



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region VII, Central Visayas

# SCHOOLS DIVISION OF NEGROS ORIENTAL

Capitol Area, Dumaguete City

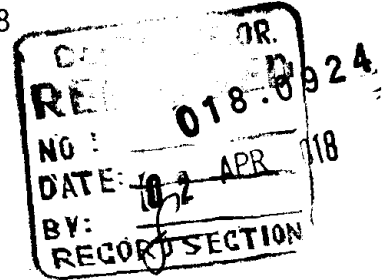
www.depednegor.net

negros.oriental@deped.gov.ph

(035) 225 2376 / 225 2838 / 422 5283

March 28, 2018

**TRAVEL ORDER**  
No. 416 s. 2018



To : **JOSEPH R. GEMINA**  
Project Development Officer II – DRRM

Office : Division of Negros Oriental - SGOD



Purpose : To attend the **Disaster Risk Reduction and Management (DRRM) Coordination Meeting and Updates**

Place/Venue : 2<sup>nd</sup> Floor, DepEd Region 7 Building, Cebu City

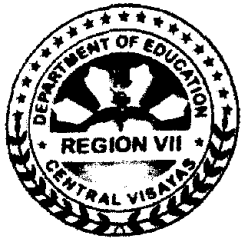
Date of Travel : April 2, 2018

ALLOWED/CHARGED TO: (Division MOOE, subject to the usual accounting and auditing rules and regulations)

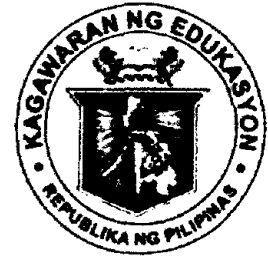
- \_\_\_\_\_ : Registration
- \_\_\_\_\_ : Transportation
- \_\_\_\_\_ : Board and Lodging
- \_\_\_\_\_ : Meals
- : Transportation & other incidental expenses

  
**SALUSTIANO T. JIMENEZ, CESO VI**  
p. OIC – Assistant Regional Director  
Schools Division Superintendent 

DR. PICARDAL  
MR. OTEP



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
KAGAWARAN NG EDUKASYON  
DEPARTMENT OF EDUCATION  
REHIYON VII, GITNANG VISAYAS  
REGION VII, CENTRAL VISAYAS  
Sudlon, Lahug, Cebu City



MAR 27 2018

0:3/28/18  
RB

REGIONAL MEMORANDUM

No. 0240, s. 2018

**DISASTER RISK REDUCTION AND MANAGEMENT (DRRM) COORDINATION MEETING AND UPDATES**

To: Schools Division Superintendents  
Officer-in-Charge of Schools Divisions

1. This Office through DRRM Unit of the Education Support Services Division (ESSD) will conduct the 2<sup>nd</sup> Quarter coordination meeting on April 2, 2018 (8:00 AM-5:00 PM) at the ESSD Office, 2<sup>nd</sup> Floor of DepED RO7 Bldg., Sudlon, Lahug, Cebu City. The following agenda shall be discussed during the meeting:

- a) Presentation and submission of accomplishment report;
- b) Prepare Work and Financial Plan (WFP) of the DRRMS downloaded funds;
- c) Brigada Eskwela sa Marawi;
- d) Sharing and Lecture by DRRMS staff (Raymand Sardido); and
- e) Other matters.

2. Participants to the said activity are the Division DRRM Coordinator/alternate.

3. Travel, per diem and other incidental expenses shall be charged to Division MOOE or any available funds while food (2 snacks and lunch) shall be served by ANC and will be charged to DRRM monitoring fund funds subject to auditing rules and regulations.

4. Immediate dissemination of this Memorandum is desired.

SALUSTIANO T. JIMENEZ, CESO VI  
OIC-Assistant Regional Director,

JAJ/STJ/LCJ/rle  
ESSD/3/26/2018

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542  
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323  
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 253-5239  
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;  
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367  
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

*"E3Q 2015: Kasapatan ng Lahat, Pananagutan ng Lahat"*