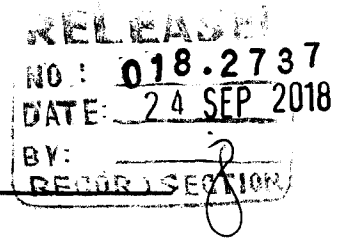




Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas

SCHOOLS DIVISION OF NEGROS ORIENTAL

www.depednegor.net



September 21, 2018

TRAVEL ORDER

NO. 1211, s. 2018

TO : MONICA ABADINES - DPE II
WENDY BALDAZAMO - DPE II
CESAR FERNANDEZ, JR. - DPE II (ELECTRICAL)

OFFICE : Division of Negros Oriental

PURPOSE : TO ATTEND THE CONDUCT OF PRE-IMPLEMENTATION WORKSHOP
FOR THE VARIOUS PROJECTS UNDER 2019 BASIC EDUCATION
FACILITIES FUNDS (BEFF)

DATE OF TRAVEL : October 22-25, 2018

VENUE/PLACE : Great Eastern Hotel, Quezon City

ALLOWED/CHARGED TO: DIVISION MOOE/EFD funds subject to the usual accounting
and auditing rules and regulations

: Transportation and other incidental expenses

WILFREDA D. BONGALOS, PH.D., CESO V,
Schools Division Superintendent

9/24/18



Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

MEMORANDUM
06 September 2018

P: 9/17/18

For: **Regional Directors**
Schools Division Superintendents
Regional/Division Bids and Awards Committee
Regional/Division Engineers
DepEd Project Engineers

Subject: **CONDUCT OF PRE-IMPLEMENTATION WORKSHOP FOR THE VARIOUS PROJECTS UNDER 2019 BASIC EDUCATION FACILITIES FUNDS (BEFF)**

The Education Facilities Division (EFD) of the Central Office will conduct a series of **Two (2) - Day Pre-Implementation Workshops for various projects under the 2019 Basic Education Facilities Funds (BEFF)**. This will be conducted in four (4) clusters as follows:

Cluster	Regions	Inclusive Dates (including travel time)	Venue
1	IX, X, XI, XII and CARAGA	October 2-5, 2018	Ritz Hotel, Davao City
2	VI, VII and VIII	October 9-12, 2018	EON Centennial Resort Hotel and Waterpark, Iloilo City
3	I, II, III and CAR	October 22-25, 2018	Great Eastern Hotel, Quezon City
4	IV-A, IV-B, V and NCR	October 24-27, 2018	Great Eastern Hotel, Quezon City

Office of the Undersecretary for Administration

Administrative Services, Information and Communications, Technology, Disaster Risk Reduction and Management, and Quality Assurance
Youth Orientation, Baguio Teachers' Camp, Education Facilities/School Buildings
Department of Education, Central Office, Meralco Avenue, Pasig City
Room 519, Mabini Building; Mobile: +639260320762; Landline: +6326337203, +63263376207
Email: usec.admin@deped.gov.ph; Facebook/Twitter @depedtayo

The objectives of this activity are as follows:

1. To orient the participants in the projects involved in the 2019 BEFF and the Cash Budgeting System that will be implemented starting 2019;
2. To update the participants on the necessary Procurement and Contract Management processes under RA9184 for Goods and Infrastructure Projects;
3. To determine readiness of the different procurement entities in the conduct of procurement for all BEFF projects.

The participants to this activity are the BAC Chairperson, BAC Vice Chairperson, 1 Secretariat and DepEd Engineers/Architects (Plantilla and Contract of Service) of the Regional and Division Offices. Only the participants identified herein shall be provided with accommodations.

Accommodations will be provided to the participants in the following manner:

Cluster	Check In Date/Time	Check Out Date/Time
1	October 2, 2018 2:00 PM onwards	October 5, 2018 12:00 NN
2	October 9, 2018 2:00 PM onwards	October 12, 2018 12:00 NN
3	October 22, 2018 2:00 PM onwards	October 25, 2018 12:00 NN
4	October 25, 2018 2:00 PM onwards	October 27, 2018 12:00 NN

Travelling and other incidental expenses of the participants shall be charged to local funds except for DepEd COS Engineers/Architects which shall be charged to the EFD operations funds maintained at the Central Office, all subject to the usual government accounting and auditing rules and regulations.

Attached is a copy of the Program of Activities for your reference.

For strict attendance of all concerned.


ALAIN DEL B. PASCUA
Underscretary