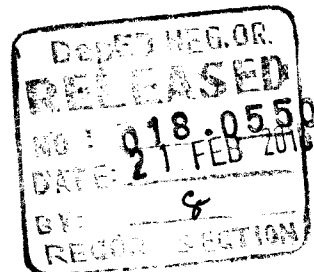




SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the School Governance and Operations Division
Capitol Area, Dumaguete City

February 21, 2018

TRAVEL ORDER
NO. 234, s. 2018



TO : **MRS. JENITH C. CABAJON**
Division Culture and Arts Coordinator

MRS. REGINA CLARINA EMPESO
EPS II, M&E

MS. IRYLL MAE S. MACAHIG
EPS II, HRDS

OFFICE : School Governance and Operations Division, Division of Negros Oriental

PURPOSE : To attend the **SEMINAR-WORKSHOP ON POSITIVE ATTITUDE IN THE WORKPLACE**

DATE OF TRAVEL : February 28, 2018


VENUE/PLACE : Ms. Ann's Foodtown, Bamagay Bantayan, Dumaguete City

ALLOWED/CHARGED TO: **DIVISION MOOE** funds, subject to the usual accounting and auditing rules and regulations)

: Transportation and other incidental expenses

: Registration

Note: For the details of your travel please see attached Memorandum


SALUSTIANO T. JIMENEZ, CESO VI
OIC-Office of the Assistant Regional Director
Concurrent Schools Division Superintendent

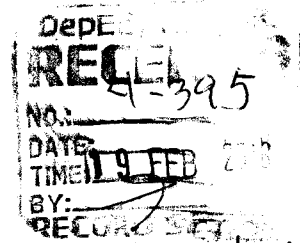
2/21/18



Empowerment Consultancy and Media Production
Bantayan, Dumaguete City

February 18, 2018

Mr. Salustiano Jimenez, CESO V1
Assistant Regional Director
DepEd Region V11
Concurrent Division Superintendent of Schools
Negros Oriental Division
Dumaguete City



R: 2/20/18 *bc*

Dear Sir:

Greetings of Positivity!

The Empowerment Consultancy and Media Production, of which the proponent is the proprietor, will conduct a seminar workshop on "Positive Attitude in the Workplace" on **February 28, 2018 at Ms Ann's Foodtown, in Barangay Bantayan, Dumaguete City.**

The seminar is designed to provide participants with insights on how to develop a value-based positive attitude that inspires strong human relationship, encourages work productivity and a happy living, which are imperative to **improving delivery of services to the public.**

There will be a registration fee of **P1,000** per participant. The participants will be provided with two snacks, a lunch, seminar materials, and a certificate of participation.

Registration starts at 7:30 am on February 28, 2018.

We will highly appreciate if you let us know, on or before February 27, 2018 whether your office will be sending participants to this seminar.

For more information, I can be contacted at 0917-718-5961.

Respectfully yours,

Romulo G. Amarado
Proprietor and Resource Person
Empowerment Consultancy and Media Production