



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas

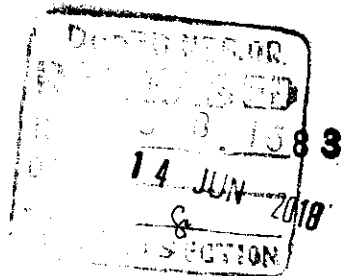
SCHOOLS DIVISION OF NEGROS ORIENTAL

www.depednegor.net

June 14, 2018

TRAVEL ORDER

No. 723 s, 2018



TO: JETRIL I. LABAJO
NODiS Graphics Artist, Division Office

JOHN ALICE D. VALENCIA
Buntod High School

MARLOU A. ARTIAGA
Crisostomo O. Retes National High School (Tampi NHS)

RUTH MARIE B. ELTANAL
Santiago Delmo Memorial High School

PURPOSE: To attend the ADOBE Training For Teachers and Information Technology Officers on June 20-21, 2018, at DepEd Conference Hall, 3rd Floor, DepEd RO-7 Bldg., Sudlon, Lahug, Cebu City.

DATE OF TRAVEL: June 19-22, 2018.

ALLOWED/ CHARGED TO: (Division MOOE/Local funds subject to the usual accounting and auditing rules and regulations)

- _____ / _____ : Registration/ Transportation and other incidental expenses
- _____ : Transportation & other incidental expenses
- _____ : Incidental Expenses
- _____ : Per Diems

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WILFREDA D. BONGALOS, Ph.D., CESO V
Schools Division Superintendent *cellyhy* *16*

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REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



JUN 14 2018

REGIONAL MEMORANDUM

No. 0434, s. 2018

D: 6/15/18

ADOBE TRAINING FOR TEACHERS AND INFORMATION TECHNOLOGY OFFICERS

TO : ALL SCHOOLS DIVISION SUPERINTENDENTS
ALL CONCERNED

1. Adobe Asia Pacific will be conducting a two-day training cum workshop on Adobe CC, After Effects and Premiere to selected teachers from the identified schools together with all Information Technology Officers of DepEd Region VII.
2. The training will be participated by the 20 Information Technology Officers of Region VII plus the School ICT Coordinator or Media/Visual Arts Teacher or a teaching personnel identified by the Division Office from the schools listed below.

Divisions
1. Bogo City
- City of Bogo Science & Arts Academy
2. Bohol
- Cangawa NHS
3. Cebu
- Badian NHS
4. Cebu City
- Don Vicente Rama Mem. NHS (Basak NHS)
- Talamban NHS (Day and Night)
- Bulacao Community HS (Day and Night)
- Mabolo National HS
- Barrio Luz NHS (Day and Night)
5. Lapu-lapu City
- Looc NHS
6. Mandaue City
- Mandaue City School for the Arts
7. Tagbilaran City

- DR. CECILIO PUTONG NATIONAL HIGH SCHOOL
8. Bayawan City
- Bal-os National High School
- Maglinao NHS
✓ 9. Negros Oriental
- Santiago Delmo MHS (Maluay HS)
- Tampi NHS
- Buntod HS

3. The following Senior High Schools are advised to send their Media/Visual Arts Teacher to the training.

Divisions
1. Bogo City
- City of Bogo Science & Arts Academy
2. Bohol
- Cangawa NHS
3. Cebu
- Badian NHS
4. Cebu City
- Don Vicente Rama Mem. NHS (Basak NHS)
5. Lapu-lapu City
- Looc NHS
6. Mandaue City
- Mandaue City School for the Arts
7. Tagbilaran City
- DR. CECILIO PUTONG NATIONAL HIGH SCHOOL

8. The Division Information Technology Officers are requested to submit the name/s of their respective participants on or before June 15, 2018.

9. The training will be on June 20-21, 2018 at 3rd Floor, DepEd Regional Office, Sudlon, Lahug, Cebu City.

10. Participants are requested to bring with them the following:

- a. laptops pre-installed with trial versions of Adobe After Effects and Premiere. Trial licenses can be downloaded from here:

- i. After Effects

<https://creative.adobe.com/products/download/aftereffects?promoid=KSPCZ>

- ii. Premiere

<https://creative.adobe.com/products/download/premiere?promoid=759X6XKN&mv=other&locale=en>

b. earphones/headphones

c. materials to work on (example of this are videos, pictures, audios that will make up a certain concept for a video creation or editing).

11. A registration of Php 1,500.00 per participant will be collected to cover expenses for lunch, AM/PM snacks.

12. Registration, accommodation, transportation, incidental and other expenses relative to the conduct of this training shall be charged against the Division or local funds subject to the usual accounting and auditing rules and regulations.

13. Immediate and wide dissemination of this memorandum is so desired.


SALUSTIANO T. JIMENEZ, CESOV
JULIETA SERRATA REGIONAL DIRECTOR
Regional Director
Officer-in-Charge 

JAJ/ICTU/JPJ