



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
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MEMORANDUM

TO : **MRS. CONSTANCE JOY E. SARNE**
Public Schools District Supervisor, Siaton District I

MR. ROMMEL K. KISKIS
Teacher-In-Charge
Kabankalan Elementary School

FROM : ~~WILFREDA~~ **WILFREDA D. BONGALOS, Ph.D., CESO V**
Schools Division Superintendent

SUBJECT : **SITE ASSESSMENT AND SCHOOL-COMMUNITY VALIDATION**

DATE : November 16, 2018

1. Per data and request submitted by the Division Adopt-A-School Program Coordinator, Kabankalan Elementary has passed the first phase in the selection of solar panel recipient schools under the School Electrification Program of One Meralco Foundation (OMF).
2. The OMF Project Team will conduct the second phase of the selection which is the site assessment and school-community validation on **November 27 – 28, 2018** in the said district and school.
3. The following are expected to be present during the said assessment:
 - a. PSDS
 - b. School Head
 - c. Teachers
 - d. Pupils
 - e. PTA Officers and Parents
 - f. Barangay Officials
4. The PSDS and School Head are hereby directed to ensure the attendance of expected participants and facilitate means of transportation of the Project Team from the highway to the school site and vice versa.
5. The school Head is further directed to prepare a complete data of the key performance indicators for the last three years.
6. For information and compliance.

16 NOV 2018