



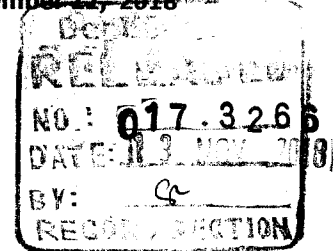
Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

November 13, 2018

MEMORANDUM #1505

TO :

Ms. Maria Isa Villaester
Principal- Mabinay District
District Kindergarten Coor.



(Through the District Supervisor)

1. Please be informed that you are requested to report to this Office on Wednesday, November 14, 2018 to help on the preparation for the coming Division Kinder Day.
2. Kindly coordinate with Miss Katherine Sedillo for the materials to be prepared.
3. This serves as your **TRAVEL ORDER**.
4. Travel and other incidental expenses incurred are chargeable against local/School MOOE subject to the usual accounting and auditing rules and regulations.
5. For your information and guidance.

WILFREDA D. BONGALOS, Ph. D., CESO V
Schools Division Superintendent

11/12/18