

Republic of the Philippines **DEPARTMENT OF EDUCATION**

Region VII, Central Visayas

SCHOOLS DIVISION OF NEGROS ORIENTAL

www.depednegor.net

October 17, 2018

017.3016 8 18 001 2018

TRAVEL ORDER

NO. <u>1354</u>, s. 2018

TO

(Through the Public Schools District Supervisors/ District In-Charge/Principal)

DAVI JOY GOMEZ- Guidance Counselor, Don Emilio Macais MHS

(Santa Catalina 1 District)

PURPOSE

To serve as Learning Facilitator during the Psychological First Aid Training

DATE OF TRAVEL

October 18-20, 2018

VENUE

Melania's Garden Hotel & Resort, Tanjay City, Negros Oriental

ALLOWED/CHARGED TO: (Subject to the usual accounting and auditing rules and regulations)

_______: Registration may be charged against any available school funds

_______: Per Diems

_______: On official time/business only

_______: Charged to local funds

_______X____: Transportation/per diem & other incidental expenses incurred shall be charged against School MOOE/local funds.

WILFREDA D. BONGALOS, Ph.D., CESO V

Schools Division Superintendent