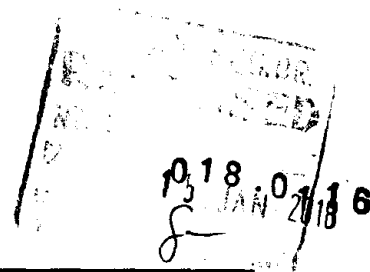


Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
Capitol Area, Dumaguete City


January 15, 2018

Travel Order To:

**Ellen Reila A. Anfone – Sibulan District**  
( Thru the District Supervisor)



1. Please be informed that you are to attend the *Administrative Meeting Cum Training on Multi-Factored Assessment Tool* on January 17-19, 2018 at the DepEd Ecotech Center, Lahug, Cebu City.
2. Attached is the Regional Memorandum # 0017 s. 2018 for your reference.
3. Please bring with you your laptop and extension wire.
4. Expenses for meals, board and lodging of participants to be served by DepEd Ecotech Center shall be charged against Regional HRTD funds. Travel and other incidental expenses incurred by the participants are chargeable against Division MOOE/local and other sources of funds subject to the usual accounting and auditing rules and regulations.
5. For your information and guidance.

  
**SALUSTIANO T. JIMENEZ, CESO VI**  
OIC-Office of the ARD  
Concurrent Schools Division Superintendent  
1/15/18





REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
KAGAWARAN NG EDUKASYON  
DEPARTMENT OF EDUCATION  
REHIYON VII, GITNANG VISAYAS  
REGION VII, CENTRAL VISAYAS  
Sudlon, Lahug, Cebu City



REGIONAL MEMORANDUM  
NO. 2017 S. 2017

0:1/15/18  
8

JAN 12 2018

**ADMINISTRATIVE MEETING CUM TRAINING ON MULTI-FACTORED ASSESSMENT TOOL**

To: **ALL SCHOOLS DIVISION SUPERINTENDENTS**

1. This office, through the Curriculum and Learning Management Division will conduct an Administrative Meeting Cum Training on Multi-factored Assessment Tool on January 17-19, 2018 at the DepEd Ecotech Center, Lahug, Cebu City.
2. The activity aims to:
  - a. scale up commitment on proper implementation of SPED programs through sharing of accomplishments and plans;
  - b. orient the participants on Multi-factored Assessment Tool;
  - c. promote deeper understanding on the activity based assessment covering the 5 domains of learning;
  - d. contextualize the activities in the five learning domains of the Multi-factored Assessment Tool.
3. The participants to this 3-day undertaking are the Division SPED Supervisors/Focal Persons and selected CLMD personnel. They are required to bring with them laptop and extension wire.
4. Expenses for meals, board and lodging of the participants to be served by DepEd Ecotech Center shall be charged against Regional HRTD funds. First meal is dinner of January 16, 2018 and last meal is afternoon snacks of January 19, 2018. Travel and other incidental expenses incurred by the participants are chargeable against Division MOOE/local and other source of funds subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of and compliance with this Memorandum is directed.

*Juliet A. Jeruta*  
**JULIET A. JERUTA, Ph. D., CESO V**  
Director III  
Officer-in-Charge

JAVSA/EBE/ggb  
CLMD'17

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542  
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7322  
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239  
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030  
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322, 414-4367  
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

*"EFA 2015: Karapatan ng Lahat, Pumanagutan ng Lahat"*

**ADMINISTRATIVE MEETING  
CUM TRAINING ON MULTIFACTORED ASSESSMENT TOOL**

**PROGRAM MANAGEMENT TEAM**

Ecotech Center, Lahug, Cebu City

January 17-19, 2018

Training Director	Dr. Juliet A. Jeruta
Assistant Director	Dr. Salustiano Jimenez
Program Manager	Dr. Emiliano B. Elnar, Jr.
Program Coordinator	Dr. Gilda G. Bancog
Finance Officer	Dr. Aniano T. Bautista

**Organizers and Staff**

Mrs. Maurita Ponce	RO7, CLMD
Dr. Roland Villegas	RO7, CLMD
Dr. Jovelyn Otero	RO7, CLMD
Dr. Marilyn Miranda	RO7, CLMD
Dr. Elaine Perfecio	RO7, CLMD
Mr. Sylvio Sabino	RO7, CLMD
Mr. Cesar Restauero	RO7, CLMD

**Logistics/Secretariat**

Mrs. Juanita Negapatan	RO7, CLMD
Ms. Loideth Edicto	RO7, CLMD
Mrs. Jasmin Jabil	RO7, CLMD
Mr. Robert Ragas	RO7, CLMD

**Trainers/Facilitators**

Dr. Celestina Gohetia	EPS, Cebu City
Mrs. Ma. Elena Paras	EPS, Cebu Province
Mr. Quirico Sumampong	RO7, CLMD
Mr. Cesar A. Restauero, Jr.	RO7, CLMD

**ADMINISTRATIVE MEETING  
CUM TRAINING ON MULTI-FACTORED ASSESSMENT TOOL  
January 17-19, 2018**

**TRAINING MATRIX**

TIME	DAY 0	DAY 1	DAY 2	DAY 3	
7:30-8:30		<b>OPENING PROGRAM</b>  <b>BREAK</b>  <b>Levelling of Expectation/ House Rules</b> Q. Sumampong  <b>Sharing of Accomplishments/Plans</b>  SPED Supervisors  <b>LUNCH</b>	<b>MANAGEMENT OF LEARNING</b>		
8:30-9:15			<b>Workshop # 1</b>  <b>Contextualization of Activities in the 5 Learning Domains</b>	<b>Workshop # 3</b>  <b>Presentation of Revised Outputs, Input Giving</b>  <b>Mr. Cesar Restauero Moderator</b>	
9:15-9:30					
9:30- 10:15					<b>Workshop # 4</b>  <b>Finalization of Contextualized Multi- factored Assessment Tool</b>
10:15-12:00					
12:00-1:00					
1:00-2:00	<b>ARRIVAL/ REGISTRATION</b>	<b>MFAT Orientation</b> G. Bancog	<b>Group Presentation of Output, Critiquing, &amp; Feedback Giving</b>  <b>Mr. Cesar Restauero Moderator</b>	<b>Training Evaluation</b> Q. Sumampong  <b>Next Steps</b> G. Bancog	
2:00-3:00		<b>5 Learning Domains</b> M.E. Paras/C. Gohtia	<b>Workshop # 2</b>  <b>Revision of Contextualized Activities in the 5 Learning Domains</b>	<b>Closing</b>  <b>Home Sweet Home</b>	
3:00-5:00					
5:00-6:00					<b>Debriefing</b>
Officer of the Day		Mrs. Juanita Negapatan	Ms. Anabella Eva	Mr. Melchor Cenas	
Process Observer		Dr. Lucia Zapanta	Dr. Felipa Mantos	Ms. Katherine Sedillo	
Resource Manager		Mr. Quirico Sumampong	Dr. Elaine Perfecio	Dr. Jovelyn Otero	