

Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
Capitol Area, Dumaguete City

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**MEMORANDUM**

TO : **ROSEMARIE TORRES**, PSDS San Jose District  
**RHONA SILVA**, PSDS Sibulan District  
**ROLANDO PACARRO**, PSDS Valencia District  
**ARNOLD R. JUNGCO**, Principal, NOHS

FROM : **SALUSTIANO T. JIMENEZ, CESO VI**  
Schools Division Superintendent  
OIC-Assistant Regional Director

SUBJECT : **CAREER ORIENTATION SEMINAR**

DATE : January 8, 2018

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1. Attached is a basic communication from Eva mae L. Arquio, Rpm, Career Adviser, STI College Dumaguete requesting approval to conduct a Career Orientation Seminar to selected schools on January 9 – 12, 2018.
2. Participants to the seminar are Grade 10 and 12 students.
3. You are hereby directed to monitor the activity and ensure that the activity adheres to the no-disruption-of-classes policy stipulated in DepEd Order No. 9, s. 2005 entitled "*Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith*" and DepEd Order No. 28, s. 2001 entitled "*Prohibition the Commercialization of the DECS Organization through Endorsements and Accreditation of Goods and Services.*"
4. Further, please ensure the safety and security of all participants.
5. For information and compliance.

12 JAN 2018

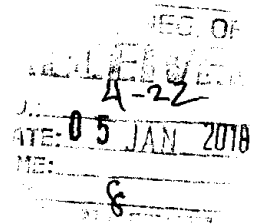
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CFI Building  
Libertad St., Dumaguete City, Negros Oriental  
Tel.(035) 225-3888 Fax: (035) 422-9570

January 3, 2018

**Dr. SALUSTIANO T. JIMENEZ, CESO VI**  
School Superintendent  
Department of Education  
Division of Negros Oriental



Dear Dr. Jimenez:

Good day!

In the coming months, the pioneer batch of the senior high school program nationwide will make an important decision — that is choosing a career path they want to pursue. As educational partners, let us work together in providing assistance for your Grade 12 students to achieve their full potential.

In the past, we observed that parents and students make a career choice based on a field's popularity, influence, personal interest, and financial capability among others. However, these considerations may lead to a wrong decision with insufficient information and lack of appropriate evaluation.

Having a career plan as early as now can serve as a reliable roadmap to enable both parents and students make considered decisions. With this, STI developed a Career Planning Program which aims to guide Grade 12 students to make well-informed decisions and better educational and career choices.

The STI Career Planning Program is a FREE computerized tool and it only takes less than an hour with the following key features:

- A self-assessment plan to assist students find the possible career options that best suit their personality, traits, and abilities
- Students will take home a detailed personal worksheet with vital information from career descriptions, required skills & knowledge, tasks, salary range to related occupations. It has recommendations so students can start honing their skills and values to meet the demands and qualifications of their career choices.
- Provides parents with information they can use to support students' career exploration and educational opportunities
- Based on the Holland Codes or known as the RIASEC technique, a theory of careers and vocational choices used worldwide
- An exclusive STI organizer they can use to plan ahead, form positive habits, and learn new things everyday



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In this regard, we want to ask permission to conduct Career Orientation Seminars (COS) in the different public/private schools in Negros Oriental so that we can provide career planning assistance to the Grade 12 students and also can help guide our Grade 10 students in choosing the right track/specialization.

Other than that, the STI MOBILE SCHOOL BUS will be visiting Dumaguete City on January 9-12, 2018. We are asking your kind approval to visit in the different schools on the said date. We will be giving free tour inside the bus and lectures on the following:

1. GIMP
2. MORPING ANIMATION and AUDIO EDITING (Fotomorph, Audacity, & Movie Maker)
3. Basic Computer Concepts

We hope and pray that you will grant our request. Thank you and God bless.

Your partner,

**Eva Mae L. Arquio, RPm**  
Career Adviser  
STI College-Dumaguete

Noted by:

**Maria Elena L. Cabarrubias**  
School Administrator  
STI College Dumaguete



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The said activity will only take 2 to 3 hours per school and we will do it by batch (20 students per session).

**Schedules for the MOBILE SCHOOL BUS visit:**

<b>NAME OF SCHOOLS</b>	<b>DATE OF VISIT</b>
VALENCIA NATIONAL HIGH SCHOOL	January 9, 2018
BALUGO NATIONAL HIGH SCHOOL	January 9, 2018
TAMPI NATIONAL HIGH SCHOOL	January 10, 2018
SIBULAN NATIONAL HIGH SCHOOL	January 10, 2018
SAN JOSE HIGH SCHOOL	January 10, 2018
DUMAGUETE CITY HIGH SCHOOL	January 11, 2018
PIAPI HIGH SCHOOL	January 11, 2018
NEGROS ORIENTAL HIGH SCHOOL	January 12, 2018