



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
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RELEASED
 NO: 017.2986
 DATE: 16 OCT 2018
 SECTION

October 15, 2018

TRAVEL ORDER
 No. 1334 s, 2018

TO: **LANI B. YURONG**
 Admin. Officer IV, OIC-Admin. Services

JIAN A. DIAZ
 ADAS-II, OIC-Personnel Unit

REMYLIN V. GAO-GAO
 Division ITO —I

CHRIS ANGELO EMPESO
 ADA

PURPOSE: To attend the Workshop/ Conference on the Preparation on the Grant of Performance-Based Bonus (PBB) 2017 at the 3rd floor of the Regional Office, DepEd, RO7, Sudlon, Lahug, Cebu City.

DATE OF TRAVEL: October 17-19, 2018.

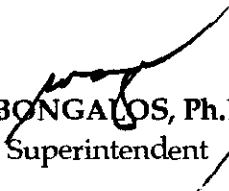
ALLOWED/ CHARGED TO: (Division MOOE/Local funds subject to the usual accounting and auditing rules and regulations)

_____ : Registration/ Transportation and other incidental expenses

 / : Transportation & other incidental expenses

_____ : Incidental Expenses

_____ : Per Diems


WILFREDA D. BONGALOS, Ph.D., CESO V
 Schools Division Superintendent



REPUBLIKA NG PILIPINAS
 REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
 DEPARTMENT OF EDUCATION
REHIYON VII, GITNANG VISAYAS
 REGION VII, CENTRAL VISAYAS
 Sudlon, Lahug, Cebu City



October 9, 2018

REGIONAL MEMORANDUM

NO. 0754 s. 2018

**WORKSHOP/CONFERENCE ON THE PREPARATION ON THE GRANT OF
 PERFORMANCE-BASED BONUS (PBB) FY 2017**

TO : Schools Division Superintendents
 Division Personnel In-Charge of the Preparation of the Performance-Based
 Bonus (PBB)

1. The Guidelines on the Grant of Performance-Based Bonus for the Department of Education Employees and Office stipulates the procedures and criteria for the grant of PBB for all DepEd employees in every governance level – Central, Regional and Schools Division Offices, and Schools.
2. In preparation for the submission of the PBB reports and templates for 2017 Performance-Based Bonus (PBB), the Schools Division Superintendents (SDSs) are requested to send **TWO (2) MOST-IN-CHARGE IN THE PREPARATION OF THE PBB REPORTS** (*personnel who have been in-charge in the preparation of the PBB reports for the past years*) to the Regional Office for a workshop/conference on October 18-19, 2017 at the 3rd Floor of the DepEd Regional Office, DepEd RO VII, Sudlon, Lahug, Cebu City.
3. For Very Large (Cebu Province) and Large (Bohol and Negros Oriental) Schools Divisions, it is advised to send at least **FOUR (4)** personnel to the conference (the two of which are most familiar in the preparation of the PBB reports).
4. To avoid any problems in the preparation of the PBB reports, it is advised that the designated personnel who will be attending the conference will be the same personnel who will prepare the final submission of PBB reports.
5. Important matters and instructions will be discussed during the workshop/conference. Participants are advised to bring their laptop. Please send in advance the names of participants on or before October 16, 2018 through Ms. Ida F. Cabantan at idafebabantan@yahoo.com or Mr. Tomas T. Pastor at torn.pastor@deped.gov.ph.
6. Expenses relative to the activity shall be charged against Regional Office funds while transportation and other incidental expenses of participants shall be charged against Division/Local Funds, all expenses are subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of and compliance with this Memorandum is desired.

JULIET A. JERUTA, Ph.D., CESO V
 Director IV
 Regional Director

Office of the Director (ORD), Tel. Nos.: (032) 231-1433; 231-1309; 414-7399; 414-7325; Office of the Assistant Director, Tel. No.: (032) 255-4542
 Dir. Planning and Assessment Division (PAD), Tel. Nos.: (032) 414-7324; Curriculum Learning Management Division (CLMD), Tel. No.: (032) 414-7323
 Dir. Policy and Administration (P&A), Tel. Nos.: (032) 231-1071; Human Resource Development Division (HRDD), Tel. No.: (032) 255-5239
 Quality Assurance Division (QAD), Tel. No.: (032) 231-1071; Human Resource Development Division (HRDD), Tel. No.: (032) 233-9030;
 Education Support Services Division (ESSD), Tel. No.: (032) 254-7062; Planning, Policy and Research Division (PPRD), Tel. Nos.: (032) 233-9030;
 414-7065; Administrative Division, Tel. Nos.: (032) 414-7326; 414-4367; 414-7366; 414-7322; 414-4367
 Finance Division, Tel. Nos.: (032) 256-2375; 253-8061; 414-7321

“ ESK 2015: Kanapatan ng Lahat, Pannagatan ng Lahat ”