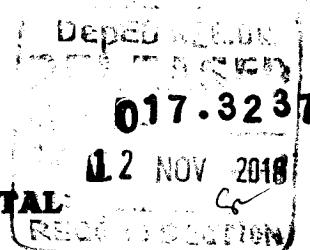




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas

SCHOOLS DIVISION OF NEGROS ORIENTAL

www.depednegor.net



November 8, 2018

TRAVEL ORDER

NO. 1489, S. 2018

TO :

REGINA CLARINA E. EMPESO EPS-II, SGOD Office	RICHE NAINGUE T-II, BOLOCBOLOC HS
KARLA A. PANESA EPS-II, SGOD Office	SHARENME NAVARRO T-I, STA. CATALINA CES
RAY ANTHONY BARRON T-I, SIATON CES (in lieu of Redemto Chua)	MARSHA D. RUIZ Staff, SGOD Office
ELDELYN C. DELA TORRE T-I, JANDALAMANON ES	WILEEN D. RIO T-I, TUGAWES
NOVAH WINDYRAIN ELNAR T-I, ZAMBOANGITA DISTRICT	EMMYLOU ALVIOLA T-I, VALENCIA DISTRICT
ELVIRA BAD-AN T-I, VALENCIA DISTRICT	MARY JANE A. SAMSON T-III, NOHS
ESTHER VILLARIN P-I, San Jose Prov High School (in lieu of Ruth Abelgas)	

PURPOSE : To attend the preparation of certificates, medals and trophies as members of the Awards Committee for the DFOT and NORAA 2018

DATE OF TRAVEL : November 10-17, 2018

VENUE : DepEd Division Office of Negros Oriental, Dumaguete City

1. You are hereby directed to report to the Schools Governance and Operations Division (SGOD) office for the preparation of certificates, medals and trophies as members of the Official Awards Committee for the DFOT and NORAA 2018. Please be at the venue starting on Saturday, November 10, 2018 at 8 o'clock in the morning until November 17, 2018 during the closing ceremony of the events.
2. Furthermore, individual assignment and roles will be discussed during the meeting on the first day. Bring extra pair of scissors and laptop to enable us to maximize time and efficiency of preparation.
3. Three-day Compensatory Time- Off (CTO) to the Non- Teaching Personnel and Service Credits to the teaching personnel shall be given upon due accomplishment of DTR for November 10-11&17, 2018.
4. Travelling, meals and other incidental expenses incurred shall be charged against School MOOE/ local funds subject to the usual accounting rules and regulations.
5. For your information and compliance.

WILFREDA D. BONGALOS, Ph.D., CESO V
Schools Division Superintendent