



Republic of the Philippines  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
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**MEMORANDUM**

**TO :** PSDSs and School Heads of the following schools :  
- San Miguel HS, Bacong  
- Ong Che Tee HS, Bacong  
- Valencia NHS, Valencia  
- Dauin NHS, Dauin  
- Sibulan NHS, Sibulan II  
- Negros Oriental HS

**FROM :** WILFREDA D. BONGALOS, Ph.D., CESO V  
10/4/18

**SUBJECT :** PARTICIPATION OF SELECTED SCHOOL BANDS  
RE: GRAND CIVIC PARADE OF THE  
BUGLASAN FESTIVAL 2018

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1. Please be informed that your respective school band will be joining the grand civic parade during the opening day of the Buglasan Festival 2018 on October 13, 2018.
  2. Assembly time will be 1:00 in the afternoon of October 13 and the assembly area will be at the Hibbard Avenue, Dumaguete City.
  3. District Supervisors and school heads are expected to ensure the safety of the students/band players during the parade and assign a teacher-chaperon during this activity.
  4. Teacher-chaperon/s who are assigned to accompany the students are entitled to Service Credits and Compensatory Overtime Credits (COC) for non-teaching personnel.
  5. Traveling and food expenses of the participants are chargeable against local funds or other sources of funds, subject to the usual accounting and auditing rules and regulations of COA.
  6. For your guidance and compliance.

WDB/AAT/bing

OCT 2018

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Tel. Nos: (035)225-2838 / 225-0667/422-7644 (Schs. Division Supt's Office); (035) 225-1623 (Asst. Schs. Div. Supt's Office); (035) 225-1622 (Promotional Section/EPSS); (035) 422-7643 (Cashier's Section); (035) 422-8511 (Planning Section); (035) 225-6987 (Record's Section); (035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2376 (Guard/Medical/Dental Sections); (035) 225-2378 (ALS Section); (035) 225-7012 (PFSED Section); (035) 225-1640 & (035) 225-6180 (Accounting Section); (035) 422-3921 (Supply Section)

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