Cove Secretary

January 12, 2018

TRAVEL ORDER NO. 45
S. 2018

TO :

JOY EMILY A. TANIO

EPS II - ALS

MELANIE MAE O. AUSTERO T-III, Ajong NHS, Sibulan North

RE :

Finalize the accommodation of the National TWG, Judges and Guests for the NFOT.

- 1. You are hereby directed to finalize the accommodation of the National TWG, Judges and Guests for the NFOT on January 16-17, 2018 ensuring that everything is booked and ready for the conduct of the NFOT on February 19-23, 2018.
- 2. Travelling and other incidental expenses shall be charged to school MOOE/Local funds subject to the usual accounting and auditing rules and regulations.
- 3. For your information, guidance and compliance.

SALUSTIANO D JIMENEZ, CESO VI OIC-Office of the Assistant Regional Director Concurrent Schools Division Superintendent