



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
 www.depednegor.net

**MEMORANDUM**

**September 28, 2018**

**TO: MRS. MARIA LUZ QUITAY**  
 P-1, Siaton – I District

**MRS. ARNULFA MACIAL**  
 P-I, Canlaon –II District

**MRS. MA PEARLIE TINGUHA**  
 T-III, Bacong District

**MA. MELBA REAL**  
 P-I, Bacong District

**MRS CLAIRE ANN PIALAGO**  
 T-III, Siaton –I District

**FROM: WILFREDA D. BONGALOS, Ph.D. CESQ V**  
 Schools Division Superintendent  
 10/1/18

**SUBJECT: ATTEND A PLANNING CONFERENCE RELATIVE TO THE ATHLETES' CREDENTIALS FOR THE UPCOMING NORAA MEET 2018**

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1. Please be informed that there will be a conference of all Division Screening and Accreditation Committee (DivSAC) relative to the athletes' credentials for the upcoming NORAA Meet 2018. on October 1, 2018, 8:00 AM at the SGOD Office, Division of Negros Oriental. Please coordinate with Mr. Allan A. Tabio.
2. Traveling and other incidental expenses incurred are chargeable against school MOOE subject to the usual accounting and auditing rules and procedures.
3. This serves as your **Travel Order**.
4. For your guidance and compliance.