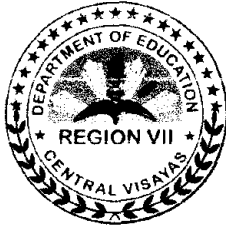


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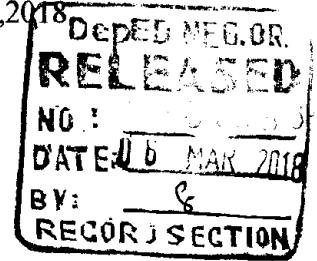


Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region VII, Central Visayas

**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
Office of the School Governance and Operations Division  
Capitol Area, Dumaguete City

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March 6, 2018



**MEMORANDUM TO:**

**ROBERT JOY D. ALQUERRO**  
Non-Teaching Personnel , Division Office

You are hereby informed of your participation in the Seminar Workshop on the Induction Program for all Non- Teaching Personnel in the Division of Negros Oriental on March 8-9, 2018 at Plaza Maria Luisa Suites Inn .

For this, you are requested to be at the venue on March 8, 2018 at 8:00 AM for the opening program.

Travelling and other expenses shall be chargeable against Division HRTD funds subject to the usual accounting and auditing rules and regulations.

For your information, guidance, and compliance.

*Salustiano T. Jimenez*  
**Pr. SALUSTIANO T. JIMENEZ , CESO VI**  
OIC- Asst. Regional Director  
Concurrent Schools Division Superintendent