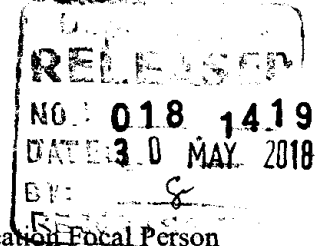




Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
www.depednegor.net

May 29, 2018



**TRAVEL ORDER**

No. 647, s. 2018

**TO** : **Mrs. Karla Antonio**  
Senior Education Program Specialist, Division Publication Focal Person

**Jenith Corpis Cabajon**  
Principal II, Division Information Officer

**Dr. Renante Juanillo**  
Division Education Program Specialist, Senior High Coordinator

**PURPOSE** : Attendance to the Editorial Planning on the Publication of 2016 – 2018 Senior High School Accomplishments.

**DATE** : June 01, 2018

**VENUE/PLACE** : Conference Room of DepEd-RO7, Sudlon, Lahug, Cebu City

1. You are directed to participate on the **Editorial Planning on the Publication of 2016 – 2018 Senior High School Accomplishments** this **June 1, 2018** in the **Conference Room of DepEd-RO7, Sudlon St., Lahug, Cebu City, Cebu.**
2. For further details, attached is the **Regional Memorandum No. 0373 s. 2018, re: “Editorial Planning on the Publication of 2016 – 2018 Senior High School Accomplishments.”**
3. Travelling expenses, per diem, and other incidental expenses incurred by the Division personnel relative to their participation in the aforesaid activity shall be charged to Division Funds subject to the usual accounting and auditing rules and regulations.

**WILFREDA D. BONGALOS, Ph.D., CESO V**  
Schools Division Superintendent *g*



REPUBLIKA NG PILIPINAS  
 REPUBLIC OF THE PHILIPPINES  
**KAGAWARAN NG EDUKASYON**  
 DEPARTMENT OF EDUCATION  
**REHIYON VII, GITNANG VISAYAS**  
 REGION VII, CENTRAL VISAYAS  
 Sudlon, Lahug, Cebu City



**REGIONAL MEMORANDUM**

MAY 23 2018

No. 0373 s. 2018

**Editorial Planning on the Publication of 2016-2018 Senior High School Accomplishments**

**TO: All Schools Division Superintendents/OICs**  
**All Senior High School Coordinators**  
**All Division Information Officers**  
**All Division Publication Focal Persons**  
**All Others Concerned**

1. In line with the upgrading of the communication strategies for the translation and dissemination of the achievements, programs, projects, advocacies and the different thrusts of the Department of Education to the general public, this Office will be producing an official publication for the 2016 -2018 summed accomplishments of its Senior High School. The said publication is solely dedicated for Region Seven's Senior High School milestones translating all generated SHS reports and/or accomplishments through feature stories, news stories or infographics. Hence, an editorial planning on the said publication will be conducted on **June 1, 2018** in the **Conference Room of DepEd-RO7, Sudlon St., Lahug, Cebu City, Cebu**.

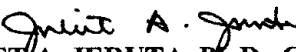
2. Further, the following are hereby requested to participate in the said activity and submit **5 entries/contributions with high-resolution pictures for each entry/contribution** which will be compiled and published in the said material: **(1) Senior High Coordinator, (1) Division Information Officer, and (1) Division Publication Focal Person**. The said material is allotted with 5 sections, namely: **(1) Advocacy and Mobilization (2) Magnitude of Early Registration (3) SHS Curriculum (4) Work Immersion (5) Results**. All SHS generated reports and/or accomplishments in your respective division offices must be classified under each of the abovementioned sections and must be translated either through feature stories, news stories (for recent reports/accomplishments) or infographics. Each division may submit a combination of **2 or 3 feature stories, 1 or 2 news stories, 1 or 2 infographics** or any of these combinations, so long as each division submits a total of **5 entries (one entry per section)**. It is recommended that these stories be written by a third person's point of view/observer/another party. Upon submission, writers/contributors must indicate their names, division office and contact number/s. Also, please indicate the section name for each entry. *(Sample formats are attached to this Memorandum for your reference. See Enclosures 1, 2 and 3.)*

3. All stories/infographics with their high-resolution pictures (saved each in a word document) *per division office* must be submitted in soft copies through a **zip folder at [region7@deped.gov.ph](mailto:region7@deped.gov.ph) on or before June 1, 2018** as these shall first go through editing processes before their final printing.

4. For questions and clarifications, you may contact the Office of the Regional Director at (032) 414-7399 or email at [region7@deped.gov.ph](mailto:region7@deped.gov.ph).

*SHS Coordinator, Division Information Officer, Division Publication Focal Person, Karla P. Aragon*

5. Travelling expenses, per diem, and other incidental expenses incurred by the Division personnel relative to their participation in the aforesaid activity shall be charged to Division/Local Funds subject to the usual accounting and auditing rules and regulations.
6. Immediate dissemination of this Memorandum is enjoined.

  
JULIETA A. JERUTA, Ph.D., CESO IV  
Director III  
OIC-Regional Director



*Enclosure 2*

News Story  
Results

**To work for gov't offices: SHS Graduates**

Juan Dela Cruz  
Cebu City Division  
09156789100

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-----*high-resolution pictures, pictures, pictures with captions*-----

**FILE NAME for the entry/contribution: NS,Cebu City,Results**  
**FILE NAME of the zip folder: Cebu City Division**

Enclosure 3  
Sample taken from GASA 2<sup>nd</sup> Edition, page 18

**Infographics**  
**Work Immersion**

**Project SWIP**  
Jaypee Manago  
Mandaue City Division  
505-6337



Are you feeling anxious sending your 17-year-old child in Work Immersion?

Introducing Project SWIP of Mandaue City Division which helps you, PARENTS, identify and locate the Industry Partner where your child's at. This eases your worries because of its easy access on the internet where you can find and/or contact the company's focal person for Work Immersion. You can also email or contact the Division Senior High School Coordinator for more inquiries.

The infographics below will guide you on what to expect in the Online Tracking Hub.

Check this website for more details,  
<http://projectswip.depedmandaue.net>

**SURVEY**  
Online survey is used to determine the readiness of the potential industry partners. It enables them to provide input on how many trainees/students they can cater to.

**MAP**  
Each company is one way of presenting to parents, teachers, and students. It enables facile Map so you can check the location of the company.

**ISSUANCES**  
Users are the main concern of Project SWIP. Hence, it contains: helpd orders, memoranda, advisories, articles, templates and documents related to Senior High

**CORE TEAM**  
Senior High Schools are the key partners of the Division SHS Core Team. In order to make this project possible, the team works hand-in-hand with the industry partners and LGU.

**PROJECT SWIP**  
Mandaue City SHS Work Immersion Program  
This is an innovation aimed at helping parents, teachers, students and stakeholders to track the company directory and monitor the whereabouts and performances of the student trainees.  
Website:  
<http://projectswip.depedmandaue.net>

**FILE NAME for the entry/contribution: IG,Mandaue City,Work Immersion**  
**FILE NAME of the zip folder: Mandaue City Division**