



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region VII, Central Visayas  
www.depednegor.net

**SCHOOLS DIVISION OF NEGROS ORIENTAL**

017-3603

December 7, 2018

**TRAVEL ORDER**

No. 1691, s. 2018

TO : **EMMA S. MATE**  
SEPS  
SGOD, Division Office

PURPOSE : To attend the celebration for partnership with Perpetual Help Community Cooperative Inc. (PHCCI), Dumaguete City

DATE OF TRAVEL : December 12, 2018

VENUE/PLACE : PHCCI Dumaguete City

**ALLOWED/CHARGED TO:** *(Subject to the usual accounting and auditing rules and regulations)*

- \_\_\_\_\_ : Registration/Transportation and other expenses
- \_\_\_\_\_ : Transportation
- \_\_\_\_\_ : Per Diems
- \_\_\_\_\_ : On official time/business only
- \_\_\_\_\_ : Charged to personal funds
- : Transportation/per diem and other incidental expenses incurred shall be charged to School MOOE/Regional HRDD Funds and other local funds.

**WILFREDA D. BONGALDS, Ph.D., CESO V**  
Schools Division Superintendent  
12/7/18