



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
SCHOOLS DIVISION OF NEGROS ORIENTAL
www.depednegor.net

August 6, 2018

DIVISION MEMORANDUM
No. 489, s. 2018

TO : School Heads (Principals or TICs) Concerned

SUBJECT : Meeting on School Site Concerns for Schools with issued Special Patents

The legal office was able to get the transmittal of the Provincial Environment and Natural Resources Office (PENRO) to the Register of Deeds (ROD) of the list of schools with issued Special Patents. This is one of the requirements needed by the ROD for the processing of school titling with special patents. Apart from that, the following are the requirements needed:

- a) Tax clearance from the LGU Treasurer's Office;
- b) Latest tax declaration from the LGU Assessor's Office.

In line with this, the concerned school heads (please see attached list) are hereby directed to come to a meeting regarding this concern on **August 15, 2018 at 1:30 o'clock in the afternoon at the 3rd Floor Conference Room, DepEd, Negros Oriental Division Office**. Moreover, the concerned school heads are also directed to process the above-mentioned requirements and submit the said documents to the Division office on the said meeting.

This serves as **TRAVEL ORDER**.

Traveling and other incidental expenses are chargeable against division/school MOOE/local funds, subject to the usual accounting and auditing rules and regulations.

For the information, guidance and compliance of all concerned.

WILFREDA D. BONGALOS, Ph. D. CESO V
Schools Division Superintendent

8/6/18

SAA

08 AUG 2018



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List of Schools with issued Special Patents by the DENR as of 2015-2016

Name of School	Location	School Head
1. Nabago ES	Nabago, Zamboanguita Neg. Or.	Sylvia T. Tinaytinay, HT-I
2. San Francisco ES	San Francisco, Sta. Catalina Neg. Or.	Emile G. Colasisang, SP-I
3. Calango ES	Calango, Zamboanguita Neg. Or.	Allan A. Acupanda, SP-I
4. Nagbalaye ES	Nagbalaye, Sta. Catalina Neg. Or.	Valerie C. Rubio, SP-I
5. Mayabon ES	Mayabon, Zamboanguita Neg. Or.	Sherwin C. Elnar, SP-I
6. Jimalalud Central ES	South Poblacion, Jimalalud Neg. Or.	Alejandro M. Bacane, SP-I
7. Jimalalud Central ES	South Poblacion, Jimalalud Neg. Or.	Felipe G. Adolfo, HT-II
8. Caidiocan ES	Caidiocan, Valencia Neg. Or.	Josephine F. Marchan, SP-I
9. Liptong ES	Liptong, Valencia Neg. Or.	Arlene O. Mapili, SP-I
10. Malaunay ES	Malaunay, Valencia Neg. Or.	Ma. Marfe Lyn I. Pelesmino, SP-I
11. Pulangbato ES	Pulangbato, Valencia Neg. Or.	Honorato S. Imbo, HT-III
12. Vicente I. Villa Memorial School	Apolong, Valencia Neg. Or.	Hegenia O. Obarco, SP-I
13. Bongbong ES	Bongbong, Valencia Neg. Or.	Edward B. Tan, SP-I
14. Balugo ES	Balugo, Valencia Neg. Or.	Veronica A. Sorita, SP-I
15. Badiang ES	Badiang, Valencia Neg. Or.	Genevieve O. Velonta, TIC/T-II
16. Malabo Primary School	Malabo, Valencia Neg. Or.	Yolanda R. Quirit, SP-I
17. Palinpinon ES	Palinpinon, Valencia Neg. Or.	Sharon V. Tolomia, SP-I
18. Ilaya-Tayasan ES	Ilaya, Tayasan Neg. Or.	Lainet T. Orellano, HT-I
19. Tayasan Central ES	Poblacion, Tayasan Neg. Or.	Eden B. Dagangan, SP-II
20. Pinalubngan NHS	Pinalubngan, Tayasan Neg. Or.	Amiel G. Baynosa, T-III/TIC
21. Lutay ES	Lutay, Tayasan Neg. Or.	Dailet Novabos, SP-I
22. Matuog ES	Matuog, Tayasan Neg. Or.	Dante G. Badilles, SP-I
23. Matobato ES	Matobato, Bindoy Neg. Or.	Jasmin T. Amano, SP-I
24. Tinaogan ES	Tinaogan, Bindoy Neg. Or.	Adela B. Araula, SP-II
25. Nalundan ES	Nalundan, Bindoy Neg. Or.	Chariss C. Cadayona, T-I/TIC
26. Malaga ES	Malaga, Bindoy Neg. Or.	Erika Lou S. Amahit, SP-I
27. Candana-ay ES	Candana-ay, Ayungon Neg. Or.	Jovie D. Tayubal, HT-III
28. Manogtong ES	Manogtong, Ayungon Neg. Or.	Liza R. Flores, HT-III
29. Ayungon Central ES	Poblacion, Ayungon Neg. Or.	Lony F. Medez, SP-II
30. Maaslum ES	Maaslum, Ayungon Neg. Or.	Alma S. Tuco, T-II/TIC
31. Calagcalag ES	Calagcalag, Ayungon Neg. Or.	Hope A. Jandomon, MT-II/TIC
32. Tambo ES	Tambo, Ayungon Neg. Or.	Elsie J. Elentorio, HT-III
33. Buenavista ES	Atabay, Ayungon Neg. Or.	Ameffe D. Ferreron, HT-III