

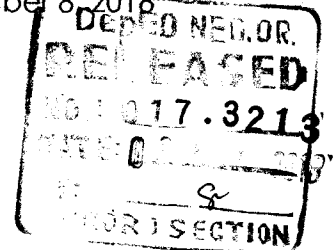


Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas

SCHOOLS DIVISION OF NEGROS ORIENTAL
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November 8, 2018

TRAVEL ORDER
No. 1468 s. 2018



To : **Joseph R. Gemina**
Project Development Officer II – DRRM

Purpose : To attend the **Workshop on the finalization of Region and Division Contingency Plan, DRRM Accomplishment Report and Plan 2019 and School Visitation of DRRM Implemented PAP's**

Place/Venue : Applied Nutrition Center, Cebu City

Date of Travel : November 12-14, 2018

ALLOWED/CHARGED TO: (Division MOOE, subject to the usual accounting and auditing rules and regulations)

_____ : Registration
_____ : Transportation
_____ : Board and Lodging
_____ : Meals
 : Transportation & other incidental expenses


WILFREDA D. BONGALOS, Ph. D., CESO V
Schools Division Superintendent

Tel. Nos: (035)225-2838 / 225-0867/422-7644 (Division Sup't's Office); (035) 225-1622 (CID); (035) 225-1623 (Legal Section); (035)225-6180 (SGOD); (035) 422-7843 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-6987 (Record's Section); (035) 422-5293 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections); (035) 225-7012 (Educ. Facilities Section); (035) 225-1640 & (035) 225-1640 (Acct. Budget Section); (035) 422-3921 (Supply Section)



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KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
REGION VII, CENTRAL VISAYAS
Sudlon, Labug, Cebu City



NOV 06 2018

D: 11/7/18

REGIONAL MEMORANDUM
No. 0832 2018

WORKSHOP ON THE FINALIZATION OF REGION AND DIVISION CONTINGENCY PLAN, DRRM ACCOMPLISHMENT REPORT AND PLAN 2019 AND SCHOOL VISITATION OF DRRM IMPLEMENTED PAP'S OF LAPU-LAPU, CEBU AND MANDAUE CITY DIVISION

To: Schools Division Superintendents
Division DRRM Coordinators

1. This Office through the Disaster Risk Reduction and Management Unit of Education Support Service Division (ESSD) will conduct workshop on November 12-14, 2018 to be held at Applied Nutrition Center re: Finalization of DRRM Region and Division Contingency Plan, Accomplishment Report and Plan 2019 and Monitoring of DRRM Implemented Project's, Programs and Activities of Schools Division of Cebu, Mandaue, and Lapu-lapu City

2. In this connection, Division DRRM coordinators are required to attend and bring the following documents:

- Final/draft contingency plan;
- Accomplishment reports needed by Region and Central as per Memorandum # 0817 s. 2018;
- Final/draft DRRM Plan 2019;
- Laptop and accessories.

3. Attached is the activity matrix for your perusal and guidance.

4. Traveling, per diem and other incidental expenses of the participants shall be charged to Region and Division respective MOOE/local funds while food and accommodation will be served by DepED Applied Nutrition Center and transportation during the school visits shall be charged to Regional DRRM Contingency Planning Workshop and Monitoring downloaded funds respectively subject to the usual accounting and auditing rules and regulations.

5. Immediate dissemination of this Memorandum to all concerned is desired.


SALUSTIANO T. JIMENEZ, CESO VI
OIC-Assistant Regional Director

IAJ/STJ/ESSD/RLE

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Quality Assurance Division (QAD), Tel. Nos.: (032) 231-1071 Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239
Education Support Services Division (ESSD), Tel. No.: (032) 254-7062 Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;
414-7065 Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367
Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

SUGGESTED ACTIVITY MATRIX

November 12-14, 2018

DATE/TIME	ACTIVITIES	IN-CHARGE
DAY 1 6:00-8:00 AM	Breakfast	ANC
8:00-8:30 AM	Registration	Ms. Maya Regala
8:30-9:00 AM	PRELIMINARY ACTIVITIES <ul style="list-style-type: none"> • Pambansang Awit • Prayer • Welcome Message • Acknowledgement of participants and statement of purpose. • Overview 	AVR AVR Mr. Victor Yntig-Chief ASD Mr. Ranilo L. Edar Mr. Edar L. Edar
9:00-10:00 AM	<ul style="list-style-type: none"> • Presentation and Critiquing of Contingency Plan 	Region
10:00-10:15 AM	<ul style="list-style-type: none"> • Break (Snacks) 	Applied Nutrition Center
10:15-12:00 NN	<ul style="list-style-type: none"> • Workshop # 1 – Polishing/Refinement of Contingency Plan 	DRRM Coordinators
12:00-1:00 PM	LUNCH BREAK	Applied Nutrition Center
1:00-2:00 PM	<ul style="list-style-type: none"> • Presentation and Critiquing of Final Draft of the Contingency Plan 	DRRM Coordinators
2:00-3:00 PM	<ul style="list-style-type: none"> • Workshop # 2 – Finalization of Accomplishment Report by Division, Good Practices and Challenges 	DRRM Coordinators
3:00-3:15 PM	<ul style="list-style-type: none"> • Break (Snacks) 	Applied Nutrition Center

3:15-5:00 PM	<ul style="list-style-type: none"> Consolidation of Accomplishment Report, Good Practices, and Challenges 	DRRM Coordinators
5:00-5:30 PM	<ul style="list-style-type: none"> Briefing for Field Monitoring 	Mr. Edar, Dr. Aranas, Mr Yngayo and Ms. Berame
6:00-7:00 PM	<ul style="list-style-type: none"> Dinner 	Applied Nutrition Center
DAY 2 8:00 AM	<ul style="list-style-type: none"> Departure to Banilad-Talamban-Mandaue City-Lapulapu City Divisions 	Transportation Committee
5:00 PM	<ul style="list-style-type: none"> Arrival of participants 	Transportation Committee
6:00-7:00 PM	<ul style="list-style-type: none"> Dinner 	Applied Nutrition Center
Day 3 6:00-8:00 AM	<ul style="list-style-type: none"> Breakfast 	Applied Nutrition Center
8:00-9:00 AM	<ul style="list-style-type: none"> Sharing/feed backing of the learnings during the visit/bench marking. 	DRRM Coordinators/Mr. Santos
9:00-10:00 AM	Workshop # 3-Finalization of Division DRRM Plan 2019	DRRM Coordinators
10:00-10:15 AM	<ul style="list-style-type: none"> Break (Snacks) 	Applied Nutrition Center
10:15-12:00 PM	<ul style="list-style-type: none"> Consolidation of Plan 2019 	DRRM Coordinators
12:00-1:00 PM	<ul style="list-style-type: none"> Lunch Break 	Applied Nutrition Center
1:00-2:00 PM	<ul style="list-style-type: none"> Continuation in Consolidating the Plan 2018 	DRRM Coordinators



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Sudlon, Lungsod, Cebu City



OCT 29 2018

REGIONAL MEMORANDUM
No. 0817, s. 2018

DISSEMINATION OF 2018 NATIONAL CLIMATE CHANGE CONFERENCE, DRRM YEAR-END EVALUATION AND PLANNING

TO : Schools Division Superintendents
Division DRRM Coordinators
All others concerned

1. Attached is the DepED Un-Numbered Memorandum dated October 19, 2018 signed by Undersecretary Alain Del B. Pascua regarding the "2018 National Climate Change Conference (NCCC), Cum FY 2018 National DRRM Year-End Evaluation and FY 2019 Planning (NDYEP) and Learning Exchange on Manila Bay Rehabilitation (MBR) Workshops" including the following enclosures:

- a) Activity matrix
- b) Annex A.2: Division Accomplishment Report
- c) Annex B.1.1: Monitoring of Schools-fund support for Region/Div. level-Contingency Planning
- d) Annex B.1.2: Monitoring and evaluation to Schools
- e) Annex B.1.3: Division Monitoring Tool for School Capacity Building
- f) Annex B.2.1: Learners Kit School Level Monitoring Template
- g) Annex B.2.2: Teachers Kit School Level Monitoring Template
- h) Annex B.2.3: Hygiene Kiys School Level Monitoring template
- i) Annex B.2.4: Fund Support for Clean Up and minor Repairs school Level Monitoring Template
- j) Annex B.2.5: Temporary Learning Spaces School Level Monitoring Template
- k) Annex C. : Region and Division DRRM Catch-Up Plans
- l) Annex D.1:Annex d.2: FY 2019 Division Work Plan

2. Immediate and wide dissemination of this Memorandum is desired.

Juliet A. Jeruta
JULIET A. JERUTA, Ph. D., CESO, IV
Regional Director

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"EPR 2015: *Kanapalan ng Lalak, Pamanangitan ng Lalak*"