



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

September 11, 2018

DIVISION MEMORANDUM

No. SKS s. 2018

“DIVISION CAREER GUIDANCE SUMMIT 2018”

To: Assistant Schools Division Superintendents
Chiefs (CID & SGOD)
Division Education Supervisors & Division Coordinators
District Supervisors/District In-Charge
All Secondary and Elementary School Heads
All Others Concerned

1. To strengthen career guidance and career path coaching amongst our learners, this office will conduct a Division Career Guidance Summit 2018 on the following schedules, venue and specific participants:

SCHEDULE	VENUE	PARTICIPANTS
September 21-22, 2018	DCCCO Building, Santa Catalina Street, Dumaguete City	One (1) District Elementary Guidance Coordinator (preferably Elementary Principal/School Head- 1 per District)
September 28-29, 2018		One (1) <u>Junior High School</u> Career Guidance Coordinator (1 per Junior High School)
		One (1) <u>Senior High School</u> Career Guidance Coordinator (1 per Senior High School)

2. The objectives of the summit are as follows:

- a. to update the career guidance advocates on Career Guidance trends and strategies;
- b. to gain knowledge on the different approaches to career guidance;
- c. to capacitate career guidance advocates on how to do appropriate career coaching;
- d. to capacitate career guidance advocates on the rudiments of career path coaching;
- e. make an action plan incorporating on the learned information and skills.

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3. Learning Facilitators (please see attached list) will have a planning conference on September 19-20, 2018 at DCCCO Building, Santa Catalina Street, Dumaguete City. They are further advised to bring the following:
 - a. Resource materials: slide decks & session guides
 - b. Laptop and extension wire
4. Food, inclusive of one (1) lunch and two (2) snacks per day of both participants and the learning facilitators shall be charged to Division HRTD Funds and GAD funds; while, travelling, accommodation and other incidental expenses shall be charged against School MOOE/local funds subject to the usual accounting and auditing rules and regulations.
5. Public Schools District Supervisors/District In-Charged are requested to submit to this office an endorsement for the following designation: (using the format suggested below)
 1. District Elementary Guidance Coordinator – must be Principal or School Head
 2. District Junior HS Guidance Coordinator- preferably itemed Guidance Counselor or teacher handling Career Guidance Program (CGP) for 3 or more years

❖ **Deadline of submission will be on September 17, 2018**

NAME	DESIGNATION	SCHOOL	CONTACT NUMBER

6. Compensatory Over-Time Credit (COC) for Non-Teaching Personnel and Service Credits for Teaching Personnel shall be granted upon submission of a duly accomplished DTR for orientation and conference that falls on a Saturday.
7. This serves as **TRAVEL ORDER**.
8. For the information, guidance and compliance of all concerned.


WILFREDA D. BONGALOS, Ph.D., CESO V
Schools Division Superintendent

WDB/rbp/imsm2018



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DIVISION CAREER GUIDANCE SUMMIT 2018
FACILITATORS

NAME	SCHOOL/STATION	DISTRICT
1. IRYLL MAE S. MACAHIG	DIVISION OFFICE	
2. DAN P. ALAR	DIVISION OFFICE	
3. ROSYL GERALDINE M. PARTOSA, RGC	CORMHS	SAN JOSE DISTRICT
4. JOHN PAUL SALINDO, RGC	JBCMHS	CANLAON 2
5. KATHLEEN D. OMOSO, RGC	SIBULAN NHS	SIBULAN 1 DISTRICT
6. MARICHYLE P. LAJATO	NOHS	NOHS
7. MARIA JEZREELA R. KINKITO	SIATON NHS	SIATON 2
8. DAVI JOY P. GOMEZ	DEMMHS	SANTA CATALINA 1
9. MARY JUDITH CUEVAS	DAUIN NHS	DAUIN DISTRICT
10. MARJORIE ABRIO	MABINAY NHS	MABINAY 3 DISTRICT
11. PELUCHIE M. BILANGDAL	VALENCIA NHS	VALENCIA DISTRICT
12. MILAGROS V. ENOG, RGC	ONG CHEE TEE HS	BACONG DISTRICT
13. JONALYN TOLETE	MANJUYOD NHS	MANJUYOD 1
14. ENGR. ERWIN PINUTO	DIVISION OFFICE	
15. RUBY JEAN BIDAURE	DIVISION OFFICE	