



Republic of the Philippines  
 DEPARTMENT OF EDUCATION  
 Region VII, Central Visayas

**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
 www.depednegor.net

RELEASED  
 NO. 118.1228  
 DATE: 04 MAY 2018  
 BY: *[Signature]*  
 REGOR SECTION

May 3, 2018

**TRAVEL ORDER**  
 No. JSD s. 2018

To : **ELMAR L. CABRERA**  
 Division DRRM Alternate

**RUBY JEAN ESTRELLITA M. BIDAURE**  
 Project Development Officer I

Office : Division of Negros Oriental - SGOD

Purpose : To attend the Psychological First Aid Training for  
 Region and Division DRRM Coordinators, Nurses &  
 Guidance Counselors

Place/Venue : Ormoc City (Venue to be announced)

Date of Travel : May 28 – June 1, 2018

ALLOWED/CHARGED TO: (Division MOOE, subject to the usual accounting and auditing rules and regulations)

\_\_\_\_\_ : Registration  
 \_\_\_\_\_ : Transportation  
 \_\_\_\_\_ : Board and Lodging  
 \_\_\_\_\_ : Meals  
 : Transportation & other incidental expenses

**WILFREDA D. BONGALOS, Ph. D., CESO V**  
 Schools Division Superintendent

5/3/18

Tel. Nos: (035)225-2838 / 225-0667/422-7644 (Division Supt's Office); (035) 225-1622 (CID); (035) 225-1623 (Legal Section);  
 (035)225-8180 (SGOD); (035) 422-7643 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-8987 (Records Section);  
 (035) 422-5283 (Admin. Section); (035) 422-8287 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections);  
 (035) 225-7012 (Educ. Facilities Section); (035) 225-1640 & (035) 225-1640 (Acct. Budget Section); (035) 422-3921 (Supply Section)



Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
Tanggapan ng Pangalawang Kalihim

**MEMORANDUM**

02 February 2018

For: **Armm Regional Secretary  
All Regional Directors  
All School Division Superintendents**

Subject: **PSYCHOLOGICAL FIRST AID TRAINING FOR  
REGION AND DIVISION DRRM COORDINATORS,  
NURSES AND GUIDANCE COUNSELORS**

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The Department of Education (DepEd) through the Disaster Risk Reduction and Management Service (DRRMS) provides Psychological First Aid (PFA) to disaster-affected learners and personnel. The PFA aims to help the learners and personnel who experienced a traumatic event to release and validate their feelings and emotions and cope with their current situation.

Last year, a total of 173 Region and Division DRRM Coordinators and selected DepEd Personnel were trained in PFA. As part of increasing the pool of PFA providers of DepEd, DRRMS is organizing a five-batch PFA Training for Region and Division DRRM Coordinators, Nurses and Guidance Counselors.

In light of this, **every region is required to send one (1) representative** while **every division is required to send two (2) representatives**, preferably those who are not yet capacitated in PFA, to attend the PFA training this April to June 2018. The priority representatives for regions and divisions are the DRRM coordinators. The regions can send a nurse and the divisions can send a nurse and a guidance counselor/ designated guidance counselor as representatives, if

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**Office of the Undersecretary for Administration**

*(Administrative Services, Information and Communications Technology, Disaster Risk Reduction and Management, Schools Health, Youth Formation, Baguio Teachers' Camp, Education Facilities/School Buildings)*

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the DRRM coordinators has been trained on PFA. (See Annex A. List of region and division DRRM coordinators who are not yet capacitated in providing PFA)

Below is the schedule and venue of the 5-batch PFA training:

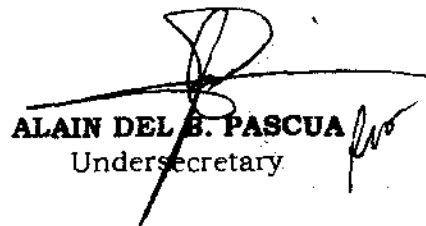
<b>Batch 1</b>	<b>Date</b>	<b>Venue*</b>	<b>Region</b>
1	9-13 April 2018	Cavite City	I, II and III
2	23-27 April 2018		IVA, IVB, CAR and NCR
3	7-11 May 2018	Ormoc City	V, VI and VIII
4	28 May - 1 June 2018		VII, IX, X, XII
5	11-15 June 2018	Cotabato City	XI, ARMM, CARAGA

\*Specific venue will be announced on a later date.

Board and lodging during the training will be shouldered by DRRMS while travel and other related and allowable expenses of participants shall be charged to respective local funds subject to the usual accounting and auditing rules and regulations.

For clarification and/or confirmation, you may directly communicate with Mr. Paolo Aquino of DRRMS at telephone numbers (02) 637-4933; (02) 637-4606 or email address [drmo@deped.gov.ph](mailto:drmo@deped.gov.ph) **on or before 28 March 2018**. Attached also are the Annex B. Confirmation sheet and Annex C. PFA Indicative Program.

For your strict compliance.

  
**ALAIN DEL B. PASCUA**  
Undersecretary

<b>Batch</b>	<b>Date (including travel time)</b>	<b>Venue</b>	<b>Participants (Region)</b>	<b>Deadline of Submission of Confirmation Sheet</b>
<b>1</b>	<b>9 – 13 April 2018</b>	<b>The Bayleaf, Gen. Trias, Cavite</b>	<b>I, II and III</b>	<b>5 April 2018</b>
<b>2</b>	<b>23 – 27 April 2018</b>	<b>The Bayleaf, Gen. Trias, Cavite</b>	<b>IVA, IVB, CAR and NCR</b>	<b>19 April 2018</b>
<b>3</b>	<b>7 – 11 May 2018</b>	<b>Ormoc City (venue to be announced)</b>	<b>V, VI and VIII</b>	<b>3 May 2018</b>
<b>4</b>	<b>28 May – 1 June 2018</b>	<b>Ormoc City (venue to be announced)</b>	<b>VII, IX, X and XII</b>	<b>24 May 2018</b>
<b>5</b>	<b>11 – 15 June 2018</b>	<b>Cotabato City (venue to be announced)</b>	<b>XI, ARMM and CARAGA</b>	<b>7 June 2018</b>