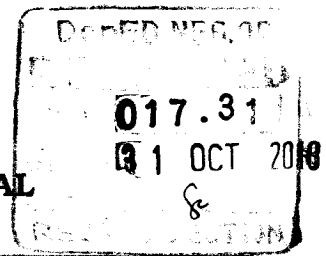




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net



October 30, 2018

TRAVEL ORDER
No. 1425s. 2018

To : **Joseph R. Gemina**
Project Development Officer II – DRRM

Purpose : To attend the **National Climate Change Conference (NCCC), Manila Bay Rehabilitation (MBR) Learning Exchange, and 2018 National DRRM Year-end Evaluation and FY 2019 Planning (NDYEP) Workshop**

Place/Venue : Atrium Hotel, Pasay City

Date of Travel : November 18-21, 2018

ALLOWED/CHARGED TO: (Division MOOE, subject to the usual accounting and auditing rules and regulations)

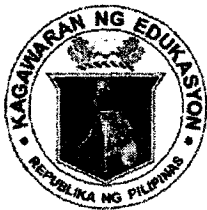
_____ : Registration
_____ : Transportation
_____ : Board and Lodging
_____ : Meals
 : Transportation & other incidental expenses

WILFREDA D. BONGALOS, Ph. D., CESO V
Schools Division Superintendent

W. Bongalos

10/30/18

Tel. Nos: (035)225-2838 / 225-0867/422-7644 (Division Supt's Office); (035) 225-1622 (CID); (035) 225-1623 (Legal Section); (035)225-6180 (SGOD); (035) 422-7643 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-6987 (Record's Section); (035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections); (035) 225-7012 (Educ. Facilities Section); (035) 225-1640 & (035) 225-1640 (Acct. Budget Section); (035) 422-3021 (Supply Section)



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
DISASTER RISK REDUCTION AND MANAGEMENT SERVICE



Room 201, Mabini Building, DepEd Complex, Meralco Avenue, Pasig City
Tel Nos. +632-835-3764; +632-637-4933
Mobile Nos. +63908-2630382; +63915-5153138
E-mail address: drmo@deped.gov.ph

ADVISORY

Relative to the 2nd National Climate Change Conference (NCCC), Manila Bay Rehabilitation (MBR) Learning Exchange, and 2018 National DRRM Year-end Evaluation and FY 2019 Planning (NDYEP) Workshop to be conducted on November 18-24, 2018 (inclusive of travel time) at the Atrium Hotel, Pasay City, all participants are advised to take note of the following:

DATE	ACTIVITY
18 November (Sunday)	Check-in at 2PM Arrival of Participants and Orientation for Regional DRRM Coordinators First Meal: Dinner
19 November (Monday)	2nd National Climate Change Conference (NCCC)
20 November (Tuesday)	Manila Bay Rehabilitation Learning Exchange (MBRLE) (Regions III, IV-A, NCR) Pre-planning Activities for NDYEP (All other regions)
21 - 23 November (Wednesday)	2018 National DRRM Year-end Evaluation and FY 2019 Planning (NDYEP) Workshop
24 November (Saturday)	Check out at 12noon Last meal: Breakfast

Things to prepare prior to the activity:

- Accomplished templates and reports stipulated in the signed memorandum emailed last October 22, 2018.
- Soft copy of the accomplished Division / Region PowerPoint reporting template (see Annexes A.3 (2018 Region Accomplishments) and D.3 (2019 Region Plans))

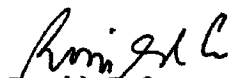
Other Reminder/s:

- Confirm your attendance by accomplishing the confirmation slip attached (see NCCC-MBLE-NDYEP Confirmation Slip) and thru this link **on or before November 5, 2018:**
tinyurl.com/NYEP2018

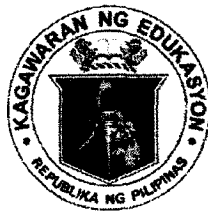
- Everyone is advised to wear business casual attire for the 2nd NCCC and MBLE, and smart casual clothes for the NDYEP Workshop
- Bring laptops and extension cords

For questions and clarifications, you may directly communicate with Ms. Jerika Dane Velasco (NCCC and MBLE) and Ms. Jo Anne Acaso (NDYEP) of DRRMS at telephone number: (02) 637-4933 or email at drmo@deped.gov.ph.

For immediate and appropriate action.



Konilda R. Co
Director IV, DRRMS



Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

MEMORANDUM
19 October 2018

For: **ARMM Secretary**
Regional Directors
Schools Division Superintendents

Subject: **2018 NATIONAL CLIMATE CHANGE CONFERENCE (NCCC)**
CUM FY 2018 NATIONAL DRRM YEAR-END EVALUATION
AND FY 2019 PLANNING (NDYEP) AND LEARNING
EXCHANGE ON MANILA BAY REHABILITATION (MBR)
WORKSHOPS

Relative to the on-going implementation of Disaster Risk Reduction and Management (DRRM), Climate Change Adaptation (CCA) and Education in Emergency (EiE) related programs, projects and activities (PPAs) of the Department of Education (DepEd), the Disaster Risk Reduction and Management Service (DRRMS) shall conduct the **2nd National Climate Change Conference (NCCC), Manila Bay Rehabilitation Learning Exchange, and FY 2018 National DRRM Year-end Evaluation and FY 2019 Planning (NDYEP) Workshop** on **18 – 24 November 2018** (inclusive of travel time) in Pasay City (exact venue to be announced later).

With this, **Regional and Division DRRM Coordinators** are instructed to attend in the said events. Participants shall submit the **confirmation slip** (please see attached) **on or before 5 November 2018** for registration and accommodation purposes.

Moreover, participants are expected to **submit the following reports by 5 November 2018** in preparation to the year-end evaluation and planning workshop:

1. Regional Consolidated Accomplishment Reports with photos of implemented DRRM activities (See Excel File – Annex A.1; and PowerPoint Presentation – Annex A.3);
2. Division Accomplishment Report with photos of implemented DRRM activities (See Excel File – Annex A.2)

Office of the Undersecretary for Administration

(Administrative Services, Information and Communications Technology, Disaster Risk Reduction and Management, Schools Health, Youth Formation, Baguio Teachers' Camp, Education Facilities/School Buildings)
Department of Education, Central Office, Meralco Avenue, Pasig City
Room 510, Mabini Building, Mobile: +639260320762, Landline: +6326337203, +6326376207




3. Best practices documented on DRRM/CCA/EiE and Armed Conflict situations (See Excel File – Annex A.1 and A.2; and PowerPoint Presentation – Annex A.3);
4. Report on the Utilization of Downloaded Funds for the implementation of DRRM activities and fully accomplished monitoring templates (See Annex B.1 and B.2);
5. FY 2018 Catch-Up Plans (See Annex C); and,
6. Regional FY 2019 Work Plans (See Excel File - Annex D.1 and PowerPoint Presentation – Annex D.3).
7. Division FY 2019 Work Plans (See Excel File - Annex D.2)

The DRRMS will shoulder food and accommodation of participants while travelling and other allowable expenses related to the conduct of the said activity shall be charged to the MOOE/local funds subject to usual accounting and auditing rules and regulations.

For questions and clarifications, you may directly communicate with Ms. Jerika Dane Velasco (NCCC) and Ms. Jo Anne Acaso (NDYEP) of DRRMS at telephone number: (02) 637-4933 or email at drmo@deped.gov.ph.

For immediate and appropriate action.


ALAIN DEL B. PASCUA
Undersecretary

