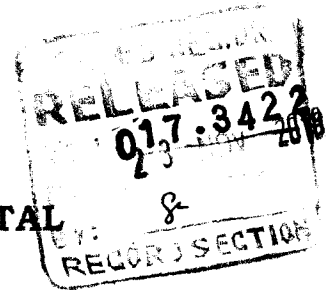




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas

SCHOOLS DIVISION OF NEGROS ORIENTAL

www.depednegor.net



November 22, 2018

TRAVEL ORDER
NO. 1583/s. 2018

MARIAN B. ESPINOSA
Teacher III, Sibulan
(in lieu of Juliet J. Tuala)

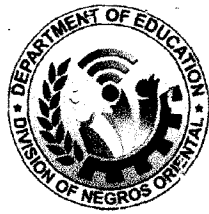
MODESTA C. CABIARA
MT I, Dauin
(in lieu of Rosa Leah Dagoy)

THRU THE PSDS CONCERNED

1. You are hereby informed of your travel to attend the sixth batch of the Early Language, Literacy and Numeracy (ELLN) Training on November 25-December 4, 2018 at Hotel Fortuna, Borromeo St., Cebu City.
2. Check in, registration and training orientation will start at 3:00 PM on November 25, 2018. Check out will be December 4, 2018 after breakfast. First meal to served will be dinner of November 25, 2018 and the last meal is breakfast of December 4, 2018.
3. Expenses for board, lodging and training materials are chargeable against ELLN Funds 2018. Transportation and other incidental expenses of trainers, support staff and participants will be charged against School/Division/Region MOOE Funds. All expenses incurred relative to the training are subject to the usual accounting and auditing rules and regulations.
4. For your information, guidance and compliance.

WILFREDA D. BONGALOS, Ph. D., CESO V
Schools Division Superintendent
11/22/18

Tel. Nos: (035)225-2838 / 225-0867/422-7644 (Division Supt's Office); (035) 225-1822 (CiD); (035) 225-1823 (Legal Section);
(035)225-6180 (SGOD); (035) 422-7643 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-6987 (Record's Section);
(035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections);
(035) 225-7012 (Educ. Facilities Section); (035) 225-1640 & (035) 225-1640 (Acct. Budget Section); (035) 422-3921 (Supply Section)



Republic of the Philippines
DEPARTMENT OF EDUCATION
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November 22, 2018

UNNUMBERED MEMORANDUM

**TO : ASDS/ CHIEFS, CID & SGOD
DEPSs/ SEPSs/ EPSs/ Section Heads
District Supervisors/ District In-Charge
Public Elementary & School Heads
All Others Concerned**

1. In view of the Department's aim to strengthen its reading program, the Regional Office will conduct the sixth batch of the Early Language, Literacy, and Numeracy (ELLN Training) on November 25-December 4, 2018, at Hotel Fortuna, Borromeo St., Cebu City.
2. The training aims to:
 - a. Capacitate the participants on how to teach and assess early reading and numeracy skills;
 - b. Strengthen the skills of the school heads as instructional managers and supervisors; and
 - c. Establish a sustainable and cost-effective professional development for teachers
3. Participants to this training are the School Heads and one (1) teacher either from Kindergarten or Grade 1, or Grade 2, or Grade 3 of the same school. They are required to bring a copy of the Curriculum Guides in all learning areas from Kindergarten to Grade 3, Grades 1 to 3 Teacher's Guide, English Learner's Material of the Grade Level taught, laptop and extension cords. The teacher – participants are entitled to service credits in accordance with the provisions of DepEd Order No. 19,s.2011 and DepEd Order No. 53,s.2003, while the non-teaching participants are entitled to Compensatory Time Off (CTO) per CSC and DBM Joint Circular No. 2,s. 2004. (see additional list of trainers below).
A. Marian Espinosa B. Espinosa, Ed.D.-----Sibulan District
B. Modesta C. Cabiara, Ed.D.-----Dauin District
4. Check in, registration, and training orientation will start at 3:00 P.M. on November 25, 2018. Check out will be December 4, 2018 after breakfast. **First meal to be served will be dinner of November 25, 2018 and the last meal is breakfast of December 4, 2018.**
5. Expenses for board and lodging and training materials are chargeable against ELLN Funds 2018. Transportation and other incidental expenses of trainers, support staff and participants will be charged against School/Division/Region MOOE Funds. All expenses incurred relative to the training are subject to the usual accounting and auditing rules and regulations.
6. This serves as **Travel Order** to trainers.
7. Immediate dissemination of and compliance with this Memorandum is directed.

23 NOV 2018

WILFREDA D. BONGALOS, Ph.D., CESO V
Schools Division Superintendent

Tel. Nos. (035) 225-2838 / 225-0867/422-7644 (Division Supl's Office), (035) 225-1622 (CID), (035) 225-1623 (Legal Section),
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LIST OF PARTICIPANTS FOR THE EARLY LANGUAGE ,LITERACY, AND NUMERACY (ELLN) TRAINING BATCH 6

District	Name of Teacher/SH	Position/ Designation	Grade Level Handled
1. Bacong	Bonifacia Elumba	Principal 1	
	Janine Base		Grade 1
2. Valencia	Agripina A. Jabanos	Principal 1	
	Shiela P. Dagoy		Kindergarten
3. San Jose	Arnulfo R. Quisel Jr.	School Head	
	Bebeliza Cornelo		Grade 1
4. Sta. Catalina 3	Ely N. Chavez	School Head	
	Dannah Jie C. Gerzon		Kindergarten
5. Mabinay 3	Rosemarie Cadillg	Head Teacher	
	Arly T. Varona		Kindergarten
6. La Libertad	Jefie Butalid	TIC	
	Janice C. Fundador		Grade 3
7. Siaton 2	Teofreda Ege	Principal	
	Emmie Macahilos		Kindergarten
8. Sta . Catalina 1	Joel Reyes	Principal	
	Lelia S. Renacia		Grade 1
9. Mabinay	Clifford O. Ignacio	Principal 1	
	Vina Melon		
10. Sibulan 2	Romula Gravador	Principal 1	
	Carlyn Trasmil		
11. Jimalalud	Bernard Paculanang	Head Teacher	
	Claire Ofima		Kindergarten
12. Dauin	Aurelia Pagbonocan	Head Teacher	
	Maria Elena Chan		Kindergarten
13. Siaton 1	Herminia Broce	Principal 1	
	Rhea Mae Macalipay		Grade 2
14. Bindoy 1	Gerlon Abella	School Head	
	Merlyn Amorganda		Grade 2
15. Siaton 3	Gino E. Aliviado	School Head	
	Laverme E. Japon		Grade 1