



September 10, 2018

**Division Memorandum**

No. 561s. of 2018.

**MONITORING, EVALUATION & ADJUSTMENT (MEA) CONFERENCE  
FOR MEA DISTRICT ADMINISTRATORS  
ON THE GUIDELINES OF THE CONDUCT OF SCHOOL & DISTRICT LEVEL MEA**

TO : ASDSs/CHIEFS SGOD/CID, EPS,  
PSDS/Division Coordinators, SEPS, EPS II, Unit Heads,  
Public Schools District Supervisors, School Heads, All Others Concerned.

1. Please be informed that there shall be an emergency conference for all Monitoring, Evaluation and Adjustment (MEA) District Administrators on September 11, 2018 at 9:30 in the morning at the 3<sup>rd</sup> floor Conference Room of DepEd Division of Negros Oriental, to discuss the following:
  - Report Generating Process
  - SMEA Program Flow
    - Presentation of Generated Data
    - Presentation of Accomplishment of School Head
    - Presentation and Discussion of CIGPS
    - Management Response
  - District Level MEA Program Flow
    - Presentation of Generated Data
    - Presentation of Accomplishment of PSDS
    - Presentation and Discussion of CIGPS
    - Management Response
  - Required Documents to be Submitted
    - District Level Consolidated MEA
    - List of Concerns/Issues/Gaps/Problems (CIGPs) to be elevated in the Division Level
2. Attached is the list of District MEA Administrators to attend the said conference. All participants are required to bring their own router for faster report generating process.
3. This serves as travel order.
4. For widest dissemination and immediate compliance.

**WILFREDA D. BONGALOS, Ph.D., CESO V**  
Schools Division Superintendent

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Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Region VII, Central Visayas

**SCHOOLS DIVISION OF NEGROS ORIENTAL**

www.depednegor.net

<b>DISTRICT</b>	<b>MEA ADMINISTRATOR</b>
<b>1<sup>ST</sup> CONGRESSIONAL DISTRICT</b>	
Canlaon 1	JERALYN S. ALABANZAS
Canlaon 2	JOSEPH LAUREN
La Libertad 1	JUN ARIEL GANTALAO
La Libertad 2	DICKY ELENTORIO
Jimalalud	DOMINIC VIDAL
Tayasan 1	RODEL ELLA
Tayasan 2	FRITZ BALASABAS
Ayungon 1	ELDELYN C. DELA TORRE
Ayungon 2	EDDIE MUR G. MURILLO
Bindoy 1	METCHIL RAZONABLE
Bindoy 2	ERIKA LOU AMAHIT
Manjuyod 1	RODNEY SINAHON
Manjuyod 2	RHIA MAE BULOTANO

<b>DISTRICT</b>	<b>MEA ADMINISTRATOR</b>
<b>2<sup>ND</sup> CONGRESSIONAL DISTRICT</b>	
Mabinay 1	HYDON LIBRADILLA
Mabinay 2	JASON BOHOL
Mabinay 3	RANJEL ESTIMAR
Mabinay 4	TEOFANES ASEÑAS
San Jose	MARLOUE ARTIAGA
Amlan	JOCELYN FRASCO
Sibulan 1	RICHIE C. NAINGUE
Sibulan 2	JOSELITO ABOY
Negros Oriental High	MARY JANE A. SAMSON

<b>DISTRICT</b>	<b>MEA ADMINISTRATOR</b>
<b>3<sup>RD</sup> CONGRESSIONAL DISTRICT</b>	
Valencia	SHERLENE V. MONTECINO
Bacong	PEREGRINA D. BUENAVISTA
Dauin	WILEEN RIO
Zamboangita	NOVAH WINDYRAIN ELNAR
Siaton 1	EDSEL MARI UY
Siaton 2	CLAIRE ANN PIALAGO
Siaton 3	RAY ANTHONY R. BARRON
Siaton 4	JULIE MAE DAYUJA
Sta. Catalina 1	LOUELYN LAJOT
Sta. Catalina 2	JERIC OZOA
Sta. Catalina 3	JOHN MARTIN CAÑO
Sta. Catalina 4	TRISTAN JAMITO

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Tel. Nos: (035)225-2838 / 225-0867/422-7644 (Division Sup'l's Office); (035) 225-1622 (CID); (035) 225-1623 (Legal Section); (035)225-8180 (SGOD); (035) 422-7843 (Cash Section); (035) 422-8511 (Planning Section); (035) 225-8987 (Record's Section); (035) 422-5283 (Admin. Section); (035) 422-0267 (Personnel Section); (035) 225-2378 (Guard/Medical/Dental Sections); (035) 225-7012 (Educ. Facilities Section); (035) 225-1640 & (035) 225-1640 (Acct. Budget Section); (035) 422-3921 (Supply Section)