



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region VII, Central Visayas

**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
**Office of the Schools Governance and Operations Division**  
Capitol Area, Dumaguete City

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March 15, 2018

**TRAVEL ORDER**

NO. 389, s. 2018

TO : DR. MARK JEAZON CONSING, MEDICAL OFFICER- DIVISION OFFICE  
IRYLL MAE S. MACAHIG, EPS II & YFP COORDINATOR- DIVISION OFFICE  
REMYLIN V. GAOGAO, ITO – DIVISION OFFICE  
JOSEPH R. GEMINA, PDO II DRRM – DIVISION OFFICE

PURPOSE : TO ATTEND CLUSTERED CONFERENCE ON 2018 BUDGET EXECUTION  
AND 2019 BUDGET PREPARATION

DATE OF TRAVEL : MARCH 21-24, 2018

VENUE : CROWN REGENCY HOTEL, FUENTE OSMENA, CEBU CITY

ALLOWED/CHARGED TO: *(Subject to the usual accounting and auditing rules and regulations)*

\_\_\_\_\_ : Registration may be charged against any available school funds

\_\_\_\_\_ : Per Diems

\_\_\_\_\_ : On official time/business only

\_\_\_\_\_ : Charged to local funds

: **Transportation/per diem & other incidental expenses incurred shall be charged against  
Division MOOE/local funds.**

SALUSTIANO T. JIMENEZ, CESO VI  
Office of the Assistant Regional Director  
Concurrent Schools Division Superintendent

STJ/rbp/imsm2018



Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
Tanggapan ng Pangalawang Kalihim

**MEMORANDUM**  
22 February 2018

For: **Regional Engineers**  
**Youth Formation Program Coordinators**  
**DRRM Program Coordinators**  
**School Health Program Coordinators**  
**IT Program Coordinators**

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Subject: **CLUSTERED CONFERENCES ON 2018 BUDGET  
EXECUTION AND 2019 BUDGET PREPARATION**

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As was agreed by the Management Committee last 29 January 2018, DepEd needs to be proactive and disciplined in the execution of programs. One way to achieve this is by proposing innovations that are compliant to existing policies, guidelines, systems and processes to speed up implementation of Programs, Activities, and Projects (PAPs) and the efficient and effective delivery of services.

The Office of the Undersecretary for Administration (OUA) will hold a series of Clustered Conferences on 2018 Budget Execution and 2019 Budget Preparation from March 5 to 24, 2018 intended to prepare Schools Division Offices and corresponding implementing units for better performance in 2018.

The conference aims to gear up the implementation of PAPs and budget execution for 2018 and provide guidance on the preparation of 2019 budget proposal, following the shift from obligation-based to an annual cash-based budgeting system. During the conference, we will identify program implementation bottlenecks, challenges, and constraints (BCCs) and agree on strategies in preparation for such shift.



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**Office of the Undersecretary for Administration**

*(Administrative Services, Information and Communications Technology, Disaster Risk Reduction and Management, Schools Health, Youth Formation, Baguio Teachers' Camp, Education Facilities/School Buildings)*  
Department of Education, Central Office, Meralco Avenue, Pasig City  
Room 519, Mabini Building; Mobile: +639260320762; Landline: +6326337203, +6326376207  
Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedtayo

Below are the scheduled dates of the conferences:

**1. South Luzon Cluster: Regions IV-A, IV-B, V, and NCR**

Date: 05-07 March 2018  
 Host Region: NCR  
 Venue: Sequoia Hotel, Mo. Ignacia cor. Timog Ave., Quezon City

**2. North Luzon Cluster: Regions I, II, III, and CAR**

Date: 12-14 March 2018  
 Host Region: Region III  
 Venue: Widus Hotel, Clark Freeport Zone, Pampanga

**3. Mindanao Cluster: Regions IX, X, XI, XII, CARAGA, ARMM**

Date: 18-21 March 2018  
 Host Region: Region IX  
 Venue: Davao (actual venue to be assigned)

**4. Visayas Cluster: Regions VI, VII, and VIII**

Date: 21-24 March 2018  
 Host Region: Region VII  
 Venue: Cebu (actual venue to be assigned)

Following are the allotted number of participants for each cluster:

**South Luzon** (Regions IVA, IVB, V, and NCR)

Region IV-A, IV-B, V, NCR	One (1) Regional Engineer each	4
Division		
IV-A	(20 SDOs x 4 pax)	80
IV-B	( 7 SDOs x 4 pax)	28
V	(13 SDOs x 4 pax)	52
NCR	(16 SDOs x 4 pax)	64
	Subtotal	228

**North Luzon** (Regions I, II, III, and CAR)

Region I, II, III, CAR	One (1) Regional Engineer each	4
Division		
I	(14 SDOs x 4 pax)	56
II	( 9 SDOs x 4 pax)	36
III	(20 SDOs x 4 pax)	80
CAR	( 8 SDOs x 4 pax)	32
	Subtotal	208



**Mindanao** (Regions IX, X, XI, XII, CARAGA, ARMM)

Region IX, X, XI, XII, CARAGA, ARMM	One (1) Regional Engineer each	6
Division		
IX	( 8 SDOs x 4 pax)	32
X	(14 SDOs x 4 pax)	56
XI	(10 SDOs x 4 pax)	40
XII	( 9 SDOs x 4 pax)	36
CARAGA	(12 SDOs x 4 pax)	48
ARMM	(10 SDOs x 4 pax)	40
	Subtotal	258

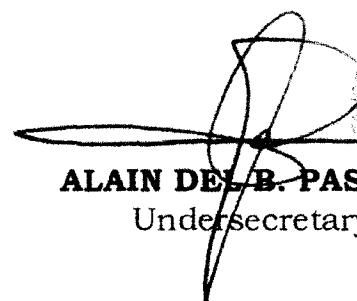
**Visayas** (Regions VI, VII, and VIII)

Region VI, VII, VIII	One (1) Regional Engineer each	3
Division		
VI	(18 SDOs x 4 pax)	72
VII	(19 SDOs x 4 pax)	76
VIII	(13 SDOs x 4 pax)	52
	Subtotal	203

Kindly confirm attendance **on or before February 26, 2018** (Monday) and the following details to Ms. MEANVI M. AUSTRIA, thru landline 6337203 or mobile no. 0926-0320762, or via email [meanvi.magbanua@deped.gov.ph](mailto:meanvi.magbanua@deped.gov.ph) .

Office:
First Name:
Last Name:
Position:
Landline / Mobile numbers:
Diet Restrictions, if you have any:

Thank you for your support.

  
**ALAIN DEL B. PASCUA**  
Undersecretary

