



Republic of the Philippines
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
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Memorandum:

To : All District Supervisors
District Statisticians (Elem, JHS, SHS)
District Registrars (Elem, JHS, SHS)

From : Schools Division Superintendent

Subject : **TRACKING EBEIS HOUSEKEEPING**

Date : **January 15, 2018**

1. Individual Performance of the persons concerned or in-charge of the Learners Information System at the school level have affected the division.
2. There is a need to track and monitor the proper implementation of EBEIS Housekeeping at the school level. It has been observed that errors identified at the school level are repeatedly done.
3. Attached herewith are the tracking forms to be used by the Registrar and Statistician as agreed during the : EBEIS HOUSEKEEPING in Preparation to the End of the SY 2017-2018 Reports
4. For more information, please call the Planning Section : 422-8511 or 09153633256.
5. For your information and guidance.

SALUSTIANO T. JIMENEZ, CESO VI
OIC, Office of the Asst. Regional Director, RO 7
Concurrent OIC Office of the Schools Division Superintendent

15 JAN 2018
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