

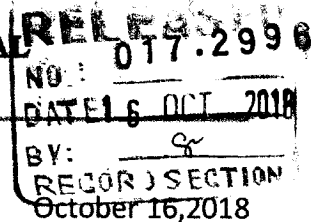
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Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region VII, Central Visayas

SCHOOLS DIVISION OF NEGROS ORIENTAL

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**TRAVEL ORDER TO:**

**GEA C. ALONSO -----Master Teacher II, Sibulan District**

**MYLEEN C. SEDILLO----- T-III/TIC, Panusuan ES**

Thru the District Supervisor

1. *You are hereby directed to attend a **Writing of the Session Guides for the Enhancement of Pedagogical Skills in the Mother Tongue and Bridging Process for Grade 2 Teachers** on October 17, 2018 at 8:00 a.m. to 5:00 p.m. at Hotel Fortuna, Borromeo St., Cebu City.*

*The following are the objectives of the said activity:*

- a. *Write session guides and prepare presentations for the different topics;*
  - b. *Conduct walkthrough of the written session guides and presentations ;and*
  - c. *Identify the training materials and supplies needed per session.*
  - d. *Express commitment in bringing their classroom engaging for pupils learning.*
2. *Participants to this activity are the Grade 2 teachers who were trained during the National Training of Trainers on the Enhancement of Pedagogical Skills in the Mother Tongue and Bridging Process for Grade 2 Teachers held on May 7-11,2018 at Oriental Hotel, Palo, Leyte.*
  3. *Expenses for meals will be charged against Grade 2 Bridging Funds, while transportation and other incidental expenses relative to the above-mentioned activity will be charged against local/ school MOOE. All expenses incurred are subject to the usual accounting and auditing rules and regulations.*
  4. *Immediate dissemination of and compliance with this Memorandum is directed.*

**WILFREDA D. BONGALOS, Ph.D., CESO V**  
Schools Division Superintendent & 9

Tel. Nos: (035)225-2838 / 225-0667/422-7644 (Division Sup't's Office); (035) 225-1622 (CID); (035) 225-1623 (Legal Section); (035)225-6180 (SGOD); (035) 422-7643 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-6987 (Record's Section); (035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections); (035) 225-7012 (Educ. Facilities Section); (035) 225-1640 & (035) 225-1640 (Acct. Budget Section); (035) 422-3921 (Supply Section)