

Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region VII, Central Visayas  
**SCHOOLS DIVISION OF NEGROS ORIENTAL**  
www.depednegor.net

June 13, 2018

DIVISION MEMORANDUM

No. 344, s. 2018

**ON SPOT CHECK OF BAGS AND LOCKERS OF PUBLIC  
ELEMENTARY AND SECONDARY SCHOOLS**


**TO:** OIC-Asst. Schools Division Superintendents  
Chiefs, CID/SGOD  
Education Program Supervisors/Coordinators  
Public Schools District Supervisors/District In-Charge  
Elementary and Secondary School Administrators  
Teaching/Non-Teaching Personnel  
School Prefect of Discipline

To ensure general safety and in compliance with the School Policy and agreement with the Parents-Teachers Association, all Public School Administrators are enjoined to conduct **On Spot Check** of bags and lockers of pupils/students and to submit a report of its compliance and document issues if any.

Please submit the said report not later than Tuesday, June 19, 2018 to your district supervisors for consolidation and submission of the same to the Division Office on Thursday, June 21, 2018.

For immediate dissemination and compliance.

For the Schools Division Superintendent

  
FAY C. LUAREZ, Ed.D. Ph. D. TM  
OIC-Asst. Schools Division Superintendent

3 JUN 2018





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ON SPOT CHECK OF BAGS AND LOCKERS  
OF

\_\_\_\_\_  
Name of School

Date of the On the Spot Checking: \_\_\_\_\_

No. of Bags Checked	No. of Lockers Checked	Remarks/Issues If Any

SUBMITTED BY:

\_\_\_\_\_  
School Prefect of Discipline

NOTED BY:

\_\_\_\_\_  
School Administrator/TIC/OIC