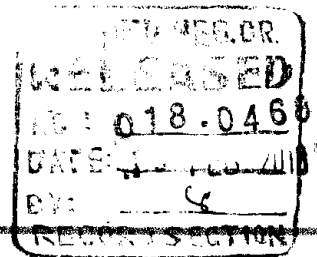




Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the Schools Governance and Operations Division
 Capitol Area, Dumaguete City
 www.depednegor.net negros.oriental@deped.gov.ph (035) 225 6180



February 12, 2018

TRAVEL ORDER
 NO. 193, s. 2018

TO : ENGR. PHILIP C. TUBOG
 Division Engineer III

OFFICE : Division of Negros Oriental

PURPOSE : To attend the Workshop on the Preparation and Finalization of the Five Year Comprehensive School Facilities Development Plan

DATE OF TRAVEL : February 20-23, 2018,

VENUE/PLACE : Great Eastern Hotel, #403 Quezon Avenue, Quezon City

ALLOWED/CHARGED TO: *(Division MOOE/Local Funds subject to the usual accounting and auditing rules and regulations)*

: Transportation and other Incidental Expenses

Note: For the details of your travel, please see attached communication.

[Signature]
SALUSTIANO T. JIMENEZ, CESO VI
 OIC-Office of the Asst. Regional Director
 Concurrent, Schools Division Superintendent



Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

MEMORANDUM
7 February 2018

**TO : REGIONAL DIRECTORS
SCHOOLS DIVISION SUPERINTENDENTS
REGIONAL/DIVISION ENGINEERS
ALL OTHERS CONCERNED**

**SUBJECT : WORKSHOP ON THE PREPARATION AND FINALIZATION
OF THE FIVE YEAR COMPREHENSIVE SCHOOL
FACILITIES DEVELOPMENT PLAN**

The Education Facilities Division (EFD) will conduct a Workshop on the Preparation and Finalization of the Five Year Comprehensive School Facilities Development Plan on February 20-23, 2018 (inclusive of travel time) to be held at Great Eastern Hotel, #403 Quezon Avenue, Quezon City.

The specific objective of the Workshop is to create a five (5) year comprehensive plan or masterplan of construction/repair of school facilities through a database per Region, Division and School for the following:

- New Construction of K-10 and Senior High School classrooms, laboratories and other school facilities;
- Electrification and Gabaldon Programs;
- Repair and Rehabilitation of classrooms; and
- Replacement of old school furniture and provision of school furniture to newly constructed classrooms.

Expected participants are DepEd Engineers/Architects and selected staff of EFD/OUA offices. Travelling expenses of DepED Project Engineers and EFD/OUA staff shall be charged against BEFF EAO 2018 Funds and Regional and Division Engineers shall be charged against their Local Funds, subject to the usual auditing and accounting rules and regulations. Attached is the list of participants.

A handwritten signature in black ink, appearing to be 'J. J. J.', is located at the bottom right of the page.





Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

Details of the program of activities:

Date	Time	Activities	Meals
February 20	2:00pm-7:00pm	Check-in/ Registration	Dinner
February 21	8:30am - 10:00am 10:00am - 9:00pm	Opening Program Workshop	Breakfast, am/pm snacks,
February 22	8:00am - 6:00pm 6:00pm	Workshop Closing Program	lunch, and dinner
February 23	8:00am	Check-out	Breakfast

For dissemination and compliance.


ALAIN DEL B. PASCUA
Undersecretary


Office of the Undersecretary for Administration

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Schools Health, Youth Formation, Baguio Teachers' Camp, Administrative Services)
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