



Republic of the Philippines
DEPARTMENT OF EDUCATION
Negros Island Region

SCHOOLS DIVISION OF NEGROS ORIENTAL
Office of the School Governance and Operations Division
Capital Area, Dumaguete City


www.depednegor.net negros.oriental@deped.gov.ph SGOD Office (035) 225 - 6180

MEMORANDUM

TO : HANNAHLY L. UMALI - MASTER TEACHER - I
Elias R. Macias Memorial Elementary School
Santa Catalina District I

January 9, 2018

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1. You are hereby informed of the schedule for the oath taking of Promotees and Newly Hired Teaching Personnel of this Division on January 29, 2018 at 9:00 o'clock in the morning, 3rd floor Conference Room, Division of Negros Oriental, Dumaguete City
 2. The original copy of your appointment will be given to you during the ceremony.
You are also required to bring the following documents:
 - > Certification of first day of service
 - > Copy of Panunumpa ng Katungkulan
 3. Your presence is highly appreciated.


SALUSTIANO T. JIMENEZ, CESO VI
OIC Assistant Regional Director
Concurrent Schools Division Superintendent