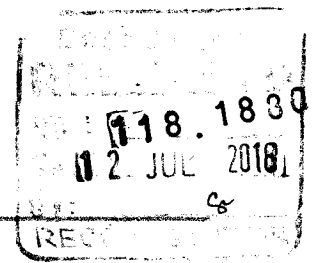


Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net



July 11, 2018

TRAVEL ORDER
NO. 48, S. 2018

TO : MRS. REGINA CLARINA E. EMPESO
EPS II, M & E

OFFICE : SGOD

PURPOSE : TO ATTEND THE DIVISION SCHOOL-BASED MANAGEMENT (SBM)
COORDINATORS QUARTERLY MEETING

DATE OF TRAVEL: July 11, 2018

1. You are hereby directed to attend the Division School-Based Management (SBM) Coordinators Quarterly Meeting ON July 18, 2018 at FTAD Office, DepEd Region 7, 3rd Floor, Sudlon, Lahug, Cebu City.
2. Please see attached Regional Memorandum No. 494, series of 2018 for more details.
3. Travelling, meals and other incidental expenses incurred shall be charged against Division MOOE/ local funds subject to the usual accounting rules and regulations.
1. For your information and compliance.

WILFREDA D. BONGALOS, Ph.D., CESO V
Schools Division Superintendent



REPUBLIKA NG PILIPINAS
Republic of the Philippines
KAGAWARAN NG EDUKASYON
Department of Education
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



JUL 18 2018


REGIONAL MEMORANDUM
No. 0494 s. 2018

D: 7/11/18

**DIVISION SCHOOL-BASED MANAGEMENT (SBM) COORDINATORS
QUARTERLY MEETING**

TO : Schools Division Superintendents

1. This Office through the Field Technical Assistance Division (FTAD) will conduct the Quarterly Meeting (QM) 2018 of all Division SBM Coordinators on July 18, 2018 at FTAD Office, DepEd Region 7, 3rd Floor, Sudlon, Lahug, Cebu City.
2. The said meeting aims to: a) finalize the MOVs of the SBM Assessment Tool and Rubrics for the level of practice; b) validate and submit the list of Division SBM Technical Assistance Taskforce approved by Schools Division Superintendent ; c) draft a synchronized plan of activities for the monitoring of SBM implementation.
3. The participants are the 19 Division School-Based Management Coordinators.
4. Meals (Breakfast, Lunch and Dinner) and Snacks (AM and PM) shall be provided by Applied Nutrition Center chargeable against Regional Funds while travel, per diem and other expenses incurred by the Division Participants shall be charged against Division funds subject to the existing accounting and auditing rules and regulations.
5. The regional personnel-in-charge of the activity shall be responsible in preparing the venue and room reservation in accordance to the number of expected participants. Thus, attendance of all concerned is highly desired.
6. Immediate dissemination of this Memorandum is desired.


SALUSTIANO T. JIMENEZ, CESOV,
DIE - ASSISTANT REGIONAL DIRECTOR
Director III
Officer-in-Charge