

Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Negros Island Region

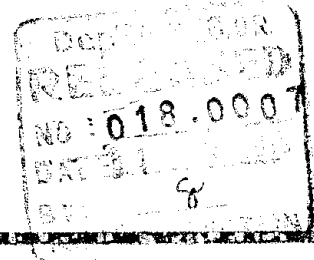
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
**Office of the School Governance and Operations Division**

Capital Area, Dumaguete City

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SGOD Office (035) 225 - 6180



January 4, 2018

**TRAVEL ORDER**

NO. 05, s. 2017

TO : **ENGR. PHILIP TUBOG**  
 Division Engineer 3

OFFICE : Education Facilities Section-SGOD, Division of Negros Oriental

PURPOSE : To attend the **WORKSHOP ON THE PREPARATION OF PROGRAM OF WORKS ON THE ELECTRIFICATION AND RESTORATION OF GABALDON PROGRAMS FOR CY 2018**

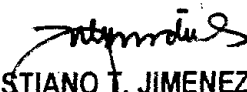
DATE OF TRAVEL : January 8-12, 2018

VENUE/PLACE : BAYLEAF HOTEL, GEN. TRIAS, CAVITE

ALLOWED/CHARGED TO: **DIVISION MOOE** funds subject to the usual accounting and auditing rules and regulations)

Registration/Transportation and other incidental expenses

Board and Lodging

  
**SALUSTIANO T. JIMENEZ, CESO VI**  
 OIC-Office of the Assistant Regional Director  
 Concurrent Schools Division Superintendent



DR. PICARDAL



12-18 SOL

Republika ng Pilipinas  
Kagawaran ng Edukasyon  
Tanggapan ng Pangalawang Kalibum

12/13/18  
8

MEMORANDUM  
29 December 2017

TO : ALL REGIONAL DIRECTORS  
ALL SCHOOLS DIVISION SUPERINTENDENTS  
ALL OTHERS CONCERNED

SUBJECT: CONDUCT OF WORKSHOP ON THE PREPARATION OF  
PROGRAM OF WORKS ON THE ELECTRIFICATION AND  
RESTORATION OF GABALDON PROGRAMS FOR CY 2018

The Education Facilities Division will conduct a Workshop in the preparation of program of works (POWs) on the Electrification and Restoration of Gabaldon Programs for CY 2018 on January 8-12, 2018 (inclusive of travel time) at Bayleaf Hotel, Gen. Trias, Cavite. Hereunder is the tentative program of activities:

Date	TIME	Activities	Meals
January 8, 2018	2:00 pm - 6:30 pm	Check-in/ Registration	Dinner
January 9, 2018	8:00 am - 5:00 pm	Opening Program/Workshop	Breakfast, am/pm snacks, lunch, dinner
January 10, 2018	8:00 am - 5:00 pm	Workshop	Breakfast, am/pm snacks, lunch, dinner
January 11, 2018	8:00 am - 5:00 pm 5:00 pm - 6:00 pm	Continuation of Workshop Closing Program	Breakfast, am/pm snacks, lunch, dinner
January 12, 2018	10:00 am - 12:00 am	Check-Out	Breakfast

Office of the Undersecretary for Administration

Office of the Undersecretary for Administration  
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Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
Tanggapan ng Pangalawang Kilbihin

The specific activities to be undertaken are a detailed discussion on the preparation of program of works on the electrification of unenergized schools on grid, restoration of Cabalton Buildings, and workshop activity.

Target participants are the selected EPD/OOA staff and DepEd Engineers in the Regions and Divisions nationwide. Travelling expenses of the DepEd EPD Project Engineers/Architects and EPD/OSEC staff shall be charged against OSEC Funds and the travel expenses of Regional/Division Engineers shall be charged against Local Funds, subject to the usual accounting and auditing rules and regulations. Attached are the expected number of participants.

Expenses for the venue, board and lodging of the participants shall be charged against OSEC GASS 2017 Funds (transferred funds to DepEd Division of Cavite), subject to the usual accounting and auditing rules and regulations.

For dissemination and compliance

**ALAIN DEL B. PASCUA**  
Undersecretary

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**Office of the Undersecretary for Administration**

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