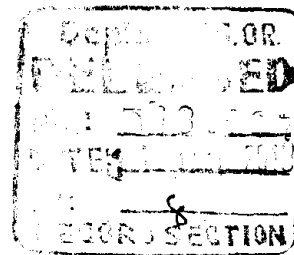




Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the Curriculum and Implementation Division
 Capitol Area, Dumaguete City

 www.depednegor.net  negros.oriental@deped.gov.ph  (035) 225 1622



TRAVEL ORDER
 January 11, 2018

To : Dr. Dan Alar
 Senior Education Program Specialist

You are directed to attend the ONE-DAY SEMINAR on EMPLOYEE'S COMPENSATION PROGRAM which aims to intensify awareness of workers and employers about the Employee's Compensation Program conducted by the Department of Labor and Employment at Bethel Guest House, Rizal Boulevard, Dumaguete City on January 16, 2018 from 8:00 in the morning up to 5:00 in the afternoon.

You may refer to the attached letter by the OIC Regional Director of DOLE Region 7 for details.

Expenses relative to the performance of the said activity is chargeable against the Division MOOE subject to the usual accounting rules and guidelines.

For:  SALUSTIANO JIMENEZ, CESO VI
 OIC-Asst. Regional Director
 Concurrent Schools Division Superintendent

MA'AM ERLUM



Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT

EMPLOYEE'S COMPENSATION COMMISSION

4th & 5th Floors, ECC Building, 355 Sen. Gil J. Puyat Avenue, City of Makati

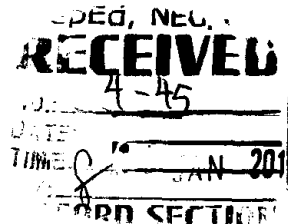
Tel. No. 899-4251; 899-4252 * Fax. No. 897-7597 * Email: info@ecc.gov.ph *Website: <http://www.ecc.gov.ph>



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January 8, 2018

DR. SALUSTIANO T. JIMENEZ, CESO VI
OIC-Office of the Regional Director
Concurrent Schools Division Superintendent
Province of Negros Oriental



Dear Sir/Madam:

Greetings!

The Employees' Compensation Commission (ECC) in coordination with DOLE Reg. 7, Dumaguete City, will be conducting a one-day seminar which aims to intensify awareness of workers and employers about the Employee's Compensation Program, the benefits that may be availed of under it and other ECC projects and activities.

In this regard, may we invite you or your representative, preferably the Human Resource Officer, to attend the seminar on January 16, 2018, from 8:00 am to 5:00 pm at Bethel Guest House in Rizal Boulevard, Dumaguete City. This activity is free of charge.

To enable us to make the necessary arrangements, may we have your confirmation on the reply slip on or before January 14, 2018 but still this is on a **first come, first serve basis depending on the capacity of our venue**.

You may also text your confirmation or inquiries through Ms. Ingrid Z. Yumang with cell phone no. **0908-3908640** or email it at dolenegrosoriental@yahoo.com/0906-063-0690.

Thank you.

Very truly yours,

CYRILL L. TICA
OIC-Regional Director
Dole Region 7
Cebu

Reply slip

Name of Company _____

Name of Participants/representative _____

Telephone Number _____