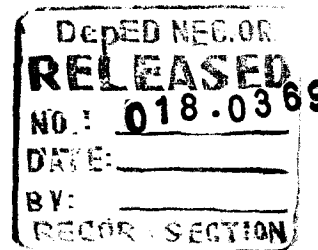


Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
 Capitol Area, Dumaguete City

www.depednegor.net negros.oriental@deped.gov.ph (035) 225 2376 / 225 2838 / 422 5283

TRAVEL ORDER
 No. /34 s, 2018



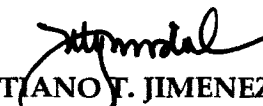
TO: **REMYLIN V. GAO-GAO**
 Division ITO-I

PURPOSE: To attend the Microsoft Education Training for Ambassadors and Regional Forum Visayas 2018 at ASpace Cebu, Crossroads, Gov. M. Cuenco Ave. Banilad, Cebu City on February 10, 2018.

DATE OF TRAVEL: February 10, 2018

ALLOWED/ CHARGED TO: (Division MOOE/Local funds subject to the usual accounting and auditing rules and regulations)

- _____ : Registration/ Transportation and other incidental expenses
- _____ : Transportation
- / : Per Diem
- / : Transportation & other incidental expenses


SALUSTIANO T. JIMENEZ, CESO VI
 OIC- Office of the Assistant Regional Director
 Concurrent Schools Division Superintendent



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



REGIONAL MEMORANDUM

No. 0070, s. 2018

FEB 0 2 2018

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Microsoft Education Training for Ambassadors and Regional Forum Visayas 2018

TO : ALL SCHOOLS DIVISION SUPERINTENDENTS
ALL CONCERNED

1. Attached is a letter from Microsoft Philippines inviting all Microsoft Education Ambassadors in the Visayas and Mindanao to join the MEA training on February 9, 2018 (1:00 to 5:00pm) and on February 10, 2018 (8:30am to 5:00pm) at ASpace Cebu, Crossroads, Gov. M. Cuenco Ave, Banilad, Cebu City.
2. Please refer to the list of official Microsoft Education Ambassadors in the Visayas.
3. Participants may register through <http://aka.ms/eduroadvisayas>.
- ✓ 4. All Division ITOs (MEA or not) are requested to attend the February 10, 2018 forum. Since the activity falls on a Saturday, the Division ITO is entitled to a Compensatory Time Off (CTO).
5. Per diem and travelling expenses of the Division ITO's are chargeable against local or Division Funds subject to the availability of funds while the expenses of the other participants may be charged against local funds/Division/School MOOE upon the approval of the appropriate approving authority.
6. Immediate dissemination of this Memorandum is desired.

Juliet A. Jeruta
JULIETA A. JERUTA, Ph.D., CESO IV
Regional Director
Officer-in-Charge