



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
www.depednegor.net

September 24, 2018

**DIVISION MEMORANDUM**  
No. 615 s. 2018

**ADMINISTRATION OF THE TEACHERS' ENGLISH PROFICIENCY TEST AND  
THE PROCESS SKILLS TEST IN SCIENCE AND MATHEMATICS**

TO : Assistant Schools Division Superintendents  
Chiefs, CID & SGOD  
DEPSs/EPs/Division Coordinators  
District Supervisors/District In-Charge  
Public Secondary School Heads  
All Others Concerned

1. Attached is DepEd Memorandum No. 145, s. 2018, announcing the administration of the Teachers' English Proficiency Test and the Process Skills Test in Science and Mathematics for all Grade 11 and 12 teachers teaching Science and Mathematics.
2. The test will be conducted on November 18, 2018 at Negros Oriental High School. However, teachers who already took the test for Grades 7-8 or Grades 9-10 and who are also teaching Grades 11 and 12 Science and Mathematics **need not take** the TEPT-PSTSM.
3. Teacher examinees shall be granted one (1) day service credit while other personnel who will be involved in this activity shall also be granted one (1) day compensatory overtime credit upon submission of a duly accomplished DTR.
4. Anent this, District Supervisors are requested to submit to this Office the names of the examinees per school.
5. For more details, see attached communication.
6. Please be guided accordingly.

**WILFREDA D. BONGALOS, PH.D., CESO V**  
Schools Division Superintendent

9/24/18

20 SEP 2018



Republic of the Philippines  
**Department of Education**

21 SEP 2018

DepEd MEMORANDUM  
No. **145** s. 2018

**ADMINISTRATION OF THE TEACHERS' ENGLISH PROFICIENCY TEST AND THE  
PROCESS SKILLS TEST IN SCIENCE AND MATHEMATICS**

To: Undersecretaries  
Assistant Secretaries  
Bureau and Service Directors  
Regional Secretary, ARMM  
Regional Directors  
Schools Division Superintendents  
All Others Concerned

1. The Department of Education (DepEd), through the Bureau of Education Assessment (BEA), with the assistance of schools divisions and public secondary schools personnel, will administer the **Teachers' English Proficiency Test and the Process Skills Test in Science and Mathematics (TEPT-PSTSM)** by cluster from September to November 2018 on Saturdays and/or Sundays.

2. The clustering of regions and testing dates are as follows:

<b>Date</b>	<b>Region</b>
September 23, 2018	XII and ARMM
September 30, 2018	VIII and IX
October 7, 2018	VI
October 14, 2018	National Capital Region
October 21, 2018	I and II
October 28, 2018	III and IV-B
November 4, 2018	XI and Cordillera Administrative Region
November 11, 2018	IV-A and V
November 18, 2018	VII
November 25, 2018	X and Caraga

3. The TEPT-PSTSM will be administered to all Grades 11 and 12 public school teachers teaching Science and Mathematics. The purpose of this test is to measure their adeptness in using the English language as medium of instruction in the said subject areas, and to determine their competencies on the process skills. The schools division offices (SDOs) are encouraged to utilize the test results as basis for the professional development programs for teachers.

4. The delivery and retrieval of the test materials shall be done by the accredited service provider. On the other hand, BEA staff shall monitor the conduct of the test administration.

5. In the conduct of the TEPT-PSTSM, the division testing coordinator (DTC) will serve as the chief examiner, while the education program supervisors (EPS) and secondary school principals will be the room examiners. The teacher-examinees shall be given one day service credit as provided in DepEd Order No. 53, s. 2003 entitled **Updated Guidelines on Grant of Vacation Service Credits to Teachers**.

6. Teachers who already took the recently administered TEPT-PSTSM for Grades 7-8 or Grades 9-10 and who are also teaching Grades 11 and 12 Science and Mathematics **need not take** the TEPT-PSTSM.

7. For more information, contact the **Bureau of Education Assessment-Education Assessment Division (BEA-EAD)**, 2nd Floor Bonifacio Building, Department of Education (DepEd) Central Office, DepEd Complex, Meralco Avenue, Pasig City at telephone no. (02) 631-2589 or email at [bea.ead@deped.gov.ph](mailto:bea.ead@deped.gov.ph).

8. Immediate dissemination of this Memorandum is desired.

  
**LEONOR MAGTOLIS BRIONES**  
Secretary

Reference:

DepEd Order: (No. 53, s. 2003)

To be indicated in the Perpetual Index  
under the following subjects:

Learning Area, ENGLISH, MATHEMATICS and SCIENCE  
TEACHERS  
TEST