



Republic of the Philippines  
 DEPARTMENT OF EDUCATION  
 Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
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DepEd NEG-OR  
**RELEASED**  
 NO: 018.1596  
 DATE: 18 JUN 2018  
 BY: [Signature]  
 RECORDS SECTION

June 18, 2018

**TRAVEL ORDER**  
 No. 736 s, 2018

**TO :** GERALDIN M. PARTOSA (through the School Principal)  
 Guidance Councilor

**OFFICE :** Crisostomo Retes Memorial High School  
 San Jose District

**PURPOSE :** To check the documents of the players of the GAANO Sports Festival  
 2018

**DATE OF TRAVEL :** June 19-23, 2018

**VENUE :** Division Office, Dep Ed Neg.Or., Dumaguete City

**ALLOWED/ CHARGED TO:** *(School/Division MOOE subject to the usual accounting and auditing rules and regulations)*

\_\_\_\_\_ : Registration/ Transportation and other incidental expenses  
 \_\_\_\_\_ : Transportation  
 \_\_\_\_\_ : Per Diems  
  X   : Transportation/Per Diem & other incidental expenses

*[Signature]*  
**WILFREDA D. BONGALOS, Ph.D. CESO V**  
 Schools Division Superintendent *[Signature]*

Tel. Nos: (035)225-2838 / 225-0667/422-7644 (Division Supt's Office); (035) 225-1622 (CID); (035) 225-1623 (Legal Section);  
 (035)225-6180 (SGOD); (035) 422-7643 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-6987 (Record's Section);  
 (035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections);  
 (035) 225-7012 (Educ. Facilities Section); (035) 225-1640 & (035) 225-1640 (Acct. Budget Section); (035) 422-3921 (Supply Section)