



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the Schools Governance and Operations Division
 Capitol Area, Dumaguete City
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DepEd Negros Oriental
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 DATE: 23 MAR 2018
 BY: *ce*
 RECORD SECTION

March 23, 2018

TRAVEL ORDER
 No. 093 s, 2018

TO : Dr. ANNA LEE A. AMORES
 SHS Coordinator

Mrs. KARLA PANESA – ANTONIO
 EPS II – Soc. Mob.

PURPOSE : To attend the **Refinement on the Contextualized Technical Assistance (TA) Process**

DATE OF TRAVEL : **March 26 - 28, 2018**

VENUE : **DepEd ECOTECH Center, Sudlon, Lahug, Cebu City**

ALLOWED/ CHARGED TO: (Regional/Division MOOE/Local funds subject to the usual accounting and auditing rules and regulations)

_____ : Registration/ Transportation and other incidental expenses
 _____ : Transportation
 / _____ : Per Diems
 / _____ : Transportation & other incidental expenses

Salustiano T. Jimenez
Dr. SALUSTIANO T. JIMENEZ, CESO VI
 OIC- Office of the Assistant Regional Director
 Concurrent Schools Division Superintendent

STJ/rbp/mdr



DR. PICARPAL



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



REGIONAL MEMORANDUM
No. 0223, s. 2018

MAR 19 2018

REFINEMENT ON THE CONTEXTUALIZED TECHNICAL ASSISTANCE (TA) PROCESS

TO : SCHOOLS DIVISION SUPERINTENDENTS
OFFICER-IN-CHARGE OF REGULAR/INTERIM DIVISIONS
REGIONAL CHIEFS

1. This Office through the Field Technical Assistance Division (FTAD) will conduct a 3-Day Refinement on the Contextualized Technical Assistance (TA) Process on March 26-28, 2018 at DepED ECOTECH Center, Sudlon, Lahug, Cebu City.
2. The activity aims to finalize the drafted Contextualized TA process incorporating the significant inputs from field practitioners in the provision of technical assistance to all teaching and non-teaching personnel in the Region and Schools Division Offices in the delivery of quality services.
3. Participants to this activity are the DFTACT Chair/Co-Chair, and Division Administrative Officer, one (1) member from each RO Functional Division. They are enjoined to bring the following:
 - 3.1 Laptop
 - 3.2 DFTACT's comments and recommendations on the Contextualized TA Processes (draft copy was provided during the 1st ManCom held in Dumaguete City.
 - 3.3 Final copy of DFTACT Plan bearing the signature of the Schools Division Superintendent
 - 3.4 Accomplishment Report on TA Provision based on DFTACT Plan
 - 3.4.1 September 2017 to March 2018 for the 13 SDOs
 - 3.4.2 December 2017 to March 2018 for the 6 SDOs of NIR
4. Participants are advised to confirm attendance by accomplishing the attached Confirmation Slip (Enclosure A) that bears the signature of the Schools Division Superintendent for SDO participants and Regional Chiefs for RO participants. The accomplished Confirmation Slip shall be submitted to Regional Director's Office, attention: FTAD Office through email add: razcta@gmail.com or fax to 032-414-7399.
5. Expenses for board and lodging shall be chargeable against **Regional Funds** subject to the usual accounting and auditing rules and regulations. *First meal* is breakfast of March 26, 2018. *Last meal* is P.M. snacks of March 28, 2018.
6. Travelling expenses, per diem, workshop materials, and other incidental expenses incurred by the Regional personnel shall be chargeable against **Region Funds** while travelling expenses, per diem, and expenses incidental incurred by the Division participants relative to their participation in the activity shall be chargeable against **Division Funds** subject to usual accounting and auditing rules and regulations.
7. For your proper guidance and strict compliance.

JULIETA A. JERUTA, Ph.D., CESO IV
Director III
Officer-In-Charge

JAJ/STJ/iba-03-15-2018

Office of the Director (ORDic), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542
Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMID), Tel. Nos.: (032) 414-7323
Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321