

Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

November 16, 2018

UNNUMBERED MEMORANDUM

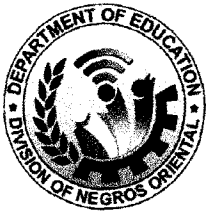
**TO : ASDS/ CHIEFS, CID & SGOD
DEPSs/ SEPSs/ EPSs/ Section Heads
District Supervisors/ District In-Charge
Public Elementary & School Heads
All Others Concerned**

1. In view of the Department's aim to strengthen its reading program, the Regional Office will conduct the sixth batch of the Early Language, Literacy, and Numeracy (ELLN Training on November 25-December 4, 2018, at Hotel Fortuna, Borromeo St., Cebu City.
2. The training aims to:
 - a. Capacitate the participants on how to teach and assess early reading and numeracy skills;
 - b. Strengthen the skills of the school heads as instructional managers and supervisors; and
 - c. Establish a sustainable and cost-effective professional development for teachers
3. Participants to this training are the School Heads and one (1) teacher either from Kindergarten or Grade 1, or Grade 2, or Grade 3 of the same school. They are required to bring a copy of the Curriculum Guides in all learning areas from Kindergarten to Grade 3, Grades 1 to 3 Teacher's Guide, English Learner's Material of the Grade Level taught, laptop and extension cords. The teacher – participants are entitled to service credits in accordance with the provisions of DepEd Order No. 19,s,2011 and DepEd Order No. 53,s,2003, while the non-teaching participants are entitled to Compensatory Time Off (CTO) per CSC and DBM Joint Circular No. 2,s. 2004. (see attached list of participants and trainers)
4. Check in, registration, and training orientation will start at 3:00 P.M. on November 25, 2018. Check out will be December 4, 2018 after breakfast. **First meal to be served will be dinner of November 25 ,2018 and the last meal is breakfast of December 4, 2018.**
5. Expenses for board and lodging and training materials are chargeable against ELLN Funds 2018. Transportation and other incidental expenses of trainers, support staff and participants will be charged against School/Division/Region MOOE Funds. All expenses incurred relative to the training are subject to the usual accounting and auditing rules and regulations.
6. This serves as **Travel Order** to trainers and participants.
7. Immediate dissemination of and compliance with this Memorandum is directed.

For the Schools Division Superintendent:


ERLINDA N. CALUMPANG Ed.D.
CID CHIEF

16 NOV 2018



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LIST OF PARTICIPANTS FOR THE EARLY LANGUAGE ,LITERACY, AND NUMERACY (ELLN) TRAINING BATCH 6

District	Name of Teacher/SH	Position/ Designation	Grade Level Handled
1. Bacong	Bonifacia Elumba	Principal 1	
	Janine Base		Grade 1
2. Valencia	Agripina A. Jabanos	Principal 1	
	Shiela P. Dagoy		Kindergarten
3. San Jose	Arnulfo R. Quisel Jr.	School Head	
	Bebeliza Cornelo		Grade 1
4. Sta. Catalina 3	Ely N. Chavez	School Head	
	Dannah Jie C. Gerzon		Kindergarten
5. Mabinay 3	Rosemarie Cadillg	Head Teacher	
	Arly T. Varona		Kindergarten
6. La Libertad	Jefie Butalid	TIC	
	Janice C. Fundador		Grade 3
7. Siaton 2	Teofreda Ege	Principal	
	Emmie Macahilos		Kindergarten
8. Sta . Catalina 1	Joel Reyes	Principal	
	Lelia S. Renacia		Grade 1
9. Mabinay	Clifford O. Ignacio	Principal 1	
	Vina Melon		
10. Sibulan 2	Romula Gravador	Principal 1	
	Carlyn Trasmil		
11. Jimalalud	Bernard Paculanang	Head Teacher	
	Claire Ofima		Kindergarten
12. Dauin	Aurelia Pagbonocan	Head Teacher	
	Maria Elena Chan		Kindergarten
13. Siaton 1	Herminia Broce	Principal 1	
	Rhea Mae Macalipay		Grade 2
14. Bindoy 1	Gerlon Abella	School Head	
	Merlyn Amorganda		Grade 2
15. Siaton 3	Gino E. Aliviado	School Head	
	Laverme E. Japon		Grade 1

Tel. Nos. (035) 225-2838 / 225-0687/422-7844 (Division Supl's Office), (035) 225-1622 (CID), (035) 225-1623 (Legal Section),
 (035) 225-6180 (SGOO), (035) 422-7843 (Cash Section), (035) 422-8511 (Planning Section), (035) 225-6987 (Record's Section),
 (035) 422-5283 (Admin. Section), (035) 422-0267 (Personnel Section), (035) 225-2376 (Guard/Medical/Dental Sections),
 (035) 225-7012 (Educ. Facilities Section), (035) 225-1640 (Accd. Budget Section), (035) 422-3921 (Supply Section)

A. List of Trainers and Staff:

- | | | |
|-------------------------------|---|--------------------|
| 1. Juliet J. Tuala | - | Negros Oriental |
| 2. Gea C. Alonso | - | Negros Oriental |
| 3. Victoria A. Maquiling | - | Dumaguete City |
| 4. Juliet P. Piñero | - | Dumaguete City |
| 5. Maria Ligaya A. Panganiban | - | Bais City |
| 6. Doris F. Esmero | - | Regional Office |
| 7. Gilda G. Bancog | - | Regional Office |
| 8. Gemma L. Doroy | - | Danao City |
| 9. Cerelina S. Llerin | - | Cebu City |
| 10. Giovanna P. Rafiñan | - | Mandaue City |
| 11. Caren S. Selgas | - | Cebu City |
| 12. Imelda N. Binobo | - | Cebu City |
| 13. Maricon M. Gumba | - | Cebu City |
| 14. Edith A. Bering | - | Lapu-Lapu City |
| 15. Joeyliza M. Arcilla | - | Cebu City |
| 16. Ma. Kenneth S. Nengasca | - | Toledo City |
| 17. Arlene A. Caballero | - | Cebu City |
| 18. Rosa Leah Dagoy | - | Negros Oriental |
| 19. Elaine F. Perfecio | - | Regional Office |
| 20. Irene T. Pilapil | - | Lapu-Lapu City |
| 21. Ronald Llerin | - | Cebu City |
| 22. Lilia A. Ramirez | - | Cebu City |
| 23. Maurita F. Ponce | - | Regional Office |
| 24. Cesar A. Restauero Jr. | - | Regional Office |
| 25. Juanita F. Negapatan | - | Regional Office |
| 26. Emiliano B. Elnar Jr. | - | Regional Office |
| 27. Lorideth S. Edicto | - | Regional Office |
| 28. Maria Jasmin C. Jabil | - | Regional Office |
| 29. Nurse A | - | Cebu City Division |
| 30. Nurse B | - | Cebu City Division |

B. Participants from Schools Division Offices

DIVISION	No. of Schools	Number of Participants
Guihulngan City	15	1 School Head and 1 Teacher per school identified by the SDS, a total of 30 participants per division.
Bais City	15	
Tanjay City	15	
Dumaguete City	15	
Bayawan City	15	
Negros Oriental	15	