



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
www.depednegor.net

October 29, 2018

**TRAVEL ORDER**

No. 1413, s. 2018

**TO :** **DR. JULIET J. TUALA**  
PSDS/MTB-MLE and MTB Coordinator, SDO

**MS. MYLEEN C. SEDILLO**  
Teacher in-Charge, Panusuan Elem. School  
Amlan District

**THRU :** **DR. NIDA L. BERSABAL**  
PSDS, Amlan District

1. You are hereby directed to attend the **NATIONAL TRAINING OF MULTI-GRADE SUPERVISORS AND PRINCIPALS/SCHOOL HEADS ON THE MANAGEMENT AND SUPERVISION OF MULTIGRADE SCHOOLS** on November 5-10, 2018 in Cebu City (exact venue to be announced later), per Regional Memorandum No. 0794, s. 2018 signed by **DR. JULIET A. JERUTA, CESO IV, Director IV, Office of the Regional Director.**
2. This is also to inform you that you are entitled with Compensatory Time Off (CTO) in lieu of the training day that falls on Saturday per CSC and DBM joint Circular No. 2, s. 2004.
3. Travelling expenses shall be downloaded to the regional office and division office and shall be charged against 2018 HRTD Funds subject to the usual accounting and auditing rules and regulations.
4. For your guidance and compliance.

*per: [Signature]*  
**WILFREDA D. BONGALOS, Ph. D., CESO V**  
Schools Division Superintendent



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
KAGAWARAN NG EDUKASYON  
DEPARTMENT OF EDUCATION  
REHIYON VII, GITNANG VISAYAS  
REGION VII, CENTRAL VISAYAS  
Sudlon, Lahug, Cebu City



**REGIONAL MEMORANDUM**

No. 0794, s. 2018

D: 10/27/18  
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OCT 22 2018

**NATIONAL TRAINING OF MULTI-GRADE SUPERVISORS AND PRINCIPALS/SCHOOL HEADS ON THE MANAGEMENT AND SUPERVISION OF MULTIGRADE SCHOOLS**

To: **SCHOOLS DIVISION SUPERINTENDENTS**

1. The Bureau of Learning Delivery (BLD) thru the Teaching and Learning Division (TLD) will spearhead the National Training of Education Program Supervisors and principals/School Heads on the Management and Supervision of Multigrade Schools on November 5-10, 2018 in Cebu City (exact venue to be announced later).
2. The training aims to:
  - a. Introduce strategies and tools that will enable the participants to effectively monitor and evaluate multigrade school/s and institutional program;
  - b. Equip the ROs, SDOs, districts, and schools with the necessary skills in operationalizing the Multigrade M and E system; and
  - c. Orient the participants on the utilization of the LAC Resource Materials for multigrade teachers.
3. The following are the identified participants;

Name of Participant	Division	Name of Participant	Division
Mr. Jay Garry Targente	Bayawan City	Dr. Pamela Rodemio	Cebu Province
Ms. Jo Ann Terania	Bayawan City	Ms. Maxima Osoreo	Cebu Province
Mrs. Teotima Paningsoro	Carcar City	Mrs. Elona Montebon	Cebu Province
Ms. Rizalina Flores	Carcar City	Dr. Samuel Ponce	Cebu Province
Mrs. Ana Liza Layasan	City of Naga	Mr. Eliseo Leones	Cebu Province
Ms. Cherry Medrano	City of Naga	Mrs. Juana C. Cangmaong	Cebu Province
Mrs. Belinda Casona	Danao City	Dr. Juliet Tuala	Negros Oriental
Ms Cheryl Hiyas	Danao City	Ms. Mylene Sedillo	Negros Oriental
Mrs. Estrella B. Ecalima	Guihulungan City	Ms. Arlene Bahisan	Siquijor
Ms. Juna Tinonas	Guihulungan City	Ms. Harriet Dimalig	Siquijor
Dr. Carmela Restificar	Bohol Province	Mrs. Jovelyn Quindao	Toledo City
Dr. Susana Limbago	Bohol Province	Ms Luzviminda Urdaneta	Toledo City
Dr. Gilda G. Bancog	Regional Office	Ms. Josie Estrella	Tanjay City
		Ms. Sarah Jane Torres	Tanjay City
		Mr. Rogelio Cabanero	Talisay City
		Ms. Roselyn Alisoso	Talisay City

Office of the Director (ORDir), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542  
 Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323  
 Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239  
 Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;  
 414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367  
 Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

*"ESD 2015: Kawapatan ng Lahat, Pananagutan ng Lahat"*

4. Participants to the training shall be entitled with Compensatory Time Off (CTO) in lieu of the training day that falls on Saturday per CSC and DBM joint Circular No. 2 s. 2004.
5. Travelling expenses of the participants shall be downloaded to the regional office and division offices and shall be charged against 2018 HRTD Funds subject to the usual accounting and auditing rules and regulations.
6. For details, please see attached Memorandum.
7. Immediate dissemination of, and compliance with this Memorandum is directed.

  
**JULIETA A. JERUTA, Ph. D., CESO IV**  
Regional Director

JAJ/SAJ/EBE/ggb  
CLMD'18



DM-CI-2018-00398  
MEMORANDUM

FOR : REGIONAL SECRETARY, ARMM  
REGIONAL DIRECTORS

FROM : *Lorna D D*  
LORNA DIG DINO  
Undersecretary  
Curriculum and Instruction

SUBJECT : NATIONAL TRAINING OF MULTIGRADE SUPERVISORS AND PRINCIPALS/  
SCHOOL HEADS ON THE MANAGEMENT AND SUPERVISION OF  
MULTIGRADE SCHOOLS

DATE : October 8, 2018

The Bureau of Learning Delivery (BLD) thru the Teaching and Learning Division (TLD) will spearhead the National Training of Education Program Supervisors and Principals/School Heads on the Management and Supervision of Multigrade Schools. The training aims to:

1. introduce strategies and tools that will enable the participants to effectively monitor and evaluate multigrade school/s and institutional program;
2. equip the ROs, SDOs, districts, and schools with the necessary skills in operationalizing the Multigrade M & E System; and
3. orient the participants on the utilization of the LAC Resource Materials for multigrade teachers.

The training will be conducted on the following dates:

Cluster	Schedule	Venue
Luzon Regions	October 22-27, 2018	Atrium Hotel, Pasay City
Visayas Regions	November 5-10, 2018	Cebu City*
Mindanao Regions	November 26 - Dec. 01, 2018	Cebu City*

\*specific venue to be announced

The participants to the training shall be the Regional and Division Multigrade Coordinators, district supervisors, and principals/school heads of Multigrade Schools. Allocation of participants per region is indicated in Enclosure No. 1. Priority in the selection of participants shall be given to the Divisions with considerable number of multigrade schools.

It is requested that the Compensatory Time-off (CTO) be granted to the participants in lieu of the training day/s that will fall on either holiday or weekends, as per CSC and DBM Joint Circular No. 2 s. 2004. Participants are expected to be at the venue on the first day of the training at 10:00 o'clock in the morning for the registration. The training will officially begin at 1:30 in the afternoon. Check-out time will be on the last day of the training at noon time. The tentative program of activities is attached for your reference.

Travel expenses of the participants shall be charged against 2018 HRTD funds to be downloaded to the specific regions, which will in turn download the budget allocation to the selected divisions, subject to the usual accounting and auditing rules and regulations.

Kindly submit the approved regional consolidated list of participants (Enclosure No. 2) on or before October 15, 2018 thru [bld.tld@deped.gov.ph](mailto:bld.tld@deped.gov.ph).

For queries and more details, you may contact us at the TLD-BLD at (02) 638-4799 or thru email at [bld.tld@deped.gov.ph](mailto:bld.tld@deped.gov.ph).

# National Training-Workshop on the Management and Supervision of Multigrade Schools

October 22 - 27, 2018

## Tentative Program of Activities

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M  
D

**Objectives:**

1. To discuss effective strategies in supervising and monitoring multigrade schools and instructional program.
2. To equip the Ros, SDOs, districts, & schools with the necessary handles in operationalizing the MPPE M & E system.
3. To orient the participants of the LAC Resource Materials to be used in the conduct of LAC sessions for MG teachers.

Time	Day 1, Mon Oct. 22	Day 2, Tue Oct. 23	Day 3, Wed Oct. 24	Day 4, Thu Oct. 25	Day 5, Fri Oct. 26	Day 6, Sat Oct. 27
AM		Overview of the Technical Support to MPPE Yolanada De Las Alas	Overview of Differentiated Instruction in MG Setting Ms. Leonor E. Diaz	Jumpstarting MSMES at the Schools Division, District, and School Levels Ray Macallindong	Understanding the Development and Effective Utilization of the Integrated Multigrade Lesson Plan Michael Rañada	Closing Agreement  Closing
8:00 - 10:00						
10:00 - 10:15	S N A C K S					
11:00 - 12:15	Settling-in  Registration	Introduction to M & E Ray Macallindong	Tracking Teachers Performance  Simulation of Debriefing Ms. Leonor E. Diaz	Jumpstarting MSMES Implementation Plan Ray Macallindong  Outputs Presentation	↓	
2:00-1:00	L U N C H B R E A K					
PM		Overview of the MSMES Ray Macallindong	Tracking Learners Performance Tracking Curriculum Implementation Mapping Techniques Ray Macallindong	Introduction to LAC Resource Materials for MG Teachers  Understanding the Development and Effective Utilization of the BOW Arabella Sonlega	Strengthening the School-Based Action Research Michael Joseph Diño	
1:30-3:30	• Opening Program Ligaya Hagan  • Leveling of Expectations Carmencita Aguas					
3:30 - 3:45	S N A C K S					
4:45 - 5:45	Leading and Managing A Multigrade School  The Multigrade Learning Environment James B. Bunga	Participatory M & E by the School, District Office, and Community * School M & E System * School M & E Adjustment * District M & E Adjustment	M & E by the Division, Region, and Central Offices Ray Macallindong	Understanding the Development and Effective Utilization of the Multigrade Daily Lesson Plan Miguel Dumas, Jr.	↓	
Officers of the Day	M. Villafaña	C. Aguas	R. Carrecer	E. Jaime	J. Bunga	