



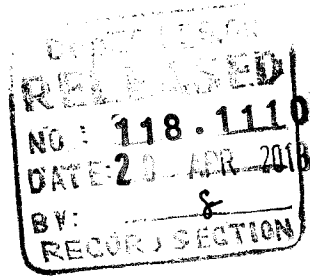
Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region VII, Central Visayas

**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
www.depednegor.net

April 20, 2018

**TRAVEL ORDER**

No. 502 s, 2018



TO : DENNIS CHARL F. ANDALAJAO  
SEPS - M & E

OFFICE : SGOD - Division of Negros Oriental

PURPOSE : To attend the School Year End Regional Monitoring, Evaluation and Adjustment (RMEA) Conference

DATE OF TRAVEL : April 23 - 24, 2018

VENUE : Ecotech Center, Lahug, Cebu City

ALLOWED/ CHARGED TO: (Regional/Division/Local Funds subject to the usual accounting and auditing rules and regulations)

\_\_\_\_\_ : Registration/ Transportation and other incidental expenses

\_\_\_\_\_ : Transportation

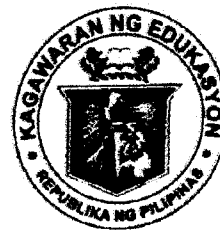
\_\_\_\_\_ : Per Diem

  /   : Transportation/Per Diem & other incidental expenses

for: *[Signature]*  
**WILFREDA D. BONGALOS, Ph. D. CESO V**  
 Schools Division Superintendent *[Signature]*



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
KAGAWARAN NG EDUKASYON  
DEPARTMENT OF EDUCATION  
**REHIYON VII, GITNANG VISAYAS**  
REGION VII, CENTRAL VISAYAS  
Sudlon, Lahug, Cebu City



REGIONAL MEMORANDUM  
No. 0265 s. 2018

O: 4/9/18 g.

APR 06 2018

**SCHOOL YEAR END REGIONAL MONITORING, EVALUATION AND ADJUSTMENT (RMEA)**

To: Schools Division/City Superintendents  
Assistant Schools Division/City Superintendents  
Officers-in-Charge of Regular and Interim Schools Division  
CID/SGOD Chiefs

1. To assess the progress on school operations and classroom instruction in public schools and Senior High School for private schools for the school year 2017-2018, RMEA conference is slated on April 23-24, 2018 at the Ecotech Center, Lahug, Cebu City.

2. The conference will mainly focus on the CIGPs of the following areas of concern:

**2.1 School Operation**

- SIP-AIP Implementation
- Utilization of the Division and School MOOE
- ✓ Performance Indicators (emphasis on Drop-Out Rate, Repetition Rate, Reading Proficiency and Numeracy)
- School authorized organizations such as Parents-Teachers Association, SSG, etc.
- Administrative matters particularly on personnel actions and emoluments (appointment, promotion, salary and other benefits, tardiness/absences of school personnel, movement of personnel)
- ✓ Ratio of the number of classrooms to the learner-populace;
- Nutritional Status (emphasis on severely wasted, challenges encountered in the implementation of the feeding program)
- Private Schools operations

**2.2 Classroom Instruction**

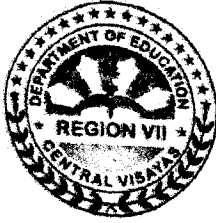
- Curriculum Management
- Learning Delivery
- Learning Resources
- Assessment of Learning

**2.3 Senior High School Program (for private schools)**

- Availment of voucher program
- ✓ LIS/LRN Concerns
- Immersion/linkages concerns

Office of the Director (ORD), Tel. Nos.: (032) 231-1433, 231-1309, 414-7399; 414-7325; 255-4542 Field Technical Assistance Division (FTAD),  
Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323  
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239  
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030,  
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366, 414-7322; 414-4367  
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061, 414-7321

*"EFA 2015: Karapatan ng Lahat, Pananagutan ng Lahat"*



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
KAGAWARAN NG EDUKASYON  
DEPARTMENT OF EDUCATION  
**REHIYON VII, GITNANG VISAYAS**  
REGION VII, CENTRAL VISAYAS  
Sudlon, Lahug, Cebu City



3. It is requested that the Division Offices shall responsively and religiously apprise their realities for the Regional Office, through the Regional Field Technical Assistance Team (RFTAT), to employ technical assistance and appropriate interventions to address the CIGPs. Attached herewith is the template to use during the presentation of the reports.
4. The items in Regional Memorandum No. 29, s. 2016 shall still be satisfied for the Division level consumption only, however may serve as vital reference in the analysis and determining the CIGPs relative to the abovementioned areas of concern. It is understood that prior to the scheduled RMEA, the Division Offices are already done with their DMEA.
5. Participants to this conference are the Division M&E Coordinators, Regional Functional Division Chiefs or their representatives and Quality Assurance Division personnel.
6. The participants on the first day of the conference are the Division M&E Coordinators and the Quality Assurance Division personnel. The first day shall be devoted for the consolidation of data and finalization of the presentation of the reports. The attendance of the Regional Division Chiefs or their representatives shall be on the 2<sup>nd</sup> day of the conference, during the presentation of the reports.
7. Transportation expenses incurred by the participants shall be charged against the Division MOOE fund while the board and lodging expenses will be charged to the Regional Funds subject to the existing auditing rules and regulations.
8. Wide dissemination of this Memorandum is desired.

*Juliet A. Jeruta*  
JULIET A. JERUTA  
Director III  
Officer-in-Charge  
Office of the Regional Director

BDT'18  
Quality Assurance Division

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433, 231-1309; 414-7399; 414-7325, 255-4542 Field Technical Assistance Division (FTAD),  
Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323  
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239  
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030,  
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7368; 414-7322; 414-4367  
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

*"EQA 2015: Karapatan ng Lahat, Pananagutan ng Lahat"*

RO 7 - QAD Sample Format

( Division Letter Head)

Area of Concern	CIGP/s	Factors/Causes	Proposed Resolution/Action	Timeline for Resolution
<b>1. School Operation</b>				
1.1 SIP-AIP Implementation				
1.2 Utilization of Division/ School MOOE				
1.3				
<b>2. Classroom Instruction</b>				
2.1				
2.2				

Note: This will be reported through power point presentation.