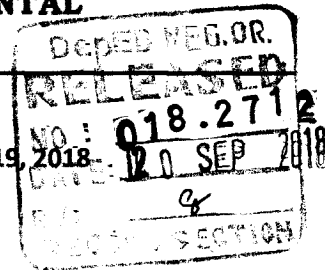




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas

SCHOOLS DIVISION OF NEGROS ORIENTAL

www.depednegor.net



September 19, 2018

TRAVEL ORDER TO:

Ms. MARIA MELBA REAL
Principal, Isugan E/S, Bacong District
(in lieu of Ms. Katherine Sedillo)

(Through the District Supervisor)

1. Please be informed that you are to attend the 3rd Quarter SPED Supervisor's Conference on September 26, 2018 and Kindergarten Supervisors' Conference on September 27, 28, 2018 at Ecotech Center, Sudlon, Lahug, Cebu City.
2. Please see attached Regional Memoranda # 0678 and 0679, s. 2018, for your reference.
3. Expenses for board and lodging and meals of the participants to be served by DepEd Ecotech Center shall be charged against Regional HRD funds while travel and other incidental expenses incurred are chargeable against local/School/Division MOOE subject to the usual accounting and auditing rules and regulations.
4. For your information and guidance.

WILFREDA D. BONGALOS, Ph. D., CESO V
Schools Division Superintendent

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REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Lahug, Cebu City



REGIONAL MEMORANDUM

No. 0679, s. 2018

SEP 17 2018

QUARTER 3 CONFERENCE OF KINDERGARTEN SUPERVISORS

To: **SCHOOLS DIVISION SUPERINTENDENTS**

1. This office, through the Curriculum and Learning Management Division will conduct a conference of all the Division Kindergarten Supervisors on September 27-28, 2018 at Ecotech Center, Sudlon, Lahug, Cebu City.
2. This conference aims to:
 - a. provide the Kindergarten Supervisors with updates on Kindergarten Curriculum;
 - b. present a video clip of division quarter 3 accomplishments in Kindergarten (5-minute VC only);
 - c. discuss the different contest categories to be included as well as the corresponding mechanics and guidelines to be followed in the celebration of Children's Month on November; and
 - d. enhance the contextualized activities per week of the Kindergarten Teachers Guide.
3. Participants are directed to submit hard and soft copy of the following reports during the conference using the attached template.
 - a. Quarter 3 accomplishment report
 - b. Clean Copy of the Contextualized Blocks of Time of the Assigned Week (following the prescribed format)
 - c. Division Trainings Conducted on Kindergarten (April-September 2018)
 - d. Number of Trained and Untrained Kindergarten Teachers
 - e. Division initiatives and other plans for Kindergarten

4. The following schedule of activities shall be followed;

Day 1	Activities	Day 2	Activities
6:30-8:00	Breakfast	7:45- 8:00	Opening Activity (c/o Carcar & Toledo Divisions)
7:30-8:00	Arrival/Registration	8:00-11:00	Finalization of Blocks of Time
8:00-8:30	Opening Program (c/o Naga & Carcar Divisions)	11:00-12:00	Presentation of Output
8:30-10:00	Program Review/Issues and Updates	12:00 – 1:00	Lunch Break
10:00-12:00	Video Presentation of Accomplishment Reports		
12:00-1:00	Lunch	1:00- 3:00	Presentation of Output
1:00 – 2:00	Feedback Giving/Sharing	3:00-5:00	Revision/Enhancement of Outputs Closing
2:00 – 4:00	Discussion on Different Contests and Mechanics for Kindergarten Day 2018		
4:00-6:00	Finalization of Blocks of Time		

Office of the Director (ORD), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542
 Field Technical Assistance Division (FTAD), Tel. Nos.: (032) 414-7324 Curriculum Learning Management Division (CLMD), Tel. Nos.: (032) 414-7323
 Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239
 Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;
 414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367
 Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

"ESD 2015: Kawapatan ng Lahat, Pamanagutan ng Lahat"

5. Participants are advised to bring laptop, flash drive and extension cord.
6. Expenses for board and lodging and meals of the participants to be served by DepEd Ecotech Center shall be charged against Regional HRD Funds while travel and other incidental expenses incurred by the participants are chargeable against local/School/Division MOOE and other source of funds subject to the usual accounting and auditing rules and regulations.
7. First meal to be served is breakfast of September 27, 2018 while last meal will be dinner on September 28, 2018.
8. Immediate dissemination of, and compliance with this Memorandum is directed.


SALUSTIANO T. JIMENEZ CESOVI
JUNIOR ASSISTANT REGIONAL DIRECTOR IV
Director IV

JA/SAJ/EBE/ggb
CLMD'18

3rd QUARTER KINDERGARTEN ACCOMPLISHMENT REPORT

A. Programs/Projects Initiated/Undertaken

Date	Division Initiatives/Activities Undertaken	Activity Highlights	Remarks

B. Concerns/Issues/Gaps

Date	Issues/Concerns/Challenges	Solutions/Activities Undertaken	Remarks

C. REPORTS

TOTAL ENROLMENT	TOTAL NUMBER OF		TRAINING ON KINDERGARTEN		No. of Kindergarten Teachers Transferred to Another Grade
	Kindergarten Classes	Teachers	# of Trained Teachers	# of Untrained Teachers	

Prepared by: _____
Division SPED Supervisor

Noted: _____
Schools Division Superintendent



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 REGION VII, CENTRAL VISAYAS
 Sudlon, Lahug, Cebu City



REGIONAL MEMORANDUM

No. 0678, s. 2018

SEP 17 2018

QUARTER 3 CONFERENCE OF DIVISION SPED SUPERVISORS/FOCAL PERSON

To: **SCHOOLS DIVISION SUPERINTENDENTS**

1. This office, through the Curriculum and Learning Management Division will conduct the Quarter 3 Conference of all the Division SPED Supervisors/Focal Persons on September 26, 2018 at Ecotech Center, Sudlon, Lahug, Cebu City.
2. The activity aims to:
 - a. provide the Division SPED Supervisors/Focal Persons with updates on Special Education;
 - b. present a video clip of division quarter 2 accomplishments in Special Education (5-minute VC only);
 - c. discuss challenges, issues and concerns on the implementation of Inclusive Education and on the administration of Contextualized Multi-factored Assessment Tool; and
 - d. share effective interventions that address the needs of LSEs based on the MFAT results.
3. Participants are directed to submit hard and soft copy of the following reports during the conference using the attached template.
 - a. 3rd Quarter Accomplishment Report (Program/Activities successfully undertaken with pictures)
 - b. Data on the status of SPET items
 - c. Number of Trained and Untrained Teachers on Special Education and MFAT
 - d. MFAT Result (MFAT Form E and F only)
 - e. Division initiatives and other plans preparing school heads and teachers on Inclusive Education implementation
4. The schedule of activities below shall be followed.

Time	Activities
6:30-8:00	Breakfast
8:00-8:30	Opening Program (c/o Bais and Tanjay Divisions)
8:30-11:00	Submission of Reports/Program Updates/Review
11:00-12:00	Reporting of Quarter 3 Accomplishments
12:00-1:00	Luch Break
1:00- 3:00	Reporting of Quarter 3 Accomplishments
3:00-4:30	Identification of Effective Intervention
4:30 - 5:00	Closing

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6. First meal to be served is dinner of September 25, 2018 while last meal will be dinner on September 26, 2018.
7. Immediate dissemination of, and compliance with this Memorandum is directed.


SALUSTIANO T. JIMENEZ, CESO VI
JONES ST. MUNICIPAL OFFICE IV
Director IV

JAJ/SA/EBE/ggb
CLMD'18

3rd QUARTER ACCOMPLISHMENT REPORT ON SPED

A. Programs/Projects Initiated/Undertaken

Date	Division Initiatives/Activities Undertaken	Activity Highlights	Remarks

B. Concerns/Issues/Gaps

Date	Issues/Concerns/Challenges	Solutions/Activities Undertaken	Remarks

C. REPORTS

SPET ITEMS		TRAINING ON SPED AND MFAT		
SPET Items Allocation	Status	# of SPED Teachers	# of Trained Teachers	# of Untrained Teachers

Prepared by: _____
 Division SPED Supervisor

Noted: _____
 Schools Division Superintendent