



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas

SCHOOLS DIVISION OF NEGROS ORIENTAL

Capitol Area, Dumaguete City

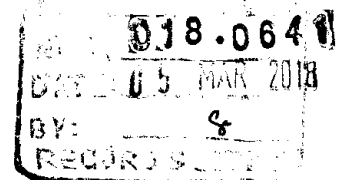
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March 5, 2018

TRAVEL ORDER
No. 212 s. 2018



To : **JOSEPH R. GEMINA**
Project Development Officer II
DRRM Focal Person

NATHANIEL E. LAJOT, Jr.
NODIS Programmer
Division ICT Service

Purpose : To attend the **Workshop on the Validation of Systems Design of the Disaster Risk Reduction and Management Information System (DRRMIS)**

Place/Venue : Tagbilaran City, Bohol

Date of Travel : March 13-16, 2018

ALLOWED/CHARGED TO: (Division/School MOOE, Subject to the usual accounting and auditing rules and regulations)

- _____ : Registration
- _____ : Transportation
- _____ : Board and Lodging
- _____ : Meals
- : Transportation & other incidental expenses

[Signature]
: **SALUSTIANO T. JIMENEZ, CESO VI**
OIC – Assistant Regional Director
Concurrent Schools Division Superintendent *[Signature]*




REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
DISASTER RISK REDUCTION AND MANAGEMENT SERVICE
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MEMORANDUM

FOR : **WILFREDO E. CABRAL**, Regional Director, NCR
ESTELA L. CARIÑO, Regional Director, Region II
MALCOLM S. GARMA, OIC-Regional Director, Region III
DIOSDADO M. SAN ANTONIO, Regional Director, Region IV-A
RAMON FIEL G. ABCEDE, Regional Director, Region V
GEMMA M. LEDESMA, OIC-Regional Director, Region VI
JULIET A. JERUTA, OIC-Regional Director, Region VII
RAMIR B. UYTICO, Regional Director, Region VIII
ALLAN G. FARNAZO, Regional Director, Region X
MAURO C. DE GULAN, Superintendent, Muntinlupa City
MARITEZ A. IBAÑEZ, Superintendent, Rizal
ROMMEL C. BAUTISTA, Superintendent, Antipolo City
LOIDA N. NIDEA, Superintendent, Sorsogon
PORTIA M. MALLORCA, Superintendent, La Carlota City
OFELIA R. HERMOSA, Superintendent, Bayawan City
SALUSTIANO T. JIMENEZ, Superintendent, Negros Oriental
RONILO AL K. FIRMO, Superintendent, Leyte
EDILBERTO OPLENARIA, OIC-Superintendent, Malaybalay City

FROM : 
RONILDA R. CO
Director IV
Disaster Risk Reduction and Management Service

SUBJECT : **WORKSHOP ON THE VALIDATION OF SYSTEMS DESIGN OF THE DISASTER RISK REDUCTION AND MANAGEMENT INFORMATION SYSTEM (DRRMIS)**

DATE : 28 February 2018

In view of the development of the **DRRM Information System (DRRMIS)**, the **Disaster Risk Reduction and Management Service (DRRMS)**, together with the **Information and Communication Technology Service (ICTS)**, and the **Basic Education Sector Transformation (BEST) Program**, invites selected personnel from your offices to join the **Workshop on the Validation of Systems Design of the DRRMIS** which will be held on **March 13-16** (inclusive of travel time; venue is to be announced).

The following personnel have expressed their interest in joining this workshop and have the required knowledge and skills that will immensely contribute to the development of the DRRMIS.

	Name	Designation	Division
1	Eduardo Kondo	PDO II	Muntinlupa City (NCR)
2	Albert Manlutac	PDO II	Region III
3	Cherylee Artates	IT Officer	Region III
4	Noel Merino	PDO II	Antipolo City (Region IV-A)
5	John Ildefonso Pascual	PDO II	Rizal (Region IV-A)
6	Alan Ordoñez	PDO I	Sorsogon (Region V)
7	Noel Narida	IT Officer	Region VI
8	Jeffrey Castel	IT Officer	La Carlota City (Region VI)
9	Adolf P. Aguilar	ASDS	Bayawan City (Region VII)
10	Joseph Gemina	PDO II	Negros Oriental (Region VII)
11	Nathaniel Lajot, Jr.	IT Officer	Negros Oriental (Region VII)
12	Karen Barril	PDO II	Leyte (Region VIII)
13	Jimdandy Lucine	PDO II	Malaybalay City (Region X)

This workshop intends to present the results of data and process flow of the DRRMS through a **Context Diagram**, as well as the **Supplier, Input, Process, Output and Customer (SIPOC) Analysis** created last **1-2 February 2018**, during the initial consultation. We shall also discuss the contents of the **Data Dictionary**, which will contain all the definitions of the current DRRMS Information Management variables and requirements, and through it, validate the proposed systems design of the DRRMIS.

Accommodation and meals will be shouldered by BEST while the airfare will be charged to the DRRMS, subject to usual accounting and auditing rules. Other expenses to be incurred by the abovementioned personnel will be charged against their local funds.

For clarification, kindly reach us through **Ms. Marian C. Aniban** or **Mr. Jose Gabriel Noveno** of DRRMS via email address, marian.aniban002@deped.gov.ph or jose.noveno@deped.gov.ph, and at tel. no. 635-3764.

For your consideration and appropriate action.