



Republic of the Philippines
 DEPARTMENT OF EDUCATION
 Region VII, Central Visayas

SCHOOLS DIVISION OF NEGROS ORIENTAL
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RECORDED
 NO. 918.1320
 DATE: 16 MAY 2018
 BY: [Signature]
 RECORDS SECTION

May 16, 2018
 [Signature]

TRAVEL ORDER
 No. 600 s. 2018

To : **JOSEPH R. GEMINA**
 Project Development Officer II
 DRRM Focal Person

NATHANIEL E. LAJOT, Jr.
 NODIS Programmer
 Division ICT Service

Purpose : To attend the **Workshop on the Validation of Systems Design of the Disaster Risk Reduction and Management Information System (DRRMIS)**

Place/Venue : Best Western Plus Lex Hotel, Cebu

Date of Travel : May 31 – June 2, 2018

ALLOWED/CHARGED TO: (Division MOOE, Subject to the usual accounting and auditing rules and regulations)

- _____ : Registration
- _____ : Transportation
- _____ : Board and Lodging
- _____ : Meals
- : Transportation & other incidental expenses

For the Schools Division Superintendent:

[Signature]
ERLINDA N. CALUMPANG, Ed. D.
 Chief Education Supervisor, CID
 Office In-Charge *[Signature]*

Tel. Nos: (035)225-2838 / 225-0667/422-7644 (Division Sup't's Office); (035) 225-1622 (CID); (035) 225-1623 (Legal Section); (035)225-8180 (SGOD); (035) 422-7843 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-0987 (Record's Section); (035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections); (035) 225-7012 (Educ. Facilities Section); (035) 225-1840 & (035) 225-1840 (Acct. Budget Section); (035) 422-3821 (Supply Section)




REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
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MEMORANDUM

FOR : **WILFREDO E. CABRAL**, Regional Director, NCR
MALCOLM S. GARMA, OIC-Regional Director, Region III
DIOSDADO M. SAN ANTONIO, Regional Director, Region IV-A
RAMON FIEL G. ABCEDE, Regional Director, Region V
GEMMA M. LEDESMA, OIC-Regional Director, Region VI
JULIET A. JERUTA, OIC-Regional Director, Region VII
RAMIR B. UYTICO, Regional Director, Region VIII
ALLAN G. FARNAZO, Regional Director, Region X
MAURO C. DE GULAN, Superintendent, Muntinlupa City
MARITEZ A. IBANEZ, Superintendent, Rizal
ROMMEL C. BAUTISTA, Superintendent, Antipolo City
LOIDA N. NIDEA, Superintendent, Sorsogon
MIGUEL MAC D. APOSIN, Superintendent, Capiz
ROEL F. BERMEJO, Superintendent, Roxas City
PORTIA M. MALLORCA, Superintendent, La Carlota City
OFELIA R. HERMOSA, Superintendent, Bayawan City
WILFREDA D. BONGALOS, Superintendent, Bohol
SALUSTIANO T. JIMENEZ, Superintendent, Negros Oriental
RONILO AL K. FIRMO, Superintendent, Leyte
EDILBERTO OPLENARIA, OIC-Superintendent, Malaybalay City

FROM : 
RONILDA R. CO
Director IV
Disaster Risk Reduction and Management Service

SUBJECT : **WORKSHOP ON THE VALIDATION OF SYSTEMS DESIGN OF THE DISASTER RISK REDUCTION AND MANAGEMENT INFORMATION SYSTEM (DRRMIS)**

DATE : 8 May 2018

In view of the advisory sent last **March 7, 2018** regarding the change of date for the **Workshop on the Validation of the DRRM Information System (DRRMIS) Design**, the **Disaster Risk Reduction and Management Service (DRRMS)**, in partnership with the **Basic Education Sector Transformation (BEST) Program**, hereby announces that the conduct of the said activity will be held on **May 31 – June 2, 2018** at **Best Western Plus Lex Cebu, Escario St. corner Juana Osmeña Extension Road, Cebu City**.

The DRRMS invites the following regional and division personnel as part of the team that shall provide inputs in the **context diagram**, the **Supplier, Input, Process, Output and Customer (SIPOC) Analysis**, and the **data dictionary** of the DRRMIS:

	Name	Designation	Division
1	Eduardo Kondo	PDO II	Muntinlupa City (NCR)
2	Albert Manlutac	PDO II	Region III
3	Cherylee Artates	IT Officer	Region III
4	Noel Merino	PDO II	Antipolo City (Region IV-A)
5	John Idefonso Pascual	PDO II	Rizal (Region IV-A)
6	Alan Ordoñez	PDO I	Sorsogon (Region V)
7	Noel Narida	IT Officer	Region VI
8	Glenda Marie Botin	PDO II	Capiz (Region VI)
9	Maribeth Baldonado	PDO II	Roxas City (Region VI)
10	Jeffrey Castel	PDO II	La Carlota City (Region VI)
11	Adolf P. Aguilar	ASDS	Bayawan City (Region VII)
12	Phillip Marcelo Vigonte	PDO II	Bohol (Region VII)
13	Joseph Gemina	PDO II	Negros Oriental (Region VII)
14	Nathaniel Lajot, Jr.	IT Officer	Negros Oriental (Region VII)
15	Karen Barril	PDO II	Leyte (Region VIII)
16	Jimdandy Lucine	PDO II	Malaybalay City (Region X)

Accommodation and meals will be shouldered by BEST while the airfare will be charged to the DRRMS, subject to usual accounting and auditing rules. Other expenses to be incurred by the abovementioned personnel will be charged against their local funds. All invited participants **must send a confirmation through an email** not later than **May 10, 2018**, while those that require travel through plane must send their **conforme, approved travel order, and preferred flight schedules** not later than **May 15, 2018**.

For clarification, kindly reach us through **Mr. Jose Gabriel Noveno** of DRRMS via email address, jose.noveno@deped.gov.ph, cell.no. 09369862948 and at tel.no. (02) 637-4933.

For your consideration and appropriate action.