. Sample Bibliography using APA and Chicago 3. Filled-up Forms 4. PowerPoint presentation for Regional Research Congress and 5. Research Journals Write-up 		
VIII.	STRATEGIES	<ol style="list-style-type: none"> 1. Interactive-lecture discussion 2. Inquiry-based and problem-based 3. Writeshop and group collaboration 4. Output presentation and critiquing 		
IX.	RESOURCES	Equipment Needed	Materials:	Handouts/Manual:
		<ol style="list-style-type: none"> 1. DLP 2. White board with marker 3. Laptop (All participants must bring) 4. Pocket Wi-Fi (for backup/iff available) (All participants must bring) 	<p>Sample Complete Basic Research (softcopy) (All participants must bring)</p>	<p>(Agreed) Technical Format for Research (After the Training)</p>
X.	TRAINING CONTENT	(next page)		

DAY 1 (AUGUST 31, 2018) TUESDAY		DAY 2 (AUGUST 1, 2018) WEDNESDAY		DAY 3 (AUGUST 2, 2018) THURSDAY		DAY 4 (AUGUST 2, 2018) FRIDAY	
Registration (07:30-08:00 AM) Preregistrations (08:00-09:00 AM)		Registration (07:30-08:00 AM) MOI (08:00-08:30 AM)		Registration (07:30-08:00 AM) MOI (08:00-08:30 AM)		Registration (07:30-08:00 AM) MOI (08:00-08:30 AM)	
Opening Program <ul style="list-style-type: none"> Prayer Philippine National Anthem Welcome Remarks Statement of Purpose Rationale of the Training based on DepEd Policy: <ul style="list-style-type: none"> Basic Education Research Fund and Update Expectations/Groupings of Participants 		Session 5.1: (08:30-10:00) EVALUATING REVIEW OF RELATED LITERATURE MS. YVONNE BURNOS, SEPS PAR MS. RACHEL PERCARDAL, CHMT SGOD		Session 8: (08:30-12:00 PM) INSTITUTIONALIZING RESEARCH FORMATTING OF RESEARCH PROPOSAL - RESEARCH REPORT MS. DAE P. HABILLO, SEPS PAR - Negros Oriental		Workshop 10: (09:30-12:00 AM) INSTITUTIONALIZING FORMAT FOR RESEARCH CONGRESS PRESENTATION AND RESEARCH JOURNAL	
Workshop Proper Healthy Break (09:50-10:00 AM) Session 1: (09:00-09:45 AM) INTRODUCTION TO ACTION RESEARCH: WHAT IS IT AND WHY IS THERE A NEED? DR. BRYANT C. ACAR, MT 2 STEG SHS		Healthy Break (09:50-10:00 AM) Workshop 3: (09:00-10:30 AM) EVALUATING REVIEW OF RELATED LITERATURE		Healthy Break (09:50-10:00 AM)		Healthy Break (09:50-10:00 AM)	
Workshop 1: (09:45-10:30 AM) MEDS ASSESSMENT AND SURETY ON KNOWLEDGE AND SKILLS (Presentation Per Group) DR. BRYANT C. ACAR		Session 5.2: (10:00-12:00 PM) PROPER REFERENCING AND CITATION USING: <ul style="list-style-type: none"> American Psychological Association (APA) Chicago Style Format MS. JUANITA F. MEGAPATAN, DepEd ROT Regional Librarian 		Continuation: Workshop 8: INSTITUTIONALIZING RESEARCH FORMATTING OF RESEARCH PROPOSAL - RESEARCH REPORT		Continuation: Workshop 10: PRESENTATION OF OUTPUT (INSTITUTIONALIZING FORMAT FOR RESEARCH CONGRESS PRESENTATION AND RESEARCH JOURNAL)	
Session 2: (10:30-12:00 PM) ACTION RESEARCH DESIGN AND FORMAT DR. BRYANT C. ACAR		Workshop 4: PROPER REFERENCING AND CITATION USING: <ul style="list-style-type: none"> American Psychological Association (APA) Chicago Style Format 		Workshop 9: INSTITUTIONALIZING TECHNICAL RESEARCH FORMAT OF RESEARCH PROPOSAL - RESEARCH REPORT REY P. TAN, PRD-SEPS		Session 10: (01:00-03:00 PM) WRAP UP AND EVALUATION	
Lunch Break (12:00-01:00 PM)		Lunch Break (12:00-01:00 PM)		Lunch Break (12:00-01:00 PM)		Lunch Break (12:00-01:00 PM)	
Session 3: (01:00-03:00 AM) THE PROBLEM AND METHODOLOGY DR. BRYANT C. ACAR		Session 5.1: (01:00-03:30) Workshop 5: EVALUATING DATA ANALYSIS: QUALITATIVE & QUANTITATIVE DR. JAYMAR UMBAO, Research Coord - Davao City Assisted by MR. RODRIG T. GOLEZ, SEPS PAR - Cebu Province		Healthy Break (03:00-03:10 AM)		Healthy Break (03:00-03:10 AM)	
Healthy Break (03:00-03:10 AM) Workshop 2: (03:10-05:00 AM) WRITING THE PROBLEM AND SUB-PROBLEMS DR. BRYANT C. ACAR (Presentation Per Group) Assisted by: MS. MARIA WITZE B. ZAGALES, SEPS PAR - Lapu-Lapu City MS. IVY B. GODINES, SEPS PAR - Mandue City MS. FELICIA CANTINOUR, SEPS PAR - Cebu City		Session 5.2 (03:30-04:30) Workshop 6: EVALUATING RESEARCH INSTRUMENTS MS. RUBY T. YPAROSA, SEPS PAR - Bayawan City DR. FLORENA TANGGAAN, SEPS PAR - Tagbilaran City		Continuation: Workshop 9: INSTITUTIONALIZING TECHNICAL RESEARCH FORMAT OF RESEARCH PROPOSAL - RESEARCH REPORT		Session 11: (03:00-05:00) SUBMISSION OF OUTPUT CLOSING PROGRAM	
Session 4: (05:00-05:30 PM) LOOKING AT RESEARCH ETHICS IN EVALUATING RESEARCH PROPOSALS MS. AMELITA L. CORTIJO, SEPS PAR-Bahol MS. RUTH MAGALLANES, SEPS PAR-Talisay City		Session 7: (04:30-05:30 PM) Workshop 7: EVALUATING ACTION RESEARCH DR. ARCHIE TORCENDE, SEPS PAR - Carcar City MS. MARITES BAZON, SEPS PAR - Danao City DR. IRENES ABALDE, SEPS PAR - Toledo City MS. VIVAN Y. BOMEJIANO, SEPS PAR - Siquilor Province		OUTPUT OF THE DAY: <ul style="list-style-type: none"> Institutionalized Templates 		OUTPUT OF THE DAY: <ul style="list-style-type: none"> Research Congress Presentation 	
OUTPUT OF THE DAY: <ul style="list-style-type: none"> Research Problem Research Sub-Problems 		OUTPUT OF THE DAY: <ul style="list-style-type: none"> Referencing and Citation Evaluated Output 		OUTPUT OF THE DAY: <ul style="list-style-type: none"> Institutionalized Templates 		OUTPUT OF THE DAY: <ul style="list-style-type: none"> Research Congress Presentation 	
OFFICERS OF THE DAY: Dr. Leo B. Achac, R7 Research Coord Ms. Yvonne Burnos Dr. Irene S. Abalde		OFFICERS OF THE DAY: Ms. Jasmine C. Sarasia Ms. Maria Witz Zagales		OFFICERS OF THE DAY: Mr. Rey P. Tan Mrs. Dae P. Haballo Ms. Ruffy T. Yaparosa		OFFICERS OF THE DAY: Ms. Riza B. Guanco Dr. Archie M. Torcende	
OFFICERS OF THE DAY: Ms. Marites Bazon Mr. Rodric T. Golez		OFFICERS OF THE DAY: Ms. Arnelita L. Cortijo Ms. Ivy B. Godines		OFFICERS OF THE DAY: Dr. Florencia C. Tanggaan Ms. Vivian Y. Bomejiano		OFFICERS OF THE DAY: Ms. Felicia Cantinour Ms. Ruth T. Magallanes	