



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region VII, Central Visayas

**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
www.depednegor.net

September 18, 2018

Division Memorandum  
No. 590 s, 2018

**PLANNING WORKSHOP AND COORDINATION MEETING FOR THE 2018 DIVISION  
LANGUAGE ARTS SHOW AND DIVISION SCHOOLS PRESS CONFERENCE**

To Asst. Schools Division Superintendents  
Chiefs, CID & SGOD  
Division Education Program Supervisor/Division Coordinator  
Public Schools District Supervisor/District In-Charge  
Public Elementary and Secondary School Heads  
All Others Concerned

1. To ensure better preparation and harmonize activities in the conduct of the Division Language Arts Show and Division Schools Press Conference 2018, this office will conduct a Planning Workshop and Coordination Meeting on September 20- 21, 2018, at PHCCI Hostel Dumaguete, in two batches:

September 20, 2018 – all English DSSs ( Elementary and Secondary)  
all District English Reading Coordinators (Elem. and Sec.)

September 21, 2018 – all NOSPAA Officers and working committee chairpersons  
of DSPC 2018

2. Travelling and other incidental expenses incurred by the participants are chargeable against School MOOE while expenses for breakfast, lunch and two (2) snacks will be charged to Division HRTD funds subject to the usual accounting and auditing rules and regulations.

3. This Memorandum also serves as **Travel Order**.

4. For widest dissemination.

**WILFREDA D. BONGALOS, Ph. D., CESO V**  
Schools Division Superintendent

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