



Flaversing the Paths to Educational Excellence

February 11, 2018

TRAVEL ORDER TO:

MS. BEBERLY MAQUILING------San Jose District

Thru: The District Supervisor

- 1. You are hereby directed to come to the Division Office on February 11-12, 2018, Monday-Tuesday, 8:00 a.m.-5:00 p.m. to prepare additional lei's for the guests during the National Festival of Talents.
- 2. You are required to bring laptop on the said dates .
- 3. Transportation and other incidental expenses relative to this activity are chargeable against local funds/MOOE/ other sources of funds are subject to the usual accounting and auditing rules and regulations.
- **4.** For immediate compliance.

SALUSTIANO D. JIMENEZ, CESO VI
OIC- Office of the ARD
Concurrent OIC-Schools Division Superintendent