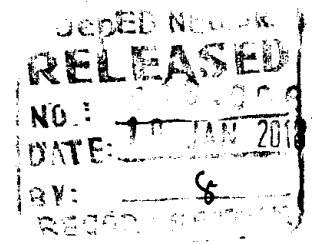


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Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the Curriculum and Implementation Division
 Capitol Area, Dumaguete City



www.depednegor.net negros.oriental@deped.gov.ph (035) 225 1622

Travel Order
January 8, 2018

TO:	Katherine Y. Sedillo- EPS, Div. Office Fe G. Balos- Div. Office Syrene Joy Renacia-San Jose District Ellen Reila A. Anfone- Sibulan District Hope Jandomon- Ayungon District
OFFICE/STATION:	Division of Negros Oriental
NATURE OF TRAVEL:	OFFICIAL BUSINESS
FUND SOURCE:	Travel expenses and per diem charged against local funds while board and lodging shall be charged against BEC funds
INCLUSIVE DATE OF TRAVEL:	January 21-26,2018
DESTINATION:	Punta Villa Hotel and Resort, Sto. Nino ,Arevalo District, Iloilo City
PURPOSE:	To attend the Training of Trainers on the Utilization of Multi-Factored Assessment Tool (MFAT) Visayas Mindanao Cluster.

SALUSTIANO T. JIMENEZ, CESO VI
OIC-Assistant Regional Director
Concurrent Schools Division Superintendent

116118

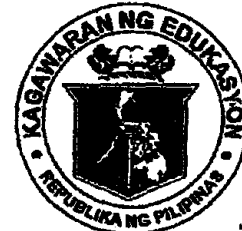
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REPUBLIKA NG PILIPINAS
 REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
 DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
 REGION VII, CENTRAL VISAYAS
 Sudlon, Lahug, Cebu City



JAN 09 2018

REGIONAL MEMORANDUM
 NO. 0001 S. 2018

ORIENTATION OF SUPERVISORS AND TRAINING OF TRAINERS ON THE UTILIZATION OF MULTI-FACTORED ASSESSMENT TOOLS (MFAT)

To: **ALL SCHOOLS DIVISION SUPERINTENDENTS**

1. The Department of Education through the Bureau of Learning Delivery-Student Inclusion Division (BLD-SID) will conduct the Orientation of Supervisors on Multi-factored Assessment Tool and National Training of Trainers on the Utilization of Multi-factored Assessment Tool at Punta Villa Hotel and Resort, Sto. Nino Arevalo District, Iloilo City on January 22-24, 2018 and January 22-26, 2018, respectively.
2. The activities aim to orient and train the participants on the use of Multi-factored Assessment Tools (MFAT).
3. The participants to the Orientation of Supervisors on the Utilization of MFAT are the Division Supervisors of the 19 divisions designated as SPED Focal Person who are not involved in the NTOT. While the participants in the NTOT on MFAT are the selected teachers and SPED Focal Persons. List of participants are indicated in Enclosure No. 1.
4. The schedule of meals for the two activities are as follows:

Activity	First Meal	Last Meal
1. Orientation of Division Supervisors on MFAT	Dinner January 21, 2018	PM Snacks (January 24, 2018)
2. National Training of Trainers on the Utilization of MFAT	Dinner January 21, 2018	PM Snacks (January 26, 2018)

5. Travel expenses and per diem of participants shall be charged against Local Funds, while board and lodging shall be charged to BEC funds.
6. Immediate dissemination of and compliance with this Memorandum is directed.

Juliet A. Jeruta
JULIET A. JERUTA, Ph. D., CESO V
 Director III
 Officer-In-Charge

jea/ere/wh
 CLMD-17

Office of the Director (ORD), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542
 Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7322
 Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239
 Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 253-9030;
 414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367
 Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

"EQA 2015: Kanapatan ng Lahat, Pananagutan ng Lahat"

Enclosure No. 1 to RM #0001 s. 2018

LIST OF PARTICIPANTS FOR THE ORIENTATION OF DIVISION SUPERVISORS ON THE UTILIZATION OF MULTIFACTORED ASSESSMENT TOOL (NTOT-MFAT)

Punta Villa, Sto. Nino Arevalo District, Iloilo City

January 22-24, 2018

Name of Supervisor/Coordinator	Division	Name of Supervisor/Coordinator	Division
Mrs. Cristina A Domocol	Balis City	Dr. Lucia Zapanta	Lapulapu City
Mrs. Annabela P. Eva	Bayawan City	Dr. Raul Liego	Mandaue City
Mrs. Teotima Paningsoro	Carcar City	Mrs. Katherine Sedillo	Negros Oriental
Dr. Felipa Mantos	City of Bogo	Mr. Mechor Cenas	Siquijor
Dr. Genda De Gracia	City of Naga	Dr. Erlinda Puangang	Tagbilaran City
Mrs. Araceli Laude	Danao City	Mr. Rogelio Cabanero	Talisay City
Mrs. Neileen Wale	Dumaguete City	Mrs. Wendisprinda Silva	Tanjay City
Mrs. Josebel Lasconia	Guihulngan City	Mrs. Imelda Almiran	Toledo City

LIST OF PARTICIPANTS FOR THE NATIONAL TRAINING OF TRAINERS ON THE UTILIZATION OF MULTIFACTORED ASSESSMENT TOOL (NTOT-MFAT)

Punta Villa, Sto. Nino Arevalo District, Iloilo City

January 22-26, 2018

NAME OF PARTICIPANTS	STATION	NAME OF PARTICIPANTS	STATION
1. Gilda G. Bancog	CLMD-RO7	14. Fe Balos	Negros Oriental
2. Carmela Restificar	Bohol Province	15. Katherine Sedillo	Negros Oriental
3. Araceli Laude	Danao City	16. Syrene Joy Renacia	Negros Oriental
4. Maria Elena Paras	Cebu Province	17. Ellen Riel Alfone	Negros Oriental
5. Jennifer De Lima	Cebu Province	18. Hope A Jandomen	Negros Oriental
6. Lady Lou M. Gulay	Cebu Province	19. Bernadette De Jesus	Dumaguete City
7. Estela Sartiga	Cebu Province	20. Jecca A Caballero	Dumaguete City
8. Celestina Gobetia	Cebu City	21. Junilee A. Cadiz	Dumaguete City
10. Maribeth Habasa	Cebu City	22. Pamela Joy Catacutan	Tanjay City
11. Elisa D. Medez	Cebu City	23. Dur Ann Tulabing	Tanjay City
12. Sharyne Chelsy Bardoquillo	Mandaue City	24. Rosie V. Siwa	Tanjay City
13. Charis Christine Bongo	Mandaue City	25. Merchie Casemares	Tanjay City
14. Chirstele Rinaber Ortega	Mandaue City		



Republic of the Philippines
 Department of Education
 DepEd Complex, Meralco Avenue, Pasig City, Philippines
 • Direct Line: (632) 633-7202/687-4146 Fax: (632) 631-5057



Undersecretary for Curriculum and Instruction

MEMORANDUM

DM-CI-2017-00460

TO : REGIONAL DIRECTORS
 Visayas and Mindanao Regions
 ARMM Regional Secretary

FROM : *Lorna A. D*
 LORNA DIG DINO
 Undersecretary for Curriculum and Instruction

SUBJECT : ORIENTATION OF SUPERVISORS AND TRAINING OF
 TRAINERS ON THE UTILIZATION OF MULTI-FACTORED
 ASSESSMENT TOOLS (MFAT)

Date : December 11, 2017

The Department of Education through the Bureau of Learning Delivery – Student Inclusion Division (BLD-SID) shall conduct the following activities at a venue and dates:

Activity	Venue	Date
1. Orientation of Division Supervisors on the Utilization of MFAT (Visayas –Mindanao Cluster)	Punta Villa Hotel and Resort	January 22 - 24, 2018
2. National Training of Trainers for MFAT (Visayas –Mindanao Cluster)	Sto. Nino Arevalo District, Hoilo City	January 22 - 26, 2018

The activities aim to orient and train the participants on the use of Multi-Factored Assessment Tools (MFAT). The participants are the SPED Regional Focal Person, selected Teachers who Piloted the MFAT and the Division Supervisors not involved in the NTOT as indicated in *Enclosure No 1*. The schedule of meals for the two activities are as follows:

Activity	First Meal	Last Meal
1. Orientation of Division Supervisors on the Utilization of MFAT (Visayas –Mindanao)	Dinner (January 21, 2018)	PM Snacks (January 24, 2018)
2. National Training of Trainers for MFAT (Visayas –Mindanao Cluster)		PM Snacks (January 26, 2018)

Travel expenses and per diem of participants shall be charged against Local funds, while board and lodging shall be charged to BEC funds.

Should there be queries regarding the activities, you may contact Dr. Salvacion C. Ollares, Senior Education Program Specialist at telefax no. (02) 631-9993.

Immediate dissemination of this memorandum is desired.

NATIONAL TRAINING FOR TRAINERS FOR MULTI-FACTORED ASSESSMENT TOOL (MFAT)
PUNTA VILA HOTEL, SAN ANTONIO, LOLOLO CITY
 January 22-26, 2018
TRAINING MATRIX VISAYAS -MINDANAO CLUSTER
GROUP A, B & C

	DAY 0 (Jan. 21) Sun	DAY 1 (Jan.22) Mon	DAY 2 (Jan 23)Tues	DAY 3 (Jan. 24) Wed	DAY 4 (25) Thurs	DAY 5 (Jan.26) Fri
00		MOI Plenary Session 1	MOI Session 2:	MOI Session 4:	MOI Plenary Session 2	MOI
00		<ul style="list-style-type: none"> Opening Program Orientation of the MFAT Manual Elsie C. Esmer 	<ul style="list-style-type: none"> Treasure Box Preparation of Materials 	<ul style="list-style-type: none"> Whether Weather Preparation of Materials 		
1:00	ARRIVAL	<ul style="list-style-type: none"> Walkthrough of MFAT tool Salvacion C. Olineres 	<ul style="list-style-type: none"> Romeo Balandra II -A Mia Cristina Delos Santos-B Ellen Delaite- C 	<ul style="list-style-type: none"> Marilyn Abdicos - A Jesselyn Dela Cuesta -B Catalina Cordeta - C 		<ul style="list-style-type: none"> Presentation of Action Plans per Region for Regional Mass Training
2:00		Video Presentation Open Forum				
1:00		L U N C H				
00	Registration	Session 1: <ul style="list-style-type: none"> Let's Talk Preparation of Materials 	Session 3: <ul style="list-style-type: none"> My Daily Routine Preparation of Materials 	Session 5: <ul style="list-style-type: none"> Work of Hands Preparation of Materials 	Facilitation Skills	Closing Program
00		<ul style="list-style-type: none"> Mary Erlis Dorla -A Dominica Parcia -B Rowena Carillo -C 	<ul style="list-style-type: none"> George Coyas -A Jocane Cher Yturide -B Edwin Dela Luna - C 	<ul style="list-style-type: none"> Gilda G Bancog -A Ricky Mendoza -B Elena Capangpangan-C 		
00	Meeting with the NTO Training Team			<ul style="list-style-type: none"> Let's Get Physical 		
00				<ul style="list-style-type: none"> Ariel Eraldo - A Josie Teofila Quilano -B Ricky Mendoza - C 		

**ORIENTATION OF EDUCATION SUPERVISORS FOR MULTI-FACTORED ASSESSMENT TOOL (MFAT)
 PUNTA VILA RESORT AND HOTEL, ILOILO CITY
 January 22-24, 2018
 MATRIX VISAYAS -MINDANAO CLUSTER**

2:00-3:00	NTOT Orientation with the NTOT Trainer	<ul style="list-style-type: none"> • Treasure Box Ms. Cristina Delos Santos • My Daily Routine Joanne Cher Yturride • Whether Weather Jesselyn Dela Cuesta 	<ul style="list-style-type: none"> • Whether Weather 	
3:00-5:00		<ul style="list-style-type: none"> • Work of Hands Elena Capangpangan • Let's Get Physical Josie Teofila Quijano 	<ul style="list-style-type: none"> • Work of Hands • Let's Get Physical 	
5:00-6:00	D I N N E R / D E B R I E F I N G			
Daily Output	Mechanics House Rules	MFAT Administration of Manual	MFAT Materials	Oriented on the Utilization of MFAT
Officer of the day	Ms. Salve Olinares	Ms. Elsie Esmer	Ms. Nancy Pascual	Ms. Elsie Esmer
Class Manager	Ms. Minique Parcia	Ms. Ellen Delante	Ms. Josie Teofila Quijano	Ms. Jesselyn Dela Cuesta

ORIENTATION OF EDUCATION SUPERVISORS FOR MULTI-FACTORED ASSESSMENT TOOL (MFAT)
PURTA VILLA RESORT AND HOTEL, ILOILO CITY
January 22-24, 2018
MATRIX VISAYAS - MINDANAO CLUSTER

ME	DAY 0 (Jan.21) Sun.	DAY 1 (Jan.22) Mon.	DAY 2 (Jan.23) Tues.	DAY 3 (Jan.24) Wed.
30-8:00		MOL	MOL	MOL
00-10:00		Opening Program <ul style="list-style-type: none"> • Prayer • National Anthem • Welcome Address Message • House Rules 	Workshop 1: Return Demonstration on the Utilization of MFAT by group <ul style="list-style-type: none"> • Let's Talk • Treasure Box 	<ul style="list-style-type: none"> • Sharing of Insight • Synthesis • Closing Program • Next Steps
00-11:30		Plenary Session 1 The K-12 Learners <i>R. IV</i> Orientation of the MFAT Manual <i>Elate C. Esner</i> Walkthrough of MFAT Tool Video Presentation <i>Sube C. Olinares</i>		<ul style="list-style-type: none"> • Distribution of Certificates
00-11:30	ARRIVAL	Open Forum		<ul style="list-style-type: none"> • Closing Prayer
00-12:00				
00-2:00		Plenary Session 1 Simulation of the MFAT <ul style="list-style-type: none"> • Let's Talk <i>Rouenna Carillo</i> 	<ul style="list-style-type: none"> • My Daily Routine 	
00-2:00	Registration			